

**LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES**

Held on  
Monday 13<sup>th</sup> June at 7.00pm  
At Llysfaen Village Hall

**Members Present:** Ms. F Stevenson Mr. P Davies (Chair)  
Mr. D. Jones Mrs. E Heritage  
Mr. R Redhead (Vice Chair) Mr. P Gillbanks  
Mrs. S Davies

**Officers Present:** Miss B. Davies – Clerk and RFO, Llysfaen Community Council

**Visitors Present:** Cllr G Stewart (County Councillor)  
James Brownsell.

9907 Apologies: Mr. P Capper

9908 Declarations of interest:  
Cllr P Gillbanks - 9921 – risk assessment provided to LCRA.  
Cllr P Gillbanks - 9914 – resigned as agent for Geoff Stewart.  
Cllr D Jones – 9913 – Claim for petrol for the mower.

9909 Police Matters:  
In relation to the damage to the defibrillator, a community resolution has been issued, and in July a meeting will be held with the youth, who will also attend a litter picking day and a defibrillator course.

Clerk provided information that there was a car theft in Llysfaen

**Resolved** – Clerk to forward details of how to get reports to all councillors together with the details of this particular item.

9910 Minutes of the Last Meeting: The minutes were agreed as a true record.  
Proposed by Cllr S Davies, Seconded by Cllr D Jones.

9911 Action Tracker & Matters Arising:  
a) Co-option of councillors – application from James Brownsell.  
James Brownsell was Co-opted to the council.

b) Peulwys Skip Dates – 12, 13, 14 July 2022. Cartrefi Conwy have confirmed that there is no facility to provide cages for the community to support elderly or disabled residents to move items.

**Resolved** – County Councillor G Stewart has been asked to support with finding support for the elderly and disabled residents to move waste to the skips.

**Resolved** - County Councillor G Stewart has been working with Cartrefi Conwy and CCBC to ensure there is ownership for the road, and have it cleared.

c) LCRA Summer activities

Football camp – Tuesday & Fridays 9-3

No other plans, but B Jones will be holding craft sessions over the summer period.

**Resolved** – Clerk to find out any other activities that are being held.

d) Peulwys Summer activities –

Playing out scheme dates are yet to be confirmed.

Cartrefi Conwy will continue to run the following:

- Tuesday 1.30-3 Community Café
- Friday 3-4.3pm play session for kids outside the community centre (next 8 weeks) Cartrefi Conwy

- Wednesday 6-8pm - Youth Club run by CCBC Wednesdays – free session
- Resolved** - Clerk to contact the activities team to see if there are any further plans.

9912 Planning Matters -  
Planning Applications - No new applications  
Planning decisions - None identified  
Planning appeals – None

**Resolved** – Clerk to add to a dropbox file for all Councillors to review planning items, and specifically the planning application for Awel Y Mor.

9913 Financial Matters and Invoices received for payment:  
 a) The Clerk's salary and expenses were approved for payment.

**Resolved** – Clerk to ensure that 0.45p per mile still stands

b) Invoices for approval  
 JDH – Internal Auditor - £270.00  
 Refund of Petrol for the mower - £10.00  
 Data protection fee - £35 via Direct Debit

c) Audit Statement Agreement  
 All items on the statement were agreed.

d) Internal Audit Findings

Clerk reported to council the findings of the internal auditor. 2 points were raised as follows:

- An incorrect amount was recorded on a receipt that had not yet been posted, and so was amended prior to being sent.
- The pre-approved cost of the container for the cemetery was invoiced as 2 separate invoices totalling the full amount agreed. The auditor advised that the separate cheques should be recorded individually once the invoice was received.

**Resolved** – Clerk to ensure that any such quote vs invoice differences will be appropriately recorded in future.

Councillors agreed that standing orders would continue to request quotes.

9914 Report from Local County Cllr Geoff Stewart

Cllr Stewart advised that the first meetings of cabinet are due to be held this week. Cllr Stewart has advised that he has responsibility for ERF, Carbon footprint and other items.

Cllr Stewart has made a number of requests from CCBC regarding the area:

- Berth Y Glyd Road improvements are already budgeted for improvements in the next year.
- Cllr has requested details of how the roads are prioritised for improvement, and will report in future meetings.
- Cllr has raised with Council about barriers and other aspects to prevent campervans from staying at the Marian carpark.
- Dog Fouling – There is only 1 camera in Conwy, there are 4 new ones that are CCTV Cameras that are currently on test, and Cllr Stewart will be requesting for Llysfaen to be included on the list of places to position the new camera.
- £150 cost of living money is being issued to house-holds, and they are looking at how to make these payments to all.
- Bi-monthly surgery will be held at the Cabin by Cllr Stewart.

**Resolved** – Cllr P Davies has requested if the County Councillor is able to find out who may be in fuel poverty over the Winter.

**Resolved** – Cllr S Davies has requested Cllr Stewart to find out the by-laws at the Marian Carpark.

b) Letter to Cllr Stewart

To continue with the work as follows:

- Peulwys Lane
- Clobryn Road Pavement
- Parking on the grass verges

- Covered bus-stops
- Input into the winter timetables for the busses.

