



CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies

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LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 12th February 2024, 7pm

At Llysfaen Village Hall

& Via Zoom Link

Members Present: Mr. P Gillbanks (Chair) Mr. P Davies
Mr. R Redhead Mrs. S Davies
Mr. L Kennedy Mr. P. Capper
Ms. F Stevenson

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council

Visitors Present: None

10206 Apologies: Mr D Jones Mr J Brownsell

10207 Declarations of interest: None raised.

10208 Co-option onto Llysfaen Community Council

The Clerk read out the statement from Saul Vega requesting co-option onto the Council.

Cllr G Stewart and Saul Vega exited the room, councillors voted to co-opt Saul Vega onto the Council.

The clerk provided Cllr Vega with documentation to be signed.

10209 Local representatives report:

Cllr Stewart explained that the Council is required to make cuts across all services, and the County are consulting on various aspects.

Cllr Stewart requested Councillors provide questions should they have any, in reference to budget constraints.

Clerk requested support for 4 grant applications made, as this had not yet been received from Cllr Stewart.

Resolved – Cllr Stewart agreed to review the details of the grants applied for.

Cllr Stewart has met with Arriva and strategy is being looked at to support the village.

10210 Minutes of the Last Meeting: The minutes were agreed as a true record. Proposed by Cllr R Redhead, seconded by Cllr L Kennedy

Clerk to add 10192 to the action tracker.

Clerk made slight change to wording within the Minutes for clarity.

10211 Action tracker & Matters Arising:

- a) Arriva Buses update – No response has been received in regards to a meeting with Arriva. Cllr Stewart has held a meeting directly with them.
- b) Grant Applications via the Shared Prosperity Fund
 - ❖ Phase 1 war memorial clean – the grant application is fully supported by all members of the Community Council. Grant has been applied for, and Council gives authority to the Clerk to poll members of the public regarding the proposals.
 - ❖ Replacement dog waste bins, and bag dispensers - the grant application is fully supported by all members of the Community Council. Grant has been applied for, and Council gives authority to the Clerk to poll members of the public regarding the proposals.
 - ❖ Creation of an edible garden, together with planting of edible trees at Ysgol Cynfran and Ysgol Swn Y Don and 2 benches, with 3 raised planters. The grant application is fully supported by all members of the Community Council. Grant has been applied for, and Council gives authority to the Clerk to poll members of the public regarding the proposals.
 - ❖ Creation of a permissible pathway over the field on Clobryn Road, to allow the safe passage of members of the public in the area. The grant application is fully supported by all members of the Community Council. Grant has been applied for, and Council gives authority to the Clerk to poll members of the public regarding the proposals.
- c) Resurfacing of Ffordd Y Llan. Phase 3 of the resurfacing program for Llysaen has been completed.

Resolved – Clerk to request if this work will still be completed, and CC Cllr Stewart.
- d) With reference to Councillor email accounts, the Clerk requested that all Councillors add the IONOS mail app to their phone/computer, so that they are able to view the Council emails easily on their devices.

10212 Planning Matters

Planning Applications – None

Planning Decisions - None

10213 Financial Matters and Invoices received for payment:

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval
 - Table Tennis Table and Portable pool table £494.97
 - The table tennis table order was cancelled by the supplier, and a replacement ordered on amazon for £30 cheaper. Clerk to refund the Council £30.
 - Portable Speakerphone £101.13
 - Webcam HD £19.99

10214 Correspondence and Clerks Report

- a) To discuss any items in the Clerks report
 - With regards to a letter received from the Pétanque club of Llysaen, Council discussed the current policy and requested that the clerk respond to the

applicant. It was noted that the applicant had used the previous years' form, and there was not a clear explanation of the grant process on the website.

Resolved – Clerk to add a grant specific section to the website that defines the process, and requirements for grants, and what can and cannot be funded. To be reviewed by full Council prior to launch.

Resolved - Agenda item to be added to the AGM, being review of grants policy for clubs with under 1 year – to support formation of clubs in Llysfaen.

- b) Clerks update of correspondence received after the issuance of the agenda.
 - ☐ SPF Grant agreement for Muga Peulwys. Clerk to send out the agreement and documentation to all Councillors to review.
 - ☐ T& Community Council meeting Llais Presentation to be forwarded to all councillors.

10215 Consultations

- a) School Transport Consultation – to be reviewed by all Councillors.
- b) Conwy Budget Consultation – now closed.

10216 Cemetery

- a) Next meeting of the Committee 4th March 2024.
- b) Letter from member of the public has been received and a review being conducted regarding a missing vase. Response will be sent to the member of the public, once the investigation has been conducted.

10217 Report back from meetings

Cllr P Capper – board of governors meeting attended.

Cllr S Davies – Board of governors meeting attended.

Paul Gillbanks – Town and Community Council forum attended. Cllr Gillbanks detailed that the forum was requesting T&CC to support with the provision of services

- County advised that budget is very strained, asking town and community councillors to poll their constituents about what is important to them. Noted.

10218 Environment committee

- a) Ratification of the meeting minutes. The meeting minutes of the environment committee were proposed Cllr S Davies, Seconded Cllr L Kennedy.

10219 Communications Committee

- a) Ratification of the meeting minutes proposed Cllr R Redhead, seconded Cllr P Gillbanks
- b) Agreement of revised terms of reference. Councillors had no comments, Proposed Cllr R Redhead, Seconded Cllr P Gillbanks.
- c) Website addition of grants section for clarity of process. Clerk to update the website, and launch a clear process for the small grant awards process for better understanding.

10205 Items requested on this agenda

- a) Gas and propane access and delivery in Llysfaen. Many residents order propane and gas from various suppliers. Communications committee will discuss this item further.

Meeting closed at 8.55pm

Date of next Ordinary meeting: **Monday 11th March 2024, 7pm**