

**LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES**

Held on Monday, 11<sup>th</sup> February 2019 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr P Capper - Chair** (8/8), Mr. R Mather (8/8), Mr. G Stewart (7/8),  
Mrs. K Keane (8/8), Ms. F Stevenson (8/8),  
Mr. H Keane (8/8) Mr. R Redhead (3/8), Mr D Jones (6/8)  
Mrs. C Mills (1/1), Mr P Gilbanks (1/1)

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (8/8)

Visitors Present: None

9347 Apologies: Mr. A. Hodgkinson (7/8)

9348 Declarations of Interest: P. Capper declared an ongoing interest as part of the County Planning Committee. P. Capper declared an interest in the quotation provided for works at the Cemetery. The Clerk advised a quote provided to the Council was a family member – Council confirmed that the Clerk does not have voting rights, and so no declaration was required.

9349 Police Matters: No updates have been received.  
**Resolved** – Clerk to chase for the updates from the Police.

9350 Minutes of the Last Meeting:  
RR proposed and RM seconded the minutes, which were approved as presented.

9351 Action Tracker & Matters Arising:  
9018E – Costs of the pathway are required.  
**Resolved** - Clerk to chase the cost of a pathway along Clobryn Road.  
9048C – Dog Fouling – This item has been moved to an agenda item for March meeting.  
9165 – Hedge Cutting – Clerk and Cllr Capper to request cutting back of hedges by the old Castle pub.  
9287 – Clerk to chase police report on this item, to ensure that the site at Berth Y Glyd is secured safely.  
9284A – Fly Tipping in the Lay-by Clobryn Road – Clerk has confirmed that there is still rubbish at the site, and that the fence is still broken. The land ownership is not registered with Land registry. Clerk contacted ERF who have now referred this to Regulatory Services.  
9284B – Clobryn Road play area will be discussed at the next meeting.  
9304A – Stump has now been removed.  
**Resolved** - Clerk to write to thank them for the works completed.  
9330B – Quarry blasting. Response has been received from the Quarry confirming blasts within the limits. Action closed.  
9337 – Precept – the precept requirement was sent to CCBC within timescales. Action Closed.  
9342 – Travel Consultation – This consultation links have been issued to all councillors. Action Closed.  
9343 – Website meeting – booked for 11/3/19. Action Closed.  
9344 – Pathway between Pentregwyddel Road and Parc Ffynnon has been cleared. Action Closed.

- 9352 Planning Matters.
- a) Planning Applications – None.
  - b) Planning decisions – None.
  - c) Planning Appeals – None.
- 9353 Financial Matters and Invoices received for payment
- a) The Clerk’s salary and expenses were approved for payment.
  - b) Invoices for approval: Defibrillator £1,498.80, £40 for training, £500 donation towards the national Eisteddfod 2019.
  - c) Invoice for works at the Cemetery received. Council asked if there is a requirement for 3 quotations to be provided prior to approval of the work to be done. Delegated Authority given to Cllr Stewart, Redhead and H Keane to make the decision if 3 quotations are required. The purchase itself has been previously agreed in a Cemetery Committee meeting.  
**Resolved** – Clerk to review the standing orders and confirm to Councillors if 3 quotes will be required.
  - d) Clerk’s salary review meeting. Clerk performance review to be conducted and salary reviewed. Cllr Stevenson, Capper and Mather will conduct the review.  
**Resolved** – review to be held for Clerks Salary and performance.
  - e) Auditors report findings. Clerk provided the Council with information in regards to the Auditors findings, detailing how Councils across Wales were receiving qualified audits, and some of the reasons behind these. Clerk highlighted that Llysfaen action plan was detailed as an item of best practice for Councils across Wales. Council thanked the Clerk for ongoing achievement of positive audits and management of the finances of the Council.
- 9354 Report back from Meetings
- a) Cllr Stevenson attended the T&CC, Forum 29<sup>th</sup> January, Independent re-numeration panel presentation, where details were provided to Councillors in regards to the expenses that can be claimed as a Councillor.  
**Resolved** – Clerk to forward all the information to all Councillors.  
Place plan - the toolkit update has been updated and can now be used by all Town Councils.  
Letter to Community Councils in regards to the services at risk, and the cost of maintaining the services.  
**Resolved** – Letter regarding services to be add as an agenda item for next month.  
**Resolved** – Clerk to request details of the play areas within our area in preparation for this meeting.
- 9355 Community Cemetery Matters
- Dog Fouling – A member of the public has rung to make complaints about a There are no holes in the hedges, and so it must be someone that is actually bringing their dog into the Cemetery.  
**Resolved** – Signs to be put up a laminated advising no dogs are allowed.  
Thanks given to Cllr D Jones who arranged to have the path cleared, together with members of the family, to ensure that snow and ice was cleared in preparation for a local funeral.
- 9356 Report from Local County Cllr Phil Capper
- Place-plan – Local area forum will be supportive to Community Councils producing place-plans.  
Rate Rise – proposed for around 9.8%.
- 9357 Correspondence and Other Issues (Available to view in the Correspondence folder)
- a) Appeal for information in regards to an incident in Old Colwyn from the Police.
  - b) Prince’s countryside fund
  - c) Llangollen request for finance

- d) Egni Community Co-op
- e) Creating enterprise email in regards to a new project affecting Peulwys for information.
- f) Council Meeting training 14<sup>th</sup> Feb.
- g) IT links opportunity for Village hall, application to be completed and sent in by Clerk.
- h) Letter from Llanrwst Town Council in regards to the 'Shared Community' letter to community Councils. The letter details the poor notice given by CCBC to Community Councils in regards to the services it has at risk. The letter was received hours prior to the precept meetings held in Community Councils, and hence changes cannot be budgeted for in such a small time frame.
- i) Carers trust donation request. Noted.
- j) Masquerade Ball invite to Councillors, from the Mayor of Colwyn. Noted.

9358 Consultations (Available to view in the Consultations Folder)  
None detailed.

9359 Website  
Meeting has been booked for 5pm on 11/3/19.

9360 ERF Requests

- a) Track that was original Peulwys lane has rubble and building materials that have been fly-tipped in the area.
- b) Build-up of mess along the bowling green to the football field. People are waking along the middle of the road, and the road requires sweeping. This is required all the way up the road to the terminus.
- c) Drains are overflowing in areas of the village, and it was requested that they be cleaned out to prevent flooding in the area.

**Resolved** – Clerk to contact ERF on each of these matters.

9361 Items requested on the Agenda

- a) Dog Waste Dispensers to next months' meeting.
- b) Icy roads on Parc Peulwys, several problems, it is not on the priority gritting route.

**Resolved** – Clerk to write to the council and request where the grit bins are, how often they are filled and to confirm if any bins have been removed.

9362 Emergency Items  
None.

Meeting closed at 21:19

Date of next meeting: **Monday 8<sup>th</sup> April 2019**