

The Minutes of the
39th Annual General Meeting
held via SKYPE on
7pm on Monday, 10th May 2021

Present: Chair: Mr Robert Redhead
Vice Chair: Mr Geoff Stewart

Councillors: Ms Fiona Stevenson
Mr Ray Mather
Mr David Jones
Mr Geoff Stewart
Ms Bethan Jones
Mr Paul Davies
Mr Paul Gillbanks

Apologies Mr Anthony Hodgkinson

- 39/001 *Election of Chairman*
Chairman Fiona Stevenson was elected as Chair for the year May 2021 to 2022. Carried.
- 39/001a *Receive Chairman's Declaration of Acceptance of Office, or if not received, to decide when it shall be received.*
Fiona Stevenson accepted the position of Chair and signed the Acceptance of Office form. Forms will be forwarded to both Fiona and Paul to sign and return.
- 39/002 *Election of Vice Chairman*
Paul Davies was nominated as Vice Chair for the coming year. Carried.
- 39/002a *Receive Vice Chairman's Declaration of Acceptance of Office, or if not received to decide when it shall be received.*
Declaration of Acceptance of Office will be sent to Vice Chair to be signed and returned.
- 39/003 Apologies:
Mr Anthony Hodgkinson
- 39/004 *Declarations of Interest*
There were no declarations of interest.
- 39/005 *Minutes of the Annual General Meeting held Monday, November 2020*

The minutes were accepted as read. Proposed PC, seconded RR.

39/006 *Matters arising from the minutes*
No matters arising.

39/007 *Representatives on other Bodies & Committees*

Raynes Quarry	Cllr P Davies & Cllr P Gillbanks
Llanddulas Landfill Site Liaison Group	Cllr P Davies & Cllr P Gillbanks
Ysgol Cynfran Governors	Cllr B Jones
Ysgol Swyn y Don Governors	Cllr Redhead
Peulwys & District Partnership Board	Cllr Mather
One Voice Wales	Chair, Vice Chair & Clerk
Cemetery Committee	Cllr Jones, Cllr Capper, Cllr P Davies Cllr Redhead.
Place Plan Committee	Cllr Stevenson, Cllr Stewart, Cllr P Davies, Cllr Redhead, Cllr Gillbanks.
Communications Committee	Cllr Stevenson, Cllr B Jones, Cllr Stewart, Cllr Redhead, Cllr Gillbanks
Central Cluster Meetings	Cllr R Redhead & Cllr Gillbanks
Area Forum Meetings	Cllr P Davies & Cllr F Stevenson
Environment Committee	Cllr Stevenson, Cllr Gillbanks, Cllr P Davies, Cllr B Jones, Cllr R Mather
Footpath officer & Tree warden	Cllr Stevenson & Cllr B Jones
Marian Advisory Group	Cllr Stevenson, Cllr P Davies, Cllr B Jones
HR Committee	Cllr Stevenson, Cllr P Davies, Cllr B Jones

Terms of reference for each committee have been agreed at Council.

39/008 *New Bodies & Committees*
Church Yard Maintenance representative – representative to sit on the Churchyard maintenance group. Representation to be allocated in due course.

39/009 *Cheque signatories & Bank Mandates - (Audit Requirement)*
Clerk requested an additional signatory be agreed. Cllr P Davies has agreed to be added to the bank.

39/010 *Standing Orders: To Review/Accept additional changes etc*

Standing orders presented to councillors, no changes have been made.
Approved as presented.

- 39/011 *Financial regulations: To Review/Accept additional changes etc*
Financial Regulations presented to Councillors, with no changes made to the regulations. Approved as presented.
- 39/012 *Financial reserves Policy: To Review/Accept additional changes etc*
Financial Reserves Policy increased reserve for Cemetery due to the donations made by the public to £41,000.
Resolved – Clerk to seek advice from Conwy County Council on the investment funds.
An additional amount of £2000 has been added to the financial reserves to save for the replacement of Christmas lights.
- 39/013 *Code of Conduct: To Review/Accept additional changes etc*
Code of Conduct Approved with no changes made.
- 39/014 *Date of Monthly Meetings December 2020 – May 2021*
Clerk advised of the provided the dates of the Monthly Meetings for the rest of the year to all Councillors.
Resolved – Clerk to add invites via calendar to all councillors.

The Annual General Meeting closed at 20.11pm.