

# Cyngor Cymuned Llysfaen Community Council

Clerk: Brenda Davies, Westfield, Glyn Avenue, Abergele. LL22 7NT  
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## Communications Meeting

### Minutes

3/10/2022

ONLINE – Zoom meeting 7.00 pm

**Requested Attendees:** Cllr S Davies, Cllr F Stevenson, Cllr Rob Redhead (Chair), Cllr J Brownsell  
Cllr P Gillbanks,

**Officers:** Ms B Davies (Clerk and RFO)

1. Minutes of the previous meeting  
Minutes were recorded as accurate.

It was highlighted that there were informal meetings that were held within the summer break due to the passing of the queen, which details actions taken by the committee to put in place the book of condolence and a timetable to ensure the book was available to the public as much as possible.

**Resolved** - Cllr S Davies to note what was accomplished for the record of the Council.

2. Review of Actions from the previous meeting  
Action were discussed, which were now completed see below agenda items.

3. Consultation findings.  
Consultation with the public was not very well attended, but where comments were made they were useful for the council as to what attendees would like to see at the park.

A member of the public has suggested a basketball hoop be added, which will be added to the list of suggestions made.

After discussion it was agreed that further consultation should be made with the public to widen the feedback received.

**Resolved** – Online survey to be produced and issued to the public. Cllr Gillbanks to send to all Cllrs for feedback and conclusion of questions prior to the meeting of full Council.

**Resolved** – To be launched following informing all Councillors at the next full meeting of Council.

4. Branding – Logo  
Councillors discussed the branding and agreed on the first tree with the words under it, with the roots below again is the favourite. Cllr P Gillbanks to confirmed that we are able to use the image we have copyright to the image.  
Cllr S Davies requested that the word Llysfaen be central, showing 3 lines of text.  
**Resolved** – Cllr P Gillbanks to amend the image as suggested.  
**Resolved** – Cllrs will put forward the image suggested to Council for full agreement.

5. Website  
There are still a number of things required to be amended on the website and it is not reflective of the activities of the Council. Cllr R Redhead was thanked for his work on attempting to keep the site up to date with documentation.  
  
**Resolved** – Clerk to identify costs of hosting and help using other providers.  
**Resolved** – Cllr Redhead to review if Cllr S Davies can be added to the backend in order to support with keeping the site accurate and up to date.
6. Facebook Page  
Consultation for the park to be uploaded to the Facebook page.  
**Resolved** - Cllr P Gillbanks offered to support the Clerk by informing of any County wide or local initiatives that can be shared on the Facebook page.  
**Resolved** – ALL Councillors to inform the clerk if there is an article that is appropriate to share on the Facebook page.
7. Any other Business  
To be added to the next meeting : Email addresses for all councillors.  
Clerk requested that the committee consider the actions set at each meeting to be a productive use of time at that particular stage of any projects.  
**Resolved** – Committee agreed to hold a planning meeting that would identify timescales and a realistic forward plan for 2023, to ensure that the committee is effective in its work.
8. Date of next meeting  
Next meeting to be a planning meeting face to face, to talk about the future of communications moving forward.  
Date of next meeting : 9<sup>th</sup> November 2022. 7pm at the village hall.