



CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies

Tel: 07957 931395: E-Mail: clerkllysfaen@gmail.com

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Tuesday 11th April 2023

At Llysfaen Village Hall

& Via Zoom Link

Members Present: Mr. R Redhead (Vice Chair) Ms. F Stevenson
Mrs E Heritage Mrs. S Davies
Mr. P Gillbanks Mr. J Brownsell
Mr. P Davies (Chair)

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council

Visitors Present: None

10056 Apologies: Mr. L Kennedy, Mr. D Jones, Mr. P Capper

10057 Declarations of interest:
Cllr Brownsell declared an interest in planning applications potentially being raised.

10058 Local representatives report:
Cllr Stewart provided information on the following
a) Camper on the Marian is being dealt with via the legal team at Conwy County Council, updates will be provided as they occur.
b) Dog Fouling – reports provided by CCBC do not match those highlighted by the clerk. The clerk has provided details of these reports to Cllr Stewart to investigate.
Resolved – Clerk to reissue details on how to report issues in the area on social media.

10059 Police Matters
Councillors reported various incidents of dirt bikes in the area, which are an issue across various local councils at present. Councillors were urged to report every time they see speeding bikes, or riders acting recklessly in the area, or driving unsafely.

10060 Minutes of the Last Meeting: The minutes were agreed as a true record. Proposed by Cllr P Capper, seconded by Cllr P Gillbanks.

10061 Matters Arising:
Grant application cheques were issued. Those who were unsuccessful for a grant have not yet applied for emergency funding at this time.
Councillors thanked everyone again for their involvement in the Warm Café.

10062 Planning Matters

Planning Applications

o/50574 – Cllr Brownsell declared an interest and left the room.

Councillors discussed the application with no objections to the improvements.

Planning Decisions - None

Planning appeals - None

10063 Financial Matters and Invoices received for payment:

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval
- c) Bank reconciliation & Spend vs Budget was signed by all councillors present, and confirmed as reconciled by the Clerk.
- d) Risk Assessment 2023-24

All members present agreed to the content of the 2023-24 risk assessment schedule.

Resolved – Cllr P Davies to complete a further review of the risk assessment with the clerk, to ensure that all aspects of risk are covered appropriately.

Soup kettles – donated to scarecrows with a proviso that they be made available to all community groups to use.

e) Asset Register April 2023 has been revised with the new Defib cabinet and defibrillator added that was replaced due to the damage at Ysgol Swyn Y Don Defibrillator.

Resolved - Chair signed the new asset register.

Resolved – Soup kettles used within the warm café were agreed to be donated to the Scarecrows group, to be made available for all community groups to use if needed.

f) Appointment of Auditor – Agreed appointment of JDH

g) Councillor Expenses. The councillors expenses taken information was provided to Council. It has been published to the website, and will be sent to IRP this month.

10064 Correspondence and Other Issues

a) **AUDIT RETURN** This item was not on the Agenda, but was received after the issuance of the agenda. The audit has been returned from Audit Wales with a positive result of Unqualified Audit. Councillors congratulated the clerk on a successful Audit.

Resolved – Clerk to issue the report on the website, together with a notice on Facebook detailing that the report has been received. A notice will be placed on the notice board accordingly.

b) Local places for nature questionnaire from One Voice Wales.

Resolved – Clerk to complete

c) Training needs survey from One Voice Wales.

Resolved – Clerk to complete.

d) Defibrillator has been used in Peulwys, but has not yet been replaced.

Resolved – Clerk is working with Welsh Ambulance Service Trust to ensure it is replaced asap.

e) Reminder to Issue the Warm Hub Grant report.

Resolved – Clerk to issue the final report asap

f) Defib Cabinet has arrived, and is ready to be put up.

