

# CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies, Westfield, Glyn Avenue, Abergele. LL227LT  
Tel: 01745 824239, 07957 931395: E-Mail: clerkllysfaen@gmail.com

## LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 14<sup>th</sup> June 2021 at 7.00pm via online SKYPE CALL.

**Members Present:** Ms. F Stevenson (chair) Mr. P Davies (Vice Chair)  
Mr. R Mather Mr. D. Jones  
Mr G Stewart Mr. P Gillbanks  
Mr. P Capper Mr R Redhead.

**Officers Present:** Miss B. Davies – Clerk and RFO, Llysfaen Community Council

**Visitors Present:** None

9632 Apologies: Mr. A Hodgkinson. Ms B Jones

9733 Declarations of Interest: None

9734 Police Matters: No matters that have been raised.  
Clerk advised that the link to the crime data has been added to the council website.

9735 Minutes of the Last Meeting: Proposed – PG, Seconded - PD.

9736 Action Tracker & Matters Arising:

a) Skips for Peulwys – Clerk to provide Cllr Capper with details of the discussions with CCBC regarding the booking of skips in Parc Peulwys and the advice provided to Council that any fly tipping the Council will be charged for if they were not to provide enough skips for the area.

**Resolved** – Clerk to speak to Cartrefi Conwy to attend a meeting in the Autumn.

**Resolved** – Delegated decision for chair and vice to chair to agree number of skips for Peulwys, 3 locations agreed.

b) Face to Face meetings – Clerk advised that Councils may meet again in person, and can continue online if required.

**Resolved** – Council agreed to continue online meetings for the time being.

**Resolved** – Clerk to provide Cllr P Davies with the code for the Defib, to

c) Arbed am Byth scheme. Clerk has requested information from Arbed in regards to the solar panel installations being completed in the area. No reply received to date.

**Resolved** – Clerk to send a further email to Arbed, requesting the information be provided as soon as possible.

**Resolved** – How many cancellations have there been sent to members of the village. Also, what measures are that have been approved (i.e. boilers/solar panels etc)

d) Repair of the roads – Cllr Capper advised that the active travel consultation is part of the agenda for an upcoming meeting, and he will also discuss the matter as a priority to have main roads resurfaced.

**Resolved** – Clerk to chase up meeting through ERF Highways engineer.

9737 Planning Matters

Planning Applications – Premier Express – demolish store and rebuild, front porch.

Cllr Capper advised that the store (garage sized) is to be demolished and rebuilt. The roller shutter application has been responded to.

**Resolved** – Clerk to respond when requested for feedback from the Council.

Planning decisions – None

Planning appeals – None

Other issues – Cllr Capper advised that there has been a small number of developments in the area that have been requested to apply for planning permission.

- 9738 Financial Matters and Invoices received for payment:
- a) The Clerk's salary and expenses were approved for payment.
  - b) Invoices for approval – £350.60 Insurance. St Cynfran Church £32.96. Cemetery Slab £51. JDH Internal Audit £221.76.
  - c) Council Audit return received from internal auditor. Clerk advised council that the VAT expected in should not have been recorded as income until received, so a slight amendment has been made to income for the year. Clerk also advised that due to the risk assessment was not recorded as having been approved within the minutes of the council, even though a review had taken place during the year. The review of the Risk Assessment should be minuted. The audit was approved for submission to the external auditor.  
**Resolved** - Members note the report, and accordingly adopt the recommendations made. Vote recorded as all present agreed.
  - d) Risk assessment was reviewed by Council and clerk being requested to add in a Section on National Covid Guidelines.  
**Resolved** – Clerk to add section with reference to National COVID guidelines.
  - e) Asset Register – no changes made to the asset register. Approved as presented.
- Cllr Stewart left the meeting at 20:17
- 9739 Report from Local County Cllr Phil Capper.  
Cllr Capper will be retiring from Fisheries, but will become a general member of the north west inshore fisheries and conservation authority following his retirement.  
Project to provide extra room at Ysgol Cynfran, purpose is to provide the early years additional space.
- 9740 Correspondence and Other Issues (Available to view in the Correspondence folder)
- a) Thank you note from Cynfran Playgroup with a picture of what was bought with Grant provided to the group.
  - b) Youth justice service – To look at litter picking in the community.  
**Resolved** - Clerk to request further information.
  - c) Iolo Griffiths – new website where they send information for our area (website – skips notice went up there). Clerk to forward to all councillors.
  - d) Colin Peter request to have the additional walks added to the website.
  - e) Payphone removal Pentregwyddel Road. Council debated that the postbox has not been used, but that it would be sad to see an asset of the village go.  
**Resolved** – Council agreed to agree to its removal.  
**Resolved** – Request a red box for us to use in the future in the upper village.
  - f) Letter from M Jones – Friends of the upper and lower cemetery.  
**Resolved** – Clerk to arrange a meeting to discuss the handover and prepare an agenda.  
**Resolved** – Meeting on zoom to be arranged between Cllrs to arrange new agenda.  
**Resolved** – Clerk to provide an update on the potential costs if the maintenance was required to be precepted in full.
- 9741 Consultations (Available to view in the Consultations Folder)  
Reminder about the Active travel consultation.  
**Resolved** – clerk to promote on Facebook again.
- 9742 Cemetery  
Cllr Jones advised that there will in future be a walk-through fee of £100 for a full burial and a £50 for a re-open from July 2021. Fees of the Cemetery have been increased by 10% plus the walkthrough fee. All agreed.
- 9743 Communications Committee - No update.
- 9744 Environment committee - No Update.
- 9745 Items requested on the Agenda
- a) Impact of the new campsite on the village raised by residents.  
There are noise and car issues raised by residents of the village. Permitted development is normally 26 days a year, but this year is 56 days due to COVID. Any issues regarding causing a nuisance, can be

reported to regulatory services.

9746 Emergency items - None

Meeting closed at 21:48

Date of next meeting: **Monday 12<sup>th</sup> July, 2021**