



CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies

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LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 13th February 2023

At Llysfaen Village Hall

& Via Zoom Link

Members Present: Mr. P Davies (Chair) Ms. F Stevenson
Mr. L Kennedy Mrs E Heritage
Mrs. S Davies Mr. P Gillbanks
Mr. D Jones Mr. R Redhead (Vice Chair)
Mr. P Capper

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council

Visitors Present: A member of the public attended the meeting.

10024 Apologies: Mr J Brownsell

Cllr P Davies opened the meeting, and referred all Councillors to the good councillor guide and code of conduct for Councillors that were agreed within the AGM, advising that all matters will be voted upon, and that all Councillors should raise their hand to be heard.

10025 Declarations of interest:

Cllr P Davies – declared an interest in the resurfacing of Bron Y Llan Road.

Cllr E Heritage – declared an interest in the grant application for Llysfaen Scarecrows.

10026 Local representatives report:

Roads in the area. Erf has requested that councillors consider the worst roads in the area that it would like to have worked upon. Councillors debated the roads and voted upon the following:

1. Ffordd Y Llan
2. Bottom end of Pentregwyddel Road
3. Tan Y Graig Road potholes and road issues

Resolved – Clerk to send Cllr Stewart the list of streets that we would like resurfacing.

10027 Police Matters - None

10028 Minutes of the Last Meeting: The minutes were agreed as a true record. Proposed by Cllr P Gillbanks, seconded by Cllr L Kennedy.

10029 Matters Arising:

Cllr Gillbanks requested the risk assessment for the Warm Café be agreed with amendment.

Resolved - The risk assessment was accepted by all councillors.

Resolved – Clerk to ensure all members of the Council have a copy for their records.

a) Update on the warm café

There is a group of volunteers who are supporting to run the warm café in addition to Community Councillors. The café is well attended, and welcomed by the community. Councillors have found

that rather than being important for having a warm space, it is more tackling social isolation, and becoming a place that residents are looking forward to coming on a weekly basis. Clerk advised that the monthly report has been produced and sent to County.

- b) Skip dates have been agreed and details were provided to all Councillors. Council has been able to access free litter picking equipment to support the community to run litter picking events locally. These have been loaned to the Council with the intent to form a community group, from County, and are intended for individuals to keep in their homes for spontaneous litter picking, as well as attending organised events. This follows a model that a group in Llanddulas runs, that has worked incredibly well. Councillors agreed that having 2 groups involved in litter picking can only benefit the community, as the LCRA had recently been given a grant to become a litter picking hub. Direction was given to the clerk to liaise with LCRA to ensure that there is no duplication of effort, and that the groups are working together for the benefit of the community.
Resolved – Clerk to speak with LCRA secretary regarding closer working relationships in future.
- c) Defibrillator – In-house training to be provided by Cllr P Davies, who is an NHS Trainer and qualified to run the training sessions. Cllr Gillbanks requested a copy of the Public Liability Insurance Document.
Resolved – Clerk to issue details of the public liability cover to all councillors.
Resolved – Clerk to arrange dates for defib training at the upper and lower villages in conjunction with Cllr P Davies' availability.

10030 Planning Matters

Planning Applications

0/50425 Bryn Tirion Tan Y Graig Road Llysfaen LL29 8TH Approval of condition no 7 (Balcony Screening) of planning approval 0/48321 ((Variation of condition 2, 6 & 9 of planning consent 0/46955 (Variation of condition no 2 of planning approval 0/45324 (Demolition of conservatory and unsympathetic extensions to the existing terrace with an addition of a two storey extension within the footprint of the demolished extension. The erection of one, two storey house. Landscaping alterations to accommodate above) to allow for changes to approved drawings) to allow for amended plans)
REGISTERED 03-02-2023

Planning Decisions - None

Planning appeals - None

10031 Financial Matters and Invoices received for payment:

- a) The Clerk's salary and expenses were approved for payment.
- b) Clerks support – in committee (moved to the end of the agenda)
- c) Invoices for approval
- Clerk expenses £60.76
 - Warm Hub Expenses E Heritage £149.83
 - Warm Hub Expenses P Gillbanks £29.17
 - One voice Vales £35.00
 - Precept Grant request Friends of upper and lower churchyard £900
 - Defib Quotation £519.84
- d) Grant applications from community groups.
3 applications received as follows:
- Llysfaen Scarecrows
 - In Stiches
 - Cynfran Preschool Nursery
- Resolved** - Chair of the Council requested the clerk issue all applications to the full council to review prior to the next meeting, hence the agenda item was deferred to March Meeting.