**Resolved** - Councillors to think about other aspects that they would like Cllr Stewart to work on and this will be an agenda item on the next meeting.

9915 Correspondence and Other Issues

a) Community Ownership Fund – Expressions of interest

**Resolved** - To be emailed to all Councillors.

b) Car Stolen from Llysfaen on the Neighbourhood emails that you can register for getting notices from the Police.

**Resolved** – Clerk to forward link onto all councillors on how to access the local information.

c) NRW board recruitment advert.

d) Local Places for Nature grant scheme email – to be sent to the Environment committee.

e) Debibrilator installation & registration on the Circuit.

**Resolved** – Clerk to look into current funding streams for a defib at the shop.

**Resolved** – Clerk to book a meeting with the shop owner to discuss how a defib can be positioned.

f) Data protection registration £35.00 is due to go out via Direct debit.

g) Repartiation of ashes on the marian Email.

As we do not own the Marian, it is not within the council’s remit to allow this.

**Resolved** – Clerk to respond to the email.

h) Awel y mor development letter to be forwarded to all councillors via a shared dropbox link.

Resolved – Clerk to setup a dropbox link for all councillors to view the full suite of documents.

i) Equality The Senedd’s Equality and Social Justice Committee inquiry into fuel poverty and the Warm Homes Programme.

j) Cash in the attic request.

k) Contact from Llanddulas Council regarding working together on a placeplan.

Council extended thanks to Llanddulas Community Council for the invite. Llysfaen as a tier 2 village would not have development at present.

l) Contact from a member of the public requesting if we ‘hear’ the wind farm.

**Resolved** – Clerk to respond and advise that we do not hear any windfarm activity.

9916 Consultations

Offshore windfarm – to be shared via Dropbox.

9917 Cemetery

Cllr Jones advised that the container is now in-place, and that the grass is being kept well.

Shuttering is now in-place also.

Staging is being looked at (plastic ones).

9918 Communication committee

a) Terms of reference amendments

Committee requested authorisation from full Council to Consult with the public.

**Resolved** – Council agreed that the committee would be granted the requested changes to its terms of reference, to make the TOR more relevant to the role being performed by the committee.

b) Update from meeting

**Resolved** – meeting minutes to be issued to all councillors.

Councillors discussed that there was no brand held by the Council, and would like a brand development from the group.

**Resolved** – Council agreed that the Committee can develop a logo to be agreed by Full Council.

**Resolved** – Clerk to place the agenda on Facebook via Llysfaen Community Council.

9919 Report back from meetings

Cllr P Davies had a meeting with Bethan Jones from the LCRA. Vision for the LCRA to help people to work together, and work towards a community hub, providing various activities and support facilities

within the area. 18 teams are being run at Llysfalen Football club.  
Cllr P Davies thanked the scarecrows group for all their hard work on recent events.

9920 Environment committee

a) Terms of reference Amendments

**Resolved** – agreed that the committee can consult with the public for ideas and suggestions to improve the bio-diversity plan.

b) Update from meeting

S Davies to hold a horticultural show giving away wild pollinator friendly seed bags, asking for ideas on the plan, a new plan will be produced for the next 3 years.

**Resolved** – Clerk to issue draft plan to all councillors.

**Resolved** – Cllr S Davies and R Redhead to find out what the biodiversity plan is for the school.

9921 Items requested on this agenda

a) **Scarecrow events held over the weekend.**

Cllr Heritage provided an update for what happened at the jubilee weekend. The in-stitches ladies organised the light-up Llysfalen event, which went down really well.

Insurances covered all the events, first aiders were present at all events.

There were 100 OAPs that attended the event, and it highlighted how lonely many people were within the area.

**Resolved** – Further events will also be booked for the elderly of the village.

Family Fun-day – temporary events license was obtained, and fully insured.

**Resolved** – Clerk to write to thank all creators of the events.

Scarecrow judging will be Saturday 17<sup>th</sup> July. Scarecrows to be shown on the 9<sup>th</sup> July. Judging the following week. Event around the presentation.

c) Agreement for consultation with the public.

Has already been discussed.

9922 Emergency items

Friends of the upper and lower Cemetery mandate has been resent as it had been rejected, and a letter sent to an old member of the committee. Clerk has resent this to HSBC.

Height restriction barrier so that vans cannot be driven onto the Marian car-park.

Cllrs suggested a letter drop to local residents to request feedback on the Community Councils request to install a barrier.

**Resolved** – Clerk to word a letter to be distributed to all councillors for review.

**Resolved** – Clerk to request details of the by-laws that are in place at the site.

**Resolved** – Cllr Gillbanks to check any new laws coming into place regards to the travellers.

Cllrs requested that positioning for Grit Bins is added to the agenda.

Meeting closed at 22:05

Date of next meeting: **Monday 11<sup>th</sup> July 2022 7.00pm**