

## CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies

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### LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 10<sup>th</sup> October 2022 at 7.00pm

At Llysfaen Village Hall

**Members Present:** Ms. F Stevenson Mr. P Davies (Chair)  
Mr. D. Jones Mrs. E Heritage  
Mr. R Redhead (Vice Chair) Mr. P Gillbanks  
Mrs. S Davies Mr. J Brownsell  
Mr. L Kennedy Mr. P Capper

**Officers Present:** Miss B. Davies – Clerk and RFO, Llysfaen Community Council

**Visitors Present:** A member of the public attended.

9956 Apologies: Non Jones

9957 Declarations of interest:  
Cllr Heritage declared an interest in any items related to the grants for Scarecrows committee.  
Cllr Gillbanks declared an interest in any discussions in regards to LCRA, as a new committee member.

9958 Local representatives report  
Cllr G Stewart will not be attending the meeting.

9959 Police Matters: None highlighted at this time.

9960 Minutes of the Last Meeting: The minutes were agreed as a true record. Proposed by Cllr R Redhead, seconded by Cllr L Kennedy.

9961 Action Tracker & Matters Arising:

a) Council Logo

Logo was shown to the council, with debate as to the new Logo. Motion carried with majority.

**Resolved** – Clerk to start using the new Council Logo on correspondence.

b) Onshore windfarm.

No further updates have been provided, however all Councillors were informed that the Action Group were continuing to challenge Welsh Government, and regular updates are posted on their Facebook Group.

Conwy Council responded to the request for information on future development, however, the planning department do not have any information, and Conwy Council are only a statutory consultee when the pre-planning consultation is released. The pre-planning consultation has not yet been issued.

Standing orders were paused to allow a member of the public to comment, and provide information to the Council on the size and scale of the windfarm that is reported to be in development to the south of Llysfaen.

**Resolved** – Council to continue to review the information provided and return to discussion when more information is available regarding the proposals, and the infrastructure required to run the windfarm.

c) Free Defibrillator

Cllrs voted that they would approve the spend for a Defib cabinet, and that this would be placed at the shops in the centre of the village.

Proposed Cllr Redhead, seconded Cllr D Jones.

**Resolved** – Clerk to process the application for a free Defibrillator.

**Resolved** – Clerk to discuss positioning in preparation for a future meeting, when the grant has been approved.

**Resolved** - Clerk to speak to Cllr Stewart if there is electricity supply at the old toilets at the bus terminus, for permission to site a defib on that site.

9946 Planning Matters

Planning Applications

0/50100 - Tyn Twll, Bron Y Llan Road, Llysfaen, LL29 8TP

Proposed Extensions, Loft Conversion, Outhouse Refurbishment, Garage & Poolhouse

Movement of path 31. The movement of path 31 meeting is being booked to review why the path is required to be moved, and meet with the land owners.

**Resolved** – Clerk to make arrangements to meet the landowners.

**Resolved** - Clerk to ask for a plan of all the paths.

Planning decisions - None

Planning appeals – None

9947 Financial Matters and Invoices received for payment:

a) The Clerk's salary and expenses were approved for payment.

b) Invoices for approval – none.

c) Budget and Bank reconciliation process

Council are within budget for 2022-23, with an underspend on Playing out scheme and the various committees budgets being currently unspent.

Council budgeted for the re-lettering for the cenotaph which has not yet been spent.

**Resolved** – Cllr D Jones to request quotes for the signwriting.

d) Grant application process

Process in which grants will be handled in future was discussed and agreed that should a grant application be received within a period that is not the normal advertised period for grant applications, that they should be placed on the agenda, for the next meeting. Unless the application is one of urgent requirement, in which circumstances, the grant request will be raised as an emergency item, and can either be discussed at that meeting, or be deferred to the next meeting of Council

9948 Correspondence and Other Issues

a) Join SLCC and OVW Conference open to all councillors £45 9<sup>th</sup> November 2022, and presented digitally. Detailed content – climate change, digitally levelling up your Council, biodiversity and the Section 6 duty, the new finance and governance toolkit, place planning and the importance of training and development.

b) #opbangchallenge – NWP and fire service #OpBangChallenge – an opportunity for children and young people to complete a project to better their community in some way. Send to lee.

c) Report issued by OVW :

[Wellbeing of Wales: 2022 | GOV.WALES](#)

d) One Voice Wales conference – free online conference covering : nature partnerships, keep wales tidy, biodiversity - 27<sup>th</sup> October 2022. Cllr L Kennedy and S Davies to attend this.

e) Keep Wales tidy packages – has been passed to the environment committee.

f) Independent remuneration panel findings 2022

g) Rural grants email from Cllr P Davies – unfortunately Llysfaen is not classed as a rural village and so the rural grants awards are not accessible to the Council.

h) Defib damage email from Police requesting outcomes.

**Resolved** – Cllr P Davies has been dealing with this matter, and will contact the police.

- 9949 Consultations - None.
- 9950 Cemetery - Nothing to report.
- 9951 Report back from meetings  
PD – Town and Community Forum meeting  
Cllr Davies updated the council on the outcomes from the town and community Council Forum. Information was provided to Council that in order to deliver projects and improvements within our villages, that the Council would potentially need to apply for grant funding that it was able to apply for, that County Council are not able to apply for.
- 9952 Communication committee  
Council discussed the questionnaire that has been requested to be launched to the public online. Councillors debated the questions within the questionnaire.  
**Resolved** – Committee to review the questions to ensure that development within Pentregwyddel Road Park is the one that members of the public would most like to see developed, rather than assuming that it is the most in need of development.
- Website development was discussed and the cost of hosting.  
**Resolved** – P Gillbanks to enquire about costs of hosting with local companies.
- 9953 Environment committee  
Cllr S Davies forwarded the 2023-25 action plan to all councillors. Councillors were informed that the 3 year report will need to be issued following the November meeting. The draft report is being produced now, and will be forwarded to all councillors during the month.  
**Resolved** – Clerk to issue the report which is required to be published by the end of December 2022.
- 9954 Items requested on this agenda  
a) Clerks review  
Clerk requested a review, which has not been performed through the lockdown period, and is overdue. Members of the council kindly agreed to be part of the review committee, however, the Clerk requested that it was members that were part of the Council for the entire review period that were party to the review, and not new councillors.  
Cllr F Stevenson, R Redhead, D Jones and P Capper agreed to perform the review.
- 9955 Emergency items – none

Meeting closed at 9.04pm

Date of next meeting: **Monday 14<sup>th</sup> November 2022 7.00pm**