



CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies

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LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 8th April 2024, 7pm

At Llysfaen Village Hall

& Via Zoom Link

Members Present: Mr. P Gillbanks (Chair)
Mr. R Redhead (Vice) Mr. D. Jones
Mr. S Vega Ms. F Stevenson
Mr. P. Capper Mr. L Kennedy

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council

Visitors Present: Cllr Geoff Stewart

10239 Apologies: Mr J Brownsell Mrs. S Davies
Mr. P Davies

10240 Declarations of interest: None raised.

10241 Local representatives report:

Cllr Stewart was questioned regarding pot-holes in the area, and the clerk highlighted a letter from a member of the public complaining about potholes in the road, and the uneven road surface.

Resolved – Clerk to write to ERF to complain about the potholes and uneven road surfaces.

Resolved – Clerk to write to the member of the public to advise that we have escalated yet again, and requests that she report the damage to her vehicle to County Council.

Clobryn Road.

Clerk advised that the Community Council has been successful in its application for a grant to begin work on a permissive pathway at Clobryn Road. Cllr D Jones requested that it was noted that all previous information has been lost from the past with regards to discussions on Clobryn Road.

Resolved – Clerk to chase up the other grant applications that were submitted in 2023, that we have not heard back from, which included a large grant for the creation of pathway at Clobryn Road.

Cllr Stewart advised about the trade waste. It is the responsibility of Natural Resources Wales to ensure businesses are performing the required separation of waste.

10242 Minutes of the Last Meeting: The minutes were agreed as a true record.

Proposed by Cllr R Redhead, seconded by Cllr S Vega.

Minutes of Committee meetings: None to be reviewed.

10243 Action tracker & Matters Arising:

a) Permissive Pathway grant application

Councillors are pleased that initial funding has been granted for the development of a permissive pathway along Clobryn road. £7050.00

b) Edible garden grant application

Clerk advised that we are still awaiting the result of this grant application, which we should hear back about soon.

c) War Memorial grant application

The grant application has been approved for a total of £2790.00 for the regeneration of the war memorial.

Resolved – Clerk to obtain an updated quote for work to commence asap.

d) Progress on the installation of replacement shelter at Parc Peulwys

Conwy Council have advised that the shelter costs to take down will be £300, but will be covered by the amount set aside for the project.

Resolved – Clerk to give the go ahead for the costs of the shelter removal.

10244 Planning Matters

Planning Applications :

0/51555 - Proposed first floor balcony and raised decking, ffordd y llan.

No objections. Clerk to respond to planning department,.

0/51580 - Proposed 2 storey side extension glyndwr road, Llysfaen

No objections. Clerk to respond to planning department,.

Planning Decisions - None

10245 Financial Matters and Invoices received for payment:

a) Clerks Salary and Expenses

The clerks salary and expenses were approved for payment.

b) Invoices for Payment / Reimbursement

- Cemetery Water charge £47.77
- Cemetery Lawn cut £102.00
- Councillor Allowance - £204 Cllr P Gillbanks.

c) Grant applications received

- Ysgol Cynfran PFTA - £800 for MIDAS training to be able to drive the mini-bus.
 - For what purpose is the minibus used on a day-to-day basis?
 - Will the person receiving training be working for the School in the coming year?

- Does Conwy have a statutory obligation to provide MIDAS training? (Clerk to contact Conwy County Council).
- Is the school and the Governors in support of the application, and the individual to be trained identified?
- Who is the training department/business that will provide the training?
- Cynfran Nursery - £3000 to support funding a role within the Nursery.
 - After seeking advise from One Voice Wales regarding the use of Section 137 grant funding, it was the decision of the Council that this grant application be refused for the purpose requested, as this is revenue funding, rather than capital funding (to actually buy items). The Council requested that the clerk write to the Nursery and ask them to consider if any replacement capital items are required that the Council is able to consider.

10246 Correspondence and Clerks Report

a) To discuss any items in the Clerks report

- The removal of the seat and chains at the swings at The Terminus was informed by Conwy Council, who are asking if Councillors still wish there to be a play area there.

Resolved – Clerk to speak to Conwy Council about the maintenance of Parks, and ask why it is not able to maintain the items on the park. Clerk to assess costs for replacement of the seat and chains.

b) Any updates since the issuance of the clerks report;

- Reminder for the Conwy & Denbighshire Area Committee meeting 10th April 2024.
- Letter received from a member of the public regarding potholes, as per the above.
- **Resolved** – Clerk to write back to the member of the public to advise to complain to Conwy County Borough Council.
- All skip dates have been cancelled by CCBC, Councillors discussed the potential use of other providers.

Resolved – Cllr S Vega to find out the costs and process for local skip providers, and if they will hire to a community council.

10247 Consultations

Senedd Cymru (Electoral Candidate Lists) Bill

Resolved – To be sent to all councillors.

10248 Cemetery

a) Review of pricing

Councillor Jones recommends an increase of fees, due to the ongoing costs at the Cemetery and the future costs of maintaining the grounds.

Resolved - Clerk and Cllr Jones to put together a suggestion, and to be sent round to all Councillors for agreement.

b) Any updates from ongoing work by the committee

Each grave is marked out by Cllr Jones, and he tidies up after the funeral has taken place. Improvements need to be made by users of the Cemetery to ensure it is kept tidy.

Review of the rules has been completed, to be distributed to the Committee.

10249 Report back from meetings

- a) Report back from the Clerk's meeting with SPF grant funding team at Conwy.
Clerk attended a meeting with the finance team to complete the grant application forms to ensure that the outcomes are achievable.
- b) Report back from any other meetings attended by Councillors – none.

10250 Environment committee

- a) No update

10251 Communications Committee

- a) Cllr Gillbanks is seeking quotes for website redevelopment.

10252 Items requested on this agenda

- a) Glyndwr Road Bus stop (PG)

Cllr Gillbanks requested that a bus shelter is erected at Glyndwr Road, as many people are trying to shelter under trees waiting for the bus.

Resolved - Clerk to look at funding opportunities within the Councils current budget, and future budget could be amended to reflect that.

Councillors were mindful to support.

Resolved – Cllr Gillbanks to seek an indicative price for the erecting of a shelter.

10253 Emergency Items

- a) Gadlas Road Park – the ground is currently mossy and needs to be cleaned. There is also a broken see-saw and needs a replacement spring on it.

Resolved – Clerk to write to ERF to have the park cleaned, and see-saw repaired.

- b) Bin has been removed from outside the shop completely, and now there is no bin in that area at all.

Resolved – Clerk to write to ERF to ask why the bin has been taken away and not replaced in a high traffic area.

10254 Any items that are to be discussed in Committee – None

Meeting closed at 8.57pm

Date of next Ordinary meeting: **Monday 13th May 2024, 7.30pm**

Date of AGM: Monday 13th May 2024, 7pm