

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 11th March 2019 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr P Capper - Chair** (9/9), Mr. R Mather (9/9), Mr. G Stewart (8/9),
Ms. F Stevenson (9/9), Mr. R Redhead (4/9), Mr D Jones (6/9)
Mr. A. Hodgkinson (8/9), Mrs. C. Mills (2/2), Mr. P Gilbanks (2/2)

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (9/9)

Visitors Present: None

9363 Apologies: Mrs. K Keane (8/9), Mr. H Keane (8/9). Cllr H Keane has been unwell, and so it was resolved that the clerk would send a get well soon card to Cllr Keane.

9363 Declarations of Interest: None

9365 Police Matters: Email received from the Police to give an update on actions from previous meetings – do be discussed in the action tracker section.

9366 Minutes of the Last Meeting:
RM proposed and PG seconded the minutes, which were approved as presented.

9367 Action Tracker & Matters Arising:

- a) ERF Matters. 9165. Hedge Cutting has not been completed still, Clerk to Chase.
- b) Dog Fouling. 9048C. Cllr Capper and Stevenson attended a meeting at the school, where dog fouling was discussed. The children will be designing a poster to put up around the school and paths, together with 'poo bag' dispensers. They are requesting the funding for the poster – Agreed by the Council, approval up to £300 delegated to the Chair. Any instances that the councillors view should be raised to the clerk to report.
- c) Pathway provision – response has been received and a pathway would cost between £100,000-£120,000. Further update to be provided on the A547 Action.
- d) Bus timetables – Update has not been received from CCBC – postponed to next meeting.
- e) Clobryn Road Play Area – Cllr Capper advised that a small group was being formed within the village to look at improving the play area. Await further update from Cllr Capper.
- f) Gas Provision to Llysfaen. Letters have been issued, together with letters to the southern part of the village will be issued in May 2019.
- g) A547 Road Layout. Site meeting held between CCBC, Police and Community Council to discuss the layout of the road. Some changes will be made as follows:
Black bollard will be changed. The footpath across from one bus-stop to the other.
Proposal by Conwy Council to have the footpath along Clobryn road, incorporating a crossing area from one bus stop to the other. Minutes to be produced, and follow up progress in May meeting.

Closed items:

9360A – fly tipping has been removed from track in Peulwys.

9360B – Roads have been swept.

9287 – Police confirmed that a meeting was held at the building site in Peulwys to ensure the security of the site for the safety of children.

9333 – Police advised that there are no complaints raised in regards to parking issues within

the area, and none identified by the Police themselves.

Resolved – Council did not agree to close this action, and resolved to contact the other emergency services to review access for their vehicles in the Llysfaen area.

9333C – Police advised that there have been no complaints received regarding the road layout, and they advised that they would not comment on the layout.

9329B – Defibrillator has now been purchased and is awaiting delivery to the Community Centre.

9355 – no-entry for Dogs sign has been produced and will be put up in the Cemetery.

9353C – Standing orders have been reviewed and 3 quotes are required before agreement can be reached on the works at the Cemetery.

9353D – Clerks review took place on 4th March 2019.

9354 – remuneration panel findings emailed to all councillors.

9354A – a list of all play areas was provided to councillors.

9368 Planning Matters.

- a) Planning Applications – 41 Berth Y Glyd Road. Replacement flat roof porch with pitched roof porch.
- b) Planning decisions – Craig Cefn Wen 1st floor extension – Approved with Conditions.
- c) Planning Appeals – None

9369 Financial Matters and Invoices received for payment

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval – One Voice Wales Membership £353.
- c) Assignment of Auditor and Internal Audit Plan.
- d) Risk Assessment was discussed in brief. It was agreed that all items of the risk assessment should be fully reviewed by all council members.

Resolved – Clerk to add as an agenda Item onto April meeting.

- e) Small Grant Awards. Grants were received and reviewed for some local groups and were approved as follows:

Cynfran Playgroup - £500.00

Llysfaen Village Hall - £1000.00

Wales Air Ambulance - £250.00 – Donation.

Carnival Committee - £250.00 – Donation.

9370 Report back from Meetings

- a) Cllr Stevenson – Ysgol Cynfran Governors.
PTFA has been set-up with 8 committee members at Ysgol Cynfran.
- b) Clerk – B Davies – update from meeting with the Clerks from the 'Central' cluster as defined by County Forums. The suggestion is that the Community Councils work together specifically in regards to the services that County Council are requesting support in from the Community and Town Councils. A working group is suggested to be set-up.
Following the initial set-up they would then be a requested representation from the group on various task and finishing groups, to ensure the voice of Community and Town Councils are heard.