Resolved – Clerk to arrange for the installation of the Defib with the village shop.

g) Written statement on electoral reform.

h) Internal audit documents detailing what will be required for this years audit, and agreement for appointment of internal auditor

i) Campervan on the Marian information from Cllr Stewart, advising that a court date has been agreed and will be heard in late April.

j) Diolch am 20 Newsletter – detailing information about the 20mph limit being places in local areas.

k) Housing needs open day.

l) Replacement shelter at Pentregwyddel Road.

m) Erection of the noticeboard at Gadlas Road Park. Clerk advised all councillors that the notice board has now been erected, and keyholders at present are Clerk, LCRA and Scarecrows group.

Resolved – Councillors to review and agree the keyholder policy, and noticeboard guidance document.

n) OVW Training dates

o) Update from Cllr Stewart on Dog Fouling in the area.

q) Road Closures on A55 notice 5,6,7 June 2023.

Interchange WB - L1 (incl full closures of J22 EB onslip and WB offslip, J23 Llanddulas WB offslip and onslip, & layby prior to J23 Llanddulas WB) lsc

C.16 & C.18 J22 Old Colwyn Interchange to Beach House Road Underpass - L2 lc

C.17 Prior to J23 Llanddulas to Hen Wrych Footbridge EB - L1 Hen Wrych Footbridge to prior to J23 Llanddulas WB - L1 (incl full closures of J23 Llanddulas EB offslip and onslip)

Resolved – Road Closed at Tan Y Graig Road, with road closure starting Monday 17th April 2023.

10065 Consultations

a) Consultation on the recommendations of the independent review of ethical standards framework (Penn Report) from Welsh Government.

10066 Cemetery – No meeting was held.

10067 Report back from meetings

a) Meeting re the busses turning at Pentregwyddel Road & parking causing issues.

Cllrs provided an update that Arriva have a longer bus that will start being used in the area, and the turning ability around the top of Pentregwyddel Road will become increasingly difficult, given the length of the busses and the parking at the area. Suggestions were made at the meeting by Arriva, to use Double Yellow Lines to prevent parking around the Church and Village Hall. Both Councillors and Committee members of the Village Hall were not in support of using double yellow lines, and other suggestions were made, such as amending the bus route, or moving the bus-stop further up the road, preventing parking where busses need to turn.

Resolved – A meeting is to be arranged to discuss this matter further in the near future.

10068 Communication committee

Cllr Gillbanks & Cllr Brownsell have discussed requirements with a local park provision company about approximate costings for new equipment at Pentregwyddel Road.

Resolved - Working party was agreed to be brought together – Cllr Gillbanks, Heritage & Brownsell will look at funding streams and identify if a council working party or a constituted group may be more relevant development body for accessing funding to support the park development at Pentregwyddel road. To report back findings in a future meeting.

10069 Environment committee

Resolved – A decision is required on how the litter picking equipment will be used and agreements or risk assessment given to members of the public to use and keep the equipment at their homes. Cllr Heritage requested a group of councillors be dedicated to getting litter picking into a regular occurrence. It was agreed that councillors for the Environment committee to make a decision and move forward immediately, and that Cllr Heritage lead on organising regular litter picks and engaging volunteers.

Resolved – Immediate working party agreed as Cllr E Heritage and Clerk to move forward with a litter picking group asap.

10070 Items requested on this agenda

a) Communications between councillors

Cllr Heritage requested that all communications be made to full council, rather than in any other chat facilities.

Resolved – All communications of the Council will in future be via email only.

b) Playing out summer holidays provision – Council is required to make a decision on the playing out scheme for the year as they are currently being booked in.

Resolved - All agreed to support the playing out for both upper and lower village.

c) Community Café

Clerk requested that any invoices left to be paid be provided to her asap for reimbursement.

d) Skips

Resolved – Skips to be booked for the upper village for November.

Resolved – Council is awaiting an update from Cartrefi Conwy on work currently being planned.

10071 Emergency items – None

Meeting closed at 9.30pm

Date of next Ordinary meeting: **Monday 15th May 2023 7.30pm**