

The Minutes of the
38th Annual General Meeting
held at Llysfaen Village Hall on
7pm on Monday, 9th November 2020

Present: Chair: Mr Phil Capper
Vice Chair: Mr Robert Redhead

Councillors: Ms Fiona Stevenson
Mr Ray Mather
Mr Anthony Hodgkinson
Mr David Jones
Mr Geoff Stewart
Ms Bethan Jones
Mr Paul Davies

Apologies Mr Paul Gillbanks

- 38/001 *Election of Chairman*
Chairman Robert Redhead was elected as Chair for the year November 2020 to May 2021. Carried.
- 38/001a *Receive Chairman's Declaration of Acceptance of Office, or if not received, to decide when it shall be received.*
Robert Redhead accepted the position of Chair and signed the Acceptance of Office form.
- 38/002 *Election of Vice Chairman*
Geoff Stewart was nominated to continue as Vice Chair for the coming year. Carried.
- 38/002a *Receive Vice Chairman's Declaration of Acceptance of Office, or if not received to decide when it shall be received.*
Declaration of Acceptance of Office was signed.
- 38/003 Apologies:
Mr Paul Gillbanks
- 38/004 *Declarations of Interest*
There were no declarations of interest.
- 38/005 *Minutes of the Annual General Meeting held Monday, 12th May 2019*
The minutes were accepted as read. Proposed RM, seconded FS.
- 38/006 *Matters arising from the minutes*
No matters arising.

38/007 *Representatives on other Bodies & Committees*

Raynes Quarry	Cllr Jones & Cllr P Davies
Llanddulas Landfill Site Liaison Group	Cllr Jones & Cllr P Davies
Ysgol Cynfran Governors	Cllr B Jones
Ysgol Swn y Don Governors	Cllr Redhead
Peulwys & District Partnership Board	Cllr Mather
One Voice Wales	Chair, Vice Chair & Clerk
Cemetery Committee	Cllr Jones, Cllr Capper, Cllr P Davies Cllr Redhead.
Place Plan Committee	Cllr Stevenson, Cllr Stewart, Cllr Redhead, Cllr Gillbanks
Communications Committee	Cllr Stevenson, Cllr Stewart, Cllr Redhead, Cllr Gillbanks & Clerk
Area Forum Cluster Meetings	Cllr Gilbanks & Cllr Stevenson

Terms of reference for each committee have been agreed at Council.

38/008 *New Bodies & Committees*

Environment Committee – Cllr Stevenson, Cllr Gillbanks,
Cllr P Davies, Cllr B Jones, Cllr R Mather

Sub committee - Footpath officer & Tree warden - Footpath Officer &
Tree wardens
Cllr Stevenson & Cllr Gillbanks

Sub Committee - Marian Advisory Group
Cllr Stevenson, Cllr P Davies, Cllr B Jones

HR Committee – Cllr Stevenson, Cllr B Jones, Cllr R Redhead

38/009 *Cheque signatories & Bank Mandates - (Audit Requirement)*

Clerk requested an additional signatory be agreed. Cllr P Davies has
agreed to be added to the bank.

38/010 *Standing Orders: To Review/Accept additional changes etc*

Standing orders presented to councillors, no changes have been made.
Approved as presented.

38/011 *Financial regulations: To Review/Accept additional changes etc*

Financial Regulations presented to Councillors, with wording changed
in item 11.1.1 to state “for specialist services such as are provided by
legal professionals acting in disputes”. Approved as presented.

- 37/012 *Financial reserves Policy: To Review/Accept additional changes etc*
Financial Reserves Policy increased reserve for Cemetery due to the donations made by the public to £37000. An additional amount of £1000 has been added to the financial reserves to save for the replacement of Christmas lights.
- 37/013 *Code of Conduct: To Review/Accept additional changes etc*
Code of Conduct Approved with no changes made.
- 37/014 *Date of Monthly Meetings December 2020 – May 2021*
Clerk advised of the provided the dates of the Monthly Meetings for the rest of the year to all Councillors.

The Annual General Meeting closed at 19:36pm