Resolved – Council agreed to provide 2 x Councillors to attend the joint Assets and Services Working Group, together with Councillors from Betws Yn Rhos, Bay of Colwyn and Mochdre. (This cluster being the same as the Community Councillors work in).

9371 Community Cemetery Matters

No update at this time.

9372 Report from Local County Cllr Phil Capper

No further updates.

9373 Correspondence and Other Issues (Available to view in the Correspondence folder)

- a) Planning and Section 106 Agreements networking event.
Resolved – Cllr. Gillbanks and Cllr. Redhead voiced an interest in attending this event, which was agreed by all Councillors. Clerk to arrange the training (for Thursday 14th March 2019.)
- b) Sir John Henry Morris Jones trust applications. Available for various reasons for young people under the age of 19. Cllr. Capper has already provided this to the local schools.
- c) Governance and Financial Management Report, information provided to the Council.
- d) Independent remuneration panel report. End of BDO-Grant Thornton external Auditor engagement.
Resolved – Clerk to email/print findings to send all Councillors.
- e) Scope request for positioning of a textile recycling bank in Llysfaen – Councillors will be considering the positioning of this, which is to be discussed at the next meeting.
Resolved – Clerk to add to the next agenda.
- f) Letter was received from Dilwyn Price thanking the council for their donation towards the Eisteddfod in Llanrwst.
- g) Email from highways about roads that need resurfacing. Cllr Capper to advise CCBC of areas that we require resurfacing. Ffordd Y Llan was discussed, and there were concerns that we would potentially receive a resurfacing, following by the road being torn up to lay the gas main to the village later in the year.
Resolved - Cllr Capper will put the road forward for next year as a priority.

9374 Consultations (Available to view in the Consultations Folder)

- a) All Wales Out of Hours Survey 2019.
- b) Revised statement of Gambling Principles.

9375 Website

- a) Website meeting held prior to today's meeting. Conversations with Clubetter have taken place, where Clubetter have offered to build some information on the website free of charge for the Community Council, which will improve the links with the village groups, and provide a platform for the Community to develop any wellbeing initiatives in the future.
Resolved – Council agreed that this was acceptable. Cllr Stewart to instruct Clubetter to go ahead with the review of the website.
- b) Cllr Stewart also advised that the Committee were in favour of rolling Clubetter application to all councillors. However the sub-committee understands the need for training. It was agreed that the Clerk would run training sessions for members not comfortable with the use of IT.
Resolved - Clerk to run IT training for members of the Community Council on how to access the website, and accessing Clubetter. To be run on a Monday prior to the Council meeting.
Resolved – launch of Clubetter across the Community Council was agreed – date to be confirmed.

9376 ERF Matters

- a) Litter picker required on Gladlas Road and south side of the playground.
Resolved – Clerk to contact ERF to have this area cleared up.
- b) Keep Wales tidy – 22 March – 23rd April 2019. Council advised that the previous year only the Clerk, Cllr Stevenson and 1 member of the public attended. Council resolved that they would like to run a 'Keep Llysfaen Tidy' day.
Resolved – Clerk to see when the equipment is available, to do this in Llysfaen, and liaise with Cllr Stevenson to Organise.
- c) Missing panel in the bus shelter, outside the Village Hall.
Resolved – Clerk to Contact ERF to request what has happened to it, and when it will be replaced.

9377 Items requested on the Agenda

a) Playing Out Scheme.

Grant has been received from Cartrefi Conwy.

FS proposed that we hold 2 sessions per week in Parc Peulwys and 1 session per week for the upper ward. Seconded by Rob Redhead. Vote - all councillors In favour.

Resolved – Clerk to contact Play scheme and confirm 3 sessions per week in the area, and to discuss where these will be held.

b) Letter from Conwy regarding devolved services.

Councillors discussed that the Cluster group meetings would increase knowledge on this subject.

Resolved - Item to be added to the agenda for the next meeting to confirm the 'Stance' of the Council on each topic listed.

c) Bryn Defaid caravan park

FS – the lodges at Bryn Defaid Caravan Park are being advertised for 12 months access where previously they were 8 months Occupancy.

Resolved – Clerk to contact planning and request information as to how the change has come about.

9378 Emergency Items

Clerks Salary. Clerk left the room.

Discussions were held in regards to the proposed salary increase discussed in the Clerks review meeting. Salary increase to scale point 9 on the April 2019 salary scale was agreed.

Clerk to put this into force from April 6th 2019.

Meeting closed at 21:20

Date of next meeting: **Monday 8th April 2019**