

CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

Clerk: Brenda Davies, Westfield, Glyn Avenue, Abergele. LL227LT
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LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 9th March 2020 at 7.00pm in the Village Hall, Llysfaen.

Members Present: Mr. R Mather (9/10), Ms. F Stevenson (9/10), Mr. A. Hodgkinson (10/10).
Mr. P Gillbanks (9/10), Ms. B Jones (7/7). Mr P Capper - Chair (7/10),
Mr. P Davies (5/7), Mr. D. Jones (7/10), Mr G Stewart (7/10)

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (10/10)

Visitors Present: Glynne Kirkham

9544 Apologies: Paul Gillbanks

9545 Declarations of Interest: Cllr Capper declared an interest in the grant applications and was not involved in the approval of Grants discussion.

9546 Yellow Fly Design – Glynne from Yellow Fly presented a view of the website as it has been developed, and amendments were noted as highlighted by the members of the Council as each page was viewed. **Resolved** – Council agreed to launch the site, as soon as content has been written for a number of pages and the relevant documents have been uploaded to the site. Clerk will work with Glynne to complete the site for launch.

9547 Police Matters:
Police were not present at the meeting. No issues were raised.

9548 Minutes of the Last Meeting: Proposed by RM, Seconded by PD.

9549 Action Tracker & Matters Arising:
a) Gas update – Cllr Capper provided an update to Councillors, advising that Welsh Government will give us an answer by the end of the month. To be reviewed in April.
b) Bus timetable update. Geoff to draft a note for scrutiny of the response provided by Conwy Council in regards to the reduced services.
c) Risks of employment. This item was requested by Cllr Jones, and has been combined with Cllr Stevenson's review of Clerk performance, and to highlight to the Council what risks are currently held, and how they should be mitigated. Cllr Stevenson to present report on Clerk performance and review at next Council meeting.
d) Skip provision in Peulwys. Clerk advised that there has not been a response from a request sent to Cartrefi Conwy. Clerk to chase potential support to fund skips in Peulwys.

9550 Planning Matters.
Planning Applications – None.
Planning decisions – None.
Planning Appeals – None.

9551 Financial Matters and Invoices received for payment
a) The Clerk's salary and expenses were approved for payment.
b) Invoices for approval - £371 One Voice Wales Annual Membership was approved.
c) Grant applications following discussions were agreed as: £300 Horticultural society, £345 Llysfaen football Club, £430 Llysfaen Village Hall, £300 Llysfaen Carnival committee, Llysfaen Playgroup £350.
d) Councillor expense payments. Councillors were requested to return forms for who is opting out of the Councillor Allowance, and if they will be claiming the expense.

- 9552 Report back from Meetings
PD – Forum meeting attended, and footfall is declining in the town of Colwyn Bay, and looking to move forward on a project to make changes to the town centre to encourage shoppers.
- 9553 Community Cemetery Matters.
No updates.
- 9554 Report from Local County Cllr Phil Capper.
Cllr Capper advised that fly tipping had been cleared by CCBC within 24 hours.
Cllr Capper arranged for bins to be brought for the Llysfaen football match on Saturday, clerk to thank them for this.
- 9555 Correspondence and Other Issues (Available to view in the Correspondence folder)
1. Help nature work for your community webinar/meetings
 2. Local places for nature grant availability – due date 6th March, but no land agreed at this point.
 3. Planning process details within the Good Councillor Guide advises that applications should be approved within a meeting. This matter was discussed, and there was no change to be made to the planning process currently completed by the Council at this time.
Resolved – all to be notified of planning applications, with feedback to be collated via the clerk and feedback approved through chair/vice chair.
 4. Internal Audit plan – details provided to Council for what is being monitored in this period.
- 9556 Consultations (Available to view in the Consultations Folder)
None
- 9557 Website/ communications meeting.
As discussed at the start of this meeting.
- 9558 Items requested on the Agenda
1. Football ground / Sports areas were to be discussed at this meeting, however due to time have been deferred to the next meeting.
- 9559 Emergency items - none

Meeting closed at 21:17

Date of next meeting: **Monday, 13th April 2020**