



CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies

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LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 9th January 2023

At Llysfyaen Village Hall

Members Present: Mr. P Davies (Chair) Ms. F Stevenson
Mr. L Kennedy Mrs E Heritage
Mrs. S Davies Mr. P Gillbanks
Mr. J Brownsell Mr. D Jones

Officers Present: Miss B. Davies – Clerk and RFO, Llysfyaen Community Council

Visitors Present: Cllr Geoff Stewart
Huw Roberts

10008 Apologies: Mr. P Capper Mr. R Redhead (Vice Chair)

10009 Declarations of interest: None detailed

10010 Local representatives report:

Cllr Stewart advised that Clobryn Road, is in the future travel schemes and prioritise the schemes.

Resolved – Clerk to chronologically identify the contacts with various persons and our requests for actions. Council have agreed that they will write a letter to CCBC to advise about the problem.

Road safety issues should be reported to the police, and any notification of incidents could be copied into Geoff Stewart.

Resolved – Any incidents should be report to the police.

10011 Police Matters – No contact with police.

Numerous people are reporting motorbikes in the area without helmets.

10012 Minutes of the Last Meeting: The minutes were agreed as a true record. Proposed by Cllr Kennedy, seconded by Cllr Heritage.

10013 Action Tracker & Matters Arising:

a) Update on Warm Café.

24 people came through the door to meet with old and new friends.

Thanks to a local man for a donation of chocolates and biscuits for use at the Warm Café.

Some other members of the public have made donations.

Councillors may struggle to continue to take time off, so it was agreed that members of the public can be asked to support if needed.

Resolved – Councillors agreed which streets were still to be delivered and who would deliver to which streets.

b) Update on Community Notice Board

Planning has been received, and the cheque has been posted to the company, the turn-around time is 6-8 Weeks.

- c) Warm Café Risk assessment
Resolved – Clerk to Forward to all councillors.
Resolved – Cllr D Jones raised that the First Aid box be checked for in date equipment.
- d) Place plan / Community Plan
 Councillors discussed that they all wish to progress with a place/community plan in the future.
Resolved - Any councillors wishing to attend the training are welcome to attend. Please request from the clerk.

10014 Planning Matters

Planning Applications

Reference: 0/50347

Proposal: Planning application for retention of an existing private package treatment plant on site, the replacement of an existing septic tank/drainage field arrangement and all associated works

Location: Plas Newydd Farm, Isallt Road, Llanddulas, Abergele, LL22 8ND

Resolved – Clerk to respond from Council.

Resolved – Clerk to arrange a site visit for the Pentre Du diversion.

Planning Decisions - None

Planning appeals - None

10015 Financial Matters and Invoices received for payment:

- a) The Clerk's salary and expenses were approved for payment.
- b) Clerks review – in committee
Resolved – Clerks salary was increased inline with Scale Points.
- c) Invoices for approval
 - Expenses for warm café - £206.66
 - Expenses for printing and stationary - £95.86
 - Printing leaflets costs - £66.00
- d) Bank reconciliation report
 Year to date spends were provided to councillors, and all councillors present signed the documentation provided.
- e) Budget for 2023 and Precept request for 2023-24
 The budget was reviewed for the previous year, and upcoming year and a precept set to incorporate additional clerk hours to start work towards a Community Plan in the coming year, a new laptop for use by the clerk, and increasing the amount along with inflation for expected costs throughout the year. In addition, to ensure there is a means to allow public participation at meetings, it was agreed to pay for a Zoom Licence, to allow members of the public to join meetings via a meeting link.

10016 Correspondence and Other Issues

- a) Grant for the free defibrillator has been received. Council will need to purchase the cabinet for it, Clerk has requested a pro-forma invoice to be able to purchase the cabinet from WAST supplier.
Resolved – The proforma invoice will be brought to the next meeting for approval.
- b) Welsh Government grant (distributed by Conwy County Borough Council) has been approved for the warm café – and the first session has been held. The funds have not yet been received.
- c) Request from C Peter regarding the Llysfaen walks. Some of the links are no longer working, and some are opening a word document. He has requested that they be fixed
- d) List of training dates, some free training availability and bursary available for courses up to end Feb.
- e) Pensions redeclaration notice – Clerk to complete the redeclaration.
- f) Earth Anchors confirmation of order and request for detail of the writing on the top and copy of the logo which has been sent.
- g) Remittance from Cemex for the grant that has been paid into our accounts.
- h) Creating a community plan training hand-out received. Have all councillors who attended the

training received these?

Resolved – to be sent out to all councillors

I) Defib has been used at Peulwys. Clerk is liaising with WAST to have the pads replaced.

10017 Consultations - None

10018 Cemetery – None

10019 Report back from meetings - None

10020 Communication committee

Questionnaire for the play parks has been approved and send to public socials. All councillors were encouraged to complete the survey.

10023 Environment committee

No meeting held.

10024 Items requested on this agenda

a) Highways (DJ)

Some works have been completed on Ffordd Y Llan, but tar and chippings have not been laid, CCBC have advised that no further work will be competed.

Resolved – Cllr Stewart to look at the correspondence. Clerk to send to Cllr Stewart.

b) Published bus timetables (PD)

Over Christmas bus timetables details that there were no busses, but there were busses driving around.

Resolved – Councillors agreed that a letter would be sent to Arriva and Conwy Council quality of the bus service, and in-particular timetables non-existent.

10025 Emergency items

Meeting closed at 21:40

Date of next meeting: **Monday 13th February 2023 7.00pm**