

Clerks Report – 10th June 2024

Please see below correspondence:

14/5/24	Letter of condolence sent to Fiona to print for Joyce Winterbottom
20/5/24	<p>Home working arrangements</p> <p>Dear Councillor</p> <p>In carrying out your duties as a Community and Town councillor, the Independent Remuneration Panel for Wales (IRP) recognises that there will be a requirement for you to work from home on a regular basis. In these circumstances, the Community and Town Council will provide a standard contribution to the costs incurred of £156 per annum (or £3 per week). This arrangement falls within the HMRC definition of “homeworking” arrangements and therefore may not be subject to PAYE where the following condition applies:</p> <p>You must confirm in writing to the Clerk that you regularly work from home on your official duties as a Councillor and that you are not already claiming a tax allowance for home working expenses against another source of income.</p> <p>The IRP has also determined that Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively Councils must enable members to claim full reimbursement for the cost of their office consumables. Where a Council has taken the decision to pay a flat rate reimbursement of £52, then this amount is considered exempt from PAYE arrangements.</p>
20/5/24	Internal audit arrangements and communications with the internal auditor together with checklist copy and confirmation of dates of delivery.
21/5/24	Meeting with arriva Wales regarding the 20mph and bus services to Llysfaen was arranged.
22/5/24	Documentation from SPF regarding the go ahead of Clobryn road permissive pathway. They are requesting various documentation by 5 th June.
23/5/24	Pre-election timetable of actions provided to all councils. Within documents for review prior to the meeting.
23/5/24	<p>Invitation</p> <p>Cllr Aaron Wynne, Cabinet Member for Engagement with Town and Community Councils and Melissa Davies, Single Point of Contact between CCBC and Town and Community Councils welcome the opportunity for Town and Community Clerks and/or Councillors to an introductory meeting and discuss any Council concerns or opportunities.</p> <p>Time is limited therefore please feel free to send any information prior to the meeting.</p> <p>Please book your 30 minutes: Local Development Consultations Bookings - Introduction - Section 1 - My Conwy (achieveservice.com)</p> <p>Glasdir, Llanrwst – Wednesday 5 June – between 3pm-7pm</p>

Coed Pella, Colwyn Bay – Tuesday 18 June – between 4pm-7pm
 Business Centre, Llandudno Junction – Tuesday 25 June – between 10am-1pm

24/5/24 Local places for nature update of biodiversity resources.

“Dear Clerks.

Following our successful launch event on Tuesday 21st May 2024 we are very pleased to share with you our new Biodiversity training and resources.

These new resources were funded by the Local place for Nature Programme from Welsh Government.

Please find attached a document contain a summary of each new resources, a link to request the 3 new documents, and information on how to book onto our 3 new Training modules.”

28/5/24 IMI War Memorial Renovation Quote recieved & correspondence. See below:

Customer		Misc	
Name	Mrs Brenda Davies	Date	16 th May 2024
Title	Community Clerk		
Address	Llysfaen Community Council		
	Westfield		
	Glyn Avenue		
	Abergele		
	LL22 7LT		

Qty	Description	Unit Price	TOTAL
	Llysfaen War Memorial, St Cynfrans Church, Pentregwyddel Road, Llysfaen, Colwyn, LL29 8ST		
	Imperial War Museum, War Memorial Register, Ref No: 7121		
1	Clean war memorial and surrounding area, Steam	1,850.00	1,850.00
1354	Letter re-enamelled - incised	0.90	1,218.60
	Additional Options		
per m2	Lime Pointing	70.00	
1	written report and photos		free
		SubTotal	3,068.60
		Shipping	
		VAT 20.00%	613.72
		TOTAL	£3,682.32

IMI also undertake Memorial Safety Inspections, as per industry guidance

28/5/24 Energy Audits for community Buildings

	<p>WOULD YOU LIKE AN ENERGY AUDIT FOR YOUR COMMUNITY BUILDING?</p> <p>The Conwy Community Led Local Development (CLLD) have commissioned Greener Edge Ltd to undertake Energy Audits on community buildings in Conwy. The current climate emergency and cost of living crisis present great challenges to community groups running essential community buildings. The energy audits will examine building energy efficiency and provide a report with advice and recommendations that could help community groups reduce their long-term costs and reduce carbon emissions.</p> <p>We are ready to accept Formal Expressions of Interest. To do this complete the attached form and return it local.development@conwy.gov.uk</p> <p>All Expressions of Interest will be assessed before deciding which will be successful.</p> <p>Please share this information with your contacts.</p> <p>Please find attached bilingual poster for you to print and display in your community.</p>
28/5/24	Renewal agreement of Insurance for the Council with Clear Councils Insurance.
30/5/24	Training dates for June JULY AUG from One Voice Wales
1/6/24	<p>Training modules from OVW on biodiversity – forwarded to the environment committee</p> <p><i>“Dear Colleagues,</i></p> <p><i>Just a reminder to let you know that there are still places available on the following sessions, these are the first sessions of these 3 modules.</i></p> <p><i>24/06/2024 Monday Biodiversity Part 1 - Module 25</i></p> <p><i>01/07/2024 Monday Biodiversity Part 2 - Module 26</i></p> <p><i>18/07/2024 Thursday Nature Project Management - Module 27</i></p> <p><i>All 6.30-8.00pm</i></p> <p><i>Please don’t hesitate to let me know if you would like to book any places,</i></p> <p><i>Wendi kind regards,</i></p> <p><i>Wendi”</i></p>
3/6/24	<p>Community Led grants</p> <p>Dear All,</p> <p>I would like to draw your attention to the Community Led Local Development Project which is being implemented in the county of Conwy</p>

Conwy County Borough Council (CCBC) has been successful in funding a Community Led Local Development (CLLD) project through the UK Government Shared Prosperity Fund (SPF).

The CLLD project gives groups the opportunity to apply for revenue funding for projects and feasibility studies, which will benefit them and their communities.

Applicants can apply for a maximum of up to £10,000.00 revenue funding from this project.

The project will support and build capacity across Conwy communities.

The areas of activity the project will concentrate on, in order to achieve the above are:

- enable other bodies to provide non-statutory services
- combat the cost of living
- climate change crises
- digital access (both physical and through community skills)
- access to transport

How to get more information:

Full Guidelines can be found [here](#), after reading them contact the team to discuss your idea / project:

Ela Owen: 01492 576 674

Angharad Fenner: 01492 576 672

Local.development@conwy.gov.uk

Please share this information with your contacts.

Please find attached bilingual poster for you to print and display in your community.