10032 Correspondence and Other Issues

- a) Email from Conwy Council regarding cost of fixing the bus shelter.
Resolved – Clerk to respond to the council that it is not our asset, and the asset has never been transferred to the Council to maintain. Clerk to copy Cllr G Stewart, and advise that metal sheet replacements would be preferable.
- b) Historic environment and climate change adaptation activity survey.
- c) Resilient spaces for nature conference pack.
- d) Details on National Lottery Community Fund offer for grants for the Coronation.
Resolved – clerk to forward to all relevant groups.
- e) Training dates February, March.
- f) Emails chasing if there is electricity supply at the terminus.
- g) Details of potential funding available for the rewriting of the lettering on the war memorial at War Memorials Trust. (Investigations undertaken by the clerk)
Resolved – Working party was agreed to be set-up to arrange the grant application for the relettering of the war memorial. Cllr P Davies, Cllr R Redhead, Cllr P Gillbanks, Cllr S Davies.
- h) Defibrillator cabinet quote (as per the above)
- i) Defibrillator in Peulwys new pads received and defib is back online.
- J) ECOFLEX scheme information from CCBC, grants are being vetted by CCBC.
Resolved – Clerk to get more information regarding this and send on to Councillors.
- k) The first external call for UKSPF projects in North Wales is now live and will remain open until mid-day on 24th of February 2023. Grants of over 250k are offered, which does not meeting any current plans in Llysfaen.
- l) Defibrillator census request.
Resolved – to be completed by clerk.
- m) Email from CCBC ERF agreeing to the provision of 20 litter pickers, hoops, bags and hi viz jackets for use in Llysfaen community litter picking group (as per the above)
- n) Information from Westshore Dog Angels group, who are tackling dog fouling in their area with offer to support, which has been forwarded onto the Environment committee.
- o) Email from CCBC regarding additional support for dog fouling in the area.
Resolved - meeting to be arranged.
- p) Agreement from village hall committee that we may have a free table at the monthly table top sales to offer seed/plant swops.
- Q) Senior Housing enabler for rural housing at grwp cynefin would like to meet with representatives of the Community Council – meeting is provisionally booked for 6.30pm on 22nd Feb. (Affordable housing need in the area).
Resolved – Cllr R Redhead to attend this meeting.
- r) Template risk assessment for any coronation activities from BHIB (our insurance providers)
- s) Request from a member of the public to be part of the litter picking group
- t) Various adverts for town/ community council clerk roles across north wales (3)

10033 Consultations

- a) TAN 15 – Development, flooding and coastal erosion – further amendments consultation. Deadline 17/4/23
- b) Consultation on the Outdoor Education (Wales) Bill. Deadline 17/3/23
Resolved – to be sent to all councillors.

10034 Cemetery – No meeting was held.

- a) Walk through fees of £550.00 were agreed to be paid
- b) Other decisions will be moved to an in-committee meeting at the end.

10035 Report back from meetings

Cllr R Redhead attended the meeting at Ysgol Swyn Y Don, a new Headteacher has been appointed. Joint working at the centre is moving forward with Cartrefi Conwy and the school.

10036 Communication committee

Park consultation notice was shown to councillors, and agreement made to be put up at all the local parks in English and Welsh.
Cllr Gillbanks offered to support putting signs up in the park areas.
Resolved – Clerk to print and laminate posters for the parks and erect prior to half term.

Resolved – Closing date for the park consultation will be end of the month.

Noticeboard heading wording agreed and will be sent immediately for the notice board to be ordered.

Resolved – Clerk to send the wording agreed at the meeting for the notice board.

10037 Environment committee

Seed Swops which is in the annual plan for the committee will begin at the first tabletop sale at Llysfaen Village hall. The Village Hall committee has kindly agreed to reserve a small table to give seeds away, and for villagers to bring seeds and seedlings to swop. Posters will be created prior to the first tabletop sale.

Cllr L Kennedy has spoken to the estates manager to discuss litter in the Peulwys area.

The committee will be sharing wildlife initiatives with the community via Facebook.

Tree planting schemes currently in development, the committee are speaking to CCBC to identify areas where trees and edibles can be planted.

Cllr D Jones requested that warning signs be put up in areas to try and prevent people from littering.

Councillors advised that we have been given signs from CCBC to erect and that the committee will be putting these up, and that we also have requested dog fouling bags to give to people in the community to prevent dog fouling in the area.

Litter picking dates have been agreed, and a poster produced – to be put up on local notice boards.

Resolved – Councillors all agreed that we would be able to buy treats to offer to attendees of the litter picking events.

10038 Items requested on this agenda

None.

10039 Emergency items

Committee and Sub Committees – All meetings or committees are public. Minutes and agenda need to be on the website, and should be open to be viewed by the public.

Resolved – Each committee to review their Terms of Reference ready for 2023-24 AGM.

Resolved – Council Committee Minutes will be brought up to date on the website by the Clerk.

In Committee meeting held discussing the welfare of employees.

Resolved – Cllr D Jones contacts the clerk every Wednesday morning to check on welfare. Cllrs all agreed that this would continue.

Meeting closed at 21:23

Date of next meeting: **Monday 13th March 2023 7.00pm**