

**CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL**

Clerk: Brenda Davies

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**LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES**

Held on

Monday 25<sup>th</sup> July at 7.00pm

At Llysfaen Village Hall

**Members Present:** Ms. F Stevenson Mr. P Davies (Chair)  
Mr. D. Jones Mrs. E Heritage  
Mr. R Redhead (Vice Chair) Mr. P Gillbanks  
Mrs. S Davies

**Officers Present:** Miss B. Davies – Clerk and RFO, Llysfaen Community Council

**Visitors Present:** Lee Kennedy.

9923 Apologies: Mr. J Brownsell

9924 Declarations of interest: None.

Standing orders were suspended for the Members of the public requested to speak.

2 members of the public advised that there is a proposed development of an on-land windfarm, which would be visible along the ridge in Llysfaen South Side. They provided a leaflet to each councillor for their information.

9925 Local representatives report

Cllr Stewart provided a report as follows:

Travellers' laws are likely to change in September, and allows quicker action to move individuals off land that is not permitted to camp on.

Clobryn Road footway has been approved, however, there are no dates for development at this time.

Bid for the banana pitch area.

**Resolved** – Chair to discuss with Councillor Stewart in regards to what can be developed.

Peulwys Lane LDP development requirement for additional surgery/shop/facilities.

**Resolved** – Cllrs requested that Cllr Stewart ensure that the position of no additional development is continued. Maintains Tier 2 village.

9926 Police Matters:

Incident In Peulwys land and Berth Y Glyd, where there was a public disturbance in the area.

Councillors are not aware of the issue.

**Resolved** – Chair to contact the person that has damaged the defib to meet with them.

Police have been contacted about recent fires near the bowling green. This is an ongoing issue.

9927 Minutes of the Last Meeting: The minutes were agreed as a true record.

Proposed by Cllr R Redhead, Seconded by Cllr S Davies

Chair thanked the Village Scarecrows group for the excellent event again this year.

Every single child was given a rosette, and interviewed.

9928 Action Tracker & Matters Arising:

a) Co-option of Councillors

Lee Kennedy applied for the role of councillor explaining a little about him.

**Resolved** – Councillors agreed to co-opt Lee Kennedy to council with immediate effect.

b) Ambitions of the Council

Current ambitions were discussed, and councillors agreed to review the current list.

c) New Councillor roles on committees

Paul Gillbanks and James Brownsell will be added to the Communications committee.

Lee Kennedy will be added to the Environment Committee.

Agenda's to be sent to all councillors for all sub-committees

d) Councillor email set-up.

3 Councillors only have their council email accounts set-up.

**Resolved** – Councillors to let clerk know if they want a private email account.

9929 Planning Matters -

Planning Applications -

0/49808 – Craigwen – demolition of existing building, and erection of replacement building.

Responded to Planning committee already.

0/49760 – Capel Tabor – Erection of a garage.

Cllr D Jones raised the approval process for the planning applications and requested that it be referred to nearest local councillor, vice and chair.

**Resolved** – If the deadline is after the monthly meeting that a response is not sent prior to the meeting, if the deadline is after the council meeting, then it will be discussed at full council. Clerk will forward the details to all Councillors for comment, and collate a response prior to the deadline, or request an extension if discussion is required.

Planning decisions - None identified

Planning appeals – None

Awel Y Mor planning documents link to be forwarded to all Councillors.

9930 Financial Matters and Invoices received for payment:

a) The Clerk's salary and expenses were approved for payment.

b) Invoices for approval

£120.00 – Yellow Fly Design, Website hosting

£148.00 – Electrician to fit the defibrillator.

£70.00 – OVW Training

£74.24 – Expenses Cemetery Brown bins & postage etc

£35.00 – Information Commissioners office GDPR Fee.

c) Bank reconciliation and budget spend

The Bank reconciliation was reviewed by all councillors and signed by those present.

9931 Correspondence and Other Issues

a) Renewal of the Information Commissioners Office (GDPR) has been processed.

b) Planning officers have contacted to confirm the forms required for the pre-planning advice for the notice board. They do not believe that planning is required, however, if it is there will be an amount of £120 to be paid.

c) Grant has been authorised by Cemex for £1000 towards the notice board.

**Resolved** – Clerk to return the signed authority on behalf of the council.

d) Local resident complaint re their kitchen mould and issues with fixing leaks and damp at the property.

**Resolved** – Clerk to respond to email.

e) Pensions regulator declaration to be completed.

f) Mandate change has been processed.

g) Peulwys Community Fun Day 30<sup>th</sup> July 11-3pm.

h) Planning Aid Wales details of upcoming training 7<sup>th</sup> Sept 2022 - 6-8pm

i) Biodiversity plans for both Quarry and Recycling Centre have been received.

J) Incident on Peulwys, Police asking for any information – vehicle damaged and arrests were made.

k) Scarecrow judging completed.

l) Playing out sessions confirmed and communicated to the public.

m) Raynes Quarry have offered approx. 16 man days work in the community, and are asking if there are any projects in particular that they would be able to support with.

n) Recent use of the defib (1am this morning)

**Resolved** – Clerk to put on the circuit.

o) Colwyn Mayors charity night invite to chair 13/8/2022

p) Invite to the opening of the Muga 8<sup>th</sup> Aug 6pm.

**Resolved** – well done letter to the LCRA for their achievement.

9932 Consultations

Marine Licence – AWEL Y MOR – public consultation from NRW

9933 Cemetery

Nothing to report. Small mower is not working well, and will need to be replaced in the future.

9934 Report back from meetings

Governors meeting Ysgol Cynfran. Cllr S Davies attended the recent governors meeting.

9935 Communication committee

Consultation with the public at the recent Park Consultation resulted in the following recommendations

Benches to be put into the area, but not right next to a bin.

Bin to be relocated to a better place.

Park to have plenty of play items for under 5's.

Gym equipment to be installed if possible, but this is a nice to have.

No dog signs to be larger and more visible.

Football goals to be replaced, marked, and ground around them to be resurfaced for safety.

**Resolved** – Communications committee to develop this suggestion.

a) Pre-agreement for outsourcing

Committee Councillors requested that should the committee need to outsource the Council logo/branding, that it be allowed to do so.

**Resolved** – Council agreed that delegated powers be given to the committee to source a logo for agreement at full council.

9936 Environment committee

Plan to be cascaded to all councillors.

The environment committee will be attending the horticultural show, and will provide free seeds to the community that encourage growth of flowers that support pollinators. They will be consulting with the attendees for feedback on what they would like to see added to the future plan for the Council environment team.

**Resolved** – Committee to report back finds in future meeting.

9937 Items requested on this agenda

a) Positioning of grit bins

Councillors discussed where grit bins are located at present, and if there is a requirement for additional bins in the area. This will be moved to the September Agenda.

**Resolved** – Clerk to speak to CCBC asking if there is funding for additional bins

**Resolved** – Councillors to email if they believe there should be a bin in a specific area that there isn't currently one

**Resolved** – Clerk to request for a grit bin in Parc Peulwys.

9938 Emergency items - None

Meeting closed at 21:22

Date of next meeting: **Monday 12<sup>th</sup> September 2022 7.00pm**