

CYNGOR CYMUNED LLYSFAEN COMMUNITY COUNCIL

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LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 13th January 2020 at 7.00pm in the Village Hall, Llysfaen.

Members Present: Mr. R Mather (8/9), Ms. F Stevenson (8/9), Mr. A. Hodgkinson (9/9).
Mr. P Gillbanks (8/9), Ms. B Jones (6/6). Mr P Capper - Chair (6/9),
Mr. P Davies (4/6), Mr. D. Jones (6/9), Mr G Stewart (6/9), Mr. R Redhead (8/9).

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (9/9)

Visitors Present: None

9514 Apologies: Mrs. C. Mills (2/9)

9515 Declarations of Interest: Cllr D Jones registered an interest in planning matters.

9516 Police Matters: Police did not attend the meeting. No matters raised at this time.
o Vandalism at the scout hut which has been highlighted to the police.
o There has been a car accident at Tan Y Graig Road, which the police are aware of.

9517 Minutes of the Last Meeting: Proposed by GS, Seconded by RR.

9518 Action Tracker & Matters Arising:
9482 (b) Biodiversity plan.

A meeting was held by the biodiversity committee, from which the Clerk provided details of report, which was agreed by all members of the Council.

Councillors thanked the biodiversity team for their work on this matter.

Resolved – The report is authorised for immediate issue on the website.

9283 - Gas Main Provision for the Village

There is no further update provided. Cllr Stevenson and Cllr B Jones attended a meeting discussing potential energy efficient measures, which is covered in the main by the project to deliver Gas mains to the village. Council discussed the lack of communication and action, and agreed that we should work to resolve this matter as soon as possible.

Resolved - Cllr Capper to arrange a meeting with Cllr Rowlands, Cllr McCoubrey, Cllr Robbins to discuss that this is still not progressing, and residents of the village and Councillors are awaiting information.

Resolved - Clerk to raise a concern with Darren Millar regarding the progress of the Gas provision to Llysfaen, in particular that there has been poor communication with the residents of the village, and requesting he look into.

9519 Planning Matters.

Planning Applications

a) Plas Newydd Farm Isallt Road - [0/46906](#) Proposed re-layout of Plas Newydd Caravan Park to accommodate a total of 46 static holiday caravans together with the removal of the existing reception/toilet block, provision of a new reception and environmental improvements throughout.
Council discussed this matter, and feedback is to be sent to planning.

b) Bryn Tirion, Tan Y Graig Road - Variation of condition no 2 of planning approval [0/46955](#) (Demolition of conservatory and unsympathetic extensions to the existing terrace with an addition of a two-storey extension within the footprint of the demolished extension. The erection of one, two storey house. Landscaping alterations to accommodate above) to allow for changes to approved drawings.

Resolved – Clerk to write to CCBC to advise no notice was received, and provide feedback requesting that neighbour notices are to be put up, and that the Council support the officers opinion.

c) Pen Bedw Bron Y Llan Road Llysfaen - [0/46984](#) Conversion of stone outbuildings to form 1 bedroom holiday let.

Councillors discussed this planning application highlighting that the building is outside of the building line, has poor access to the site, and is in open countryside.

Resolved – Clerk to send feedback on this matter to the planning department.

Planning decisions

a) 40 Gadlas Road, Llysfaen. Front extension to shop – refused.

b) 12 Rhoddfa Wen. Rear extension. Approved.

Planning Appeals – None.

9520 Financial Matters and Invoices received for payment

a) The Clerk's salary and expenses were approved for payment.

b) Invoices for approval - £350 Website build

c) Bank reconciliation and spend against budget was circulated, and agreed.

d) Precept requirement for 2020-21.

Discussions were held regarding each item detailed on the budget.

Items where increases were made are: Provision for the clerks' salary/hours/overtime, Mandatory Councillor Expense payment, and website and communications budget for the launch of the new site in 2020. All other items remained the same or were reduced to reflect the payments made in the previous year.

Proposed - PG, Seconded - DJ

A vote was held with a result of 8 for, 1 against.

Resolved - The precept request will be sent to CCBC for £16,959.96

9521 Report back from Meetings

None reported.

9522 Community Cemetery Matters.

Meeting was cancelled due to unforeseen circumstances; however the books have all been.

9523 Report from Local County Cllr Phil Capper.

Cllr Capper chased the cleaning of the roads, which has since been completed.

Resolved - Email of thanks to ERF for great job done by the road sweeper at the end of the year.

9524 Correspondence and Other Issues (Available to view in the Correspondence folder)

1. Conwy Village award notice, nomination coming soon.

2. One Voice Wales area meeting at 7pm Wed 29th January.

3. OVW innovative practice awards 26th March 2020.

4. Response from Darren Millar on Environment Wales Act – advising that this is a requirement, however he will provide further information as to the level of detail that is required from smaller Councils with low resources.

5. Request from Darren Millar to meet with the Council. Clerk to arrange a meeting for please March/ April if possible.

6. Victor Turner, Sam Rowlands, Greg Robbins and Phil Capper will be conducting a site visit to discuss the dangerous Clobryn Road, and discuss the requirement for a pathway.

7. Berth Y Glyd bus-stop issue has been escalated to Level 1. Road safety audit is due to be undertaken, awaiting response from CCBC.

8. Resident letter regarding potentially organising a monthly get together for the elderly of the village, to combat loneliness.

Resolved – Clerk to respond and ask how can we help, and that the Councillors are supportive of their proposal.

9. Wales VE Day 8th May 2020 – Nations toast to heroes of WWII, including the women working in the fields, factories and hospitals.

10. Conwy Excellence fund – for individuals talented in sports or the arts.
11. Request from CCBC for funding support towards the CCTV in Peulwys. Council debated this matter, and agreed that we are not in a position to contribute this year. Clerk to respond to CCBC on this matter.

9525 Consultations (Available to view in the Consultations Folder)

1. Changes to planning and related application fees.

9526 Website/ communications meeting.

A Communications committee meeting was held earlier in the month, where tenders for the build of the website were discussed. An agreement was reached at the meeting to offer the work to a local contractor. The tender was selected based on a scoring matrix.

Any Councillors wishing to put forward suggestions/ideas, should do so prior to the meeting that is provisionally booked for the 20th January. Council agreed to support the proposal of the committee.

Resolved – Clerk to contact the supplier to request a meeting.

9527 Items requested on the Agenda

- a) Tidy up Llysfaen (FS).

Cllr Stevenson advised that the keep Wales tidy campaign is normally in April, but that we would like to do one early due to the competition for equipment and that it is difficult to litter pick in undergrowth, so better to remove litter before it has started.

Resolved – Clerk to book the equipment for early-mid march.

- b) Green waste collections (FS)

Saturday collection points are held in various rural areas, Cllr Stevenson requested if this would potentially be something that Llysfaen could have. Cllr Capper advised that this is for very rural areas only.

9528 Emergency items

Meeting closed at 21:40

Date of next meeting: **Monday, 10th February 2020, 7.00 pm**