



CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies

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LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 8th January 2024, 7pm

At Llysfaen Village Hall

& Via Zoom Link

Members Present:

Mr. P Gillbanks (Chair)	Mr. P Davies
Mr. R Redhead	Mrs. S Davies
Mr. D Jones	Mr. L Kennedy
Ms. F Stevenson	Mr. J Brownsell

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council

Visitors Present: None

10189 Apologies: Mr. P. Capper

10190 Declarations of interest:
Cllr Gillbanks as a former member of the LCRA, abstained from debate about a grant application made by a user of the LCRA.

10191 Co-option onto Llysfaen Community Council – Co-option move to next month due to apology given by applicant.

10192 Local representatives report: Cllr Gillbanks provided an update from the report issued by Cllr Stewart specifically with regards to the issues with regards to the bus service and subsidies provided to Arriva.

Resolved – Clerk to arrange the meeting as suggested by Cllr Stewart (Clerk to attempt 5.30pm meeting allowing Arriva and council officers to attend).

Resolved – Clerk to invite the relevant assembly member to the meeting also.

Resolved – Clerk to put details on the website saying we found out about the changes at the same time as everyone else. We have also attempted to book a meeting with Arriva for many months.

10193 Minutes of the Last Meeting: The minutes were agreed as a true record. Proposed by Cllr P Davies, seconded by Cllr D Jones.

10194 Police Matters:

One Councillor has made complaints to the police regarding motorbikes riding across Ffordd Y Llan, Parc Peuwlys and some issues with speeding in the village.

10195 Action tracker & Matters Arising:

A) Arriva bus withdrawal from Llysfaen Terminus has been announced, without any consultation with the Community Council. Cllr Stewart response re subsidies for service to terminus route states that the service to this stop has not been subsidised by Conwy County Borough Council.

Resolved – Clerk to write to Arriva to request information about subsidies to support services in Llysfaen.

B) Shared prosperity grant progress.

Cllrs were informed that the grant has been approved for the Muga at Parc Peuwlys, for the replacement structure. How the Community Council will access the grant will be provided at a later date.

C) Shared prosperity Fund deadline for community Councils is the end of January 2024. Councillors made suggestions of items on and new to the community plan that the clerk will review and make application for grants to move forward:

- Community Christmas lights
- Christmas tree planting at Peuwlys
- War memorial re-lettering
- Dog poo bag dispensers and replacement bins
- Edible garden, benches & wellness area
- Play park benches at Pentregwyddel
- Bus shelter Glyndwr road (main bus-stop for children's busses)

D) Ownership of land for the formation of a pathway at Clobryn Road. Clerk provided an update from Cemex management regarding the time it would take to donate the land needed to build a pathway. It was raised that a permissible pathway may be speedier to obtain in the short term to make the walkway safe for pedestrians.

Resolved – Clerk to book a meeting with interested parties to discuss the formation of a pathway, following confirmation that a permissible pathway can be granted.

F) Contract for Councillors remuneration

Councillors were asked to sign an agreement should they wish to accept remuneration for the work they perform as a councillor, or to opt out of the payment.

Resolved – All councillors present submitted the forms to the clerk.

G) Grant application for Llysfaen Pétanque Club

Cllr Gillbanks left the room.

Councillors debated the application at length. The grant application is for play equipment for children and a first aid kit. Councillors were pleased to see more groups and activities for both Children and adults in the village. However, the Council had previously set the requirements for grant applications to include all documentation, one of which was not provided to the Council as the group was newly formed.

Resolved - Clerk to write a letter to the Pétanque club advising that they have not met the criteria at this time due to Council requiring 1 years accounts, and asking them to apply again as soon as they are able to meet the documentation requirements.

Cllr Gillbanks was invited back into the room

10196 Planning Matters

Planning Applications - None

Planning Decisions

0/51181 – 63 Cynfran road, Alterations to side extension roof – Approved with conditions

0/51172 – Plas Farm – non material amendments – approved.

0/51116 – Ty Capel – Non material amendment – Approved with conditions

10197 Financial Matters and Invoices received for payment:

a) The Clerk's salary and expenses were approved for payment for November 5th 2023.

b) Invoices for approval

- Clerks expenses £91.25
- £600 precepted grant to Friends of St Cynfrans Churchyard
- Lawn Medic payment £472.55

c) Review of grant application amendments

Councillors all happy with the content following a review of the form. The form is to be implement to the website with immediate effect.

d) Q3 Bank reconciliation & Spend Vs Budget was reviewed.

e) Precept review & agreement for 2024-25

The council debated the budget for 2024-25, and incorporated the budgeted amounts requested by various Committees. The precept was set with a slight increase on the previous year of £434.94, or 1.6%. This equates to approximately 41p per household per year.

10198 Correspondence and Other Issues

a) Arriva response to request for meeting.

b) Temporary traffic regulations at Tan Y Graig road.

c) Letter from the leader of Conwy council re financial pressures.

d) Deadline for T&CC to apply to SPF of 5pm 31st Jan 2024. Detailed above, the Clerk will make applications along the lines of the ambitions of the Council.

e) New register of electors has been issued – Councillors wishing to access a copy can do so by emailing electoral department using their councillor email address.

Resolved – Details of how to obtain a copy of electors register to be sent to Councillors.

f) Hedgehog awareness signs are available to buy from the hedgehog trust. Noted.

g) Request from OVW for the details from the Community Council if they will be applying Cost of Living activities to add to the precept for 2024.

h) Ragwort policy from ERF. Forward to councillors.

10199 Consultations

a) CCBC request for positions for a re-deployable camera in places of risk of dog fouling, littering, rubbish, fly tipping and damage to infrastructure.

Resolved – Clerk to respond – Highlands road entrance to police fly tipping, field outside pentraeth, Clobryn road layby, old highway fly tipping, Peulwys lane, Alley behind the school, Muga Peulwys

Dormant assets scheme consultation. Noted.

10200 Cemetery

Hedge cuttings been done.

10201 Report back from meetings

Housing plan for Conwy report produced, 10th Jan 2024 – Cllr J Brownsell will attend on behalf of the council.

Cllr Gillbanks, Cllr P Jones and the Clerk attended a meeting with Open spaces, to discuss the planting of an edible garden at the space next to the park at Gadlas Road. CCBC proposed the space as being the best place owned by Council to plant and add in benches and raised planters to grow edibles. The findings of which will be added to the SPF grant applications.

10202 Community Plan – No update to date.

10203 Environment committee
No update – next date 16th January 2024

10204 Communications Committee
No update – next date 22nd January 2024

10205 Items requested on this agenda
A) Resurfacing of Ffordd Y Llan (PC)
Cllr Capper was not present, so this will be added to February agenda.

Meeting closed at 9.32pm

Date of next Ordinary meeting: **Monday 12th February 2024, 7pm**