

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on

Monday 9th September 2019 at 7.00pm in the Village Hall, Llysfaen.

Members Present: Mr P Capper - Chair (3/5), Mr. R Mather (5/5), Mr. R Redhead (4/5), Ms. F Stevenson (4/5), Mr. A. Hodgkinson (5/5). Mr. P Gillbanks (4/5) Mrs. C. Mills (2/5), Ms. B Jones (2/2).

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (5/5)

Visitors Present: None

9453 Apologies: Mr G Stewart (3/5), D Jones (3/5), Mr. P Davies (1/2)

9454 Co-option of new Councillors. Cllr Capper welcomed Bethan Jones to the council as a co-opted member. All councillors present introduced themselves. Bethan signed the declaration of acceptance of office.

9455 Declarations of Interest: Cllr Capper advised of an ongoing interest in the planning applications, and would abstain from discussions regarding any planning matters.

Cllr B Jones will review the declaration of interest form, and complete for the next meeting.

9456 Police Matters: None raised, police were not present at the meeting.

9457 Minutes of the Last Meeting: Proposed by RM, seconded by RR as presented.

9458 Action Tracker & Matters Arising:

9284 b Clobryn road Play area – postponed to next meeting.

9165 Hedge Cutting – Hedges have been cut back, but the land owners sections of hedges have not been cut. Cllr Capper to press for this to be completed asap. OVW have confirmed that it is the responsibility of Conwy to make roads safe.
Resolved – Cllr Capper to chase further.

9376 c Missing panel on bus shelter has still not been replaced, and the clerk has not received responses from ERF, Gethin George or Geraint Edwards.
Resolved - Clerk to escalate correctly.

9284 a Fly tipping, Cllr D Jones was not present to advise of the cost of a sign at the lay-by on Clobryn Road.

Resolved - Clerk to raise concern over fly tipping on the pathway behind the new development at Berth Y Glyd.

9283 Cllr Capper is attending a meeting this week to discuss the position on the Gas main provision for the village. To be discussed further at the next meeting.

9375 Website review by Clubetter cannot be completed until it is a live system that they are able to access. To be postponed to next meeting.

9299 a Bus timetable changes email from Arriva – response to be sent advising that Llysfaen Community Council would like the reinstatement of the hourly service to terminus (between 8am and 6pm), that we would like Arriva to reiterate to drivers that they should not be idling in the vehicles (specifically not around the park area on Glyndwr Road). That Llysfaen would like an 8am bus that goes towards Ysbyty Glan Clwyd, and that all the timetables will need updating to

reflect the changes.

Resolved – Clerk to email suggestions to Arriva.

Closed actions:

- 9441 a Update Clubetter and all councillors on correspondence from ICO. Closed.
- 9441 c Update Clubetter and all councillors on power points from Our Future Wales. Completed.
- 9441 e Mynydd Marian bench replacement. Bench is being replaced Free of Charge by CCBC, and will be put back in place as soon as repairs have been completed. Repairs are scheduled on a basis of safety and importance, and so a timescale cannot be given as to when it will be returned. Closed.
- 9442 Consultations to be uploaded to Clubetter. Closed.
- 9319 ERF schedule of works issued to all councillors via Clubetter. Closed.

9459 Planning Matters.

- a) Planning Applications. None.
- b) Planning decisions
 - Bryn Tirion, Tan Y Graig Road – Approved change to porch.
 - Land adjacent to Erw Llewelyn – retrospective approval granted for agricultural building.
- c) Planning Appeals – None.
- d) Revised Local development plan – agreement of formal response. Council agreed that we support the grading of the village at a tier 2 village. Council do not agree at this point with the plots at which buildings may be erected. Clerk to complete the feedback form and send to CCBC.

9460 Financial Matters and Invoices received for payment

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval – £210 for Extra Skip due to CCBC Error, £720 Skips in May.
- c) 2018-19 Audit. All items have been sent the external auditor as requested, and we are awaiting a formal response from them.

9461 Report back from Meetings – none.

9462 Community Cemetery Matters – no updates at this time.

9463 Report from Local County Cllr Phil Capper.

No further matters raised other than those detailed within the action tracker section above.

9464 Correspondence and Other Issues (Available to view in the Correspondence folder)

1. Play Questionnaire Response from Council. Councillors agreed to the content to be returned to CCBC.
Resolved - Clerk to forward this response.
2. Bus timetables, and amendments (FS). Council discussed the changes, and made requests to reinstate the service to the terminus to previous levels.
Resolved - Clerk to email request to Ariva.
3. Town & Community Council Services. Invite to 'Cluster' meeting in the next 2 weeks. Information provided to Council in regards to number of Councils that have a precept much higher than Llysfaen. Council went through the entire list of potential devolved services to provide a response to CCBC.
Resolved - Clerk to forward the response to CCBC and provide a copy to all Councillors.
4. OVW Conference details. Noted.
5. CCBC Forward work programme published. Noted.
6. Dog Signs on Peulwys have been put up where it is possible to do so, however, because

the skate park does not have its own enclosure, and is part of a larger area where dogs are able to run. The Council have the option to request the entire area be designated an exclusion zone, or place the park within an additional boundary.

Resolved – Council to review options and discuss at a later date.

7. OVW Older people commissioner for Wales Facebook page Launch. Noted.
8. Bay of Colwyn Civic Service. Noted.
9. Governance and Accountability practitioners guide release. Detailing how to manage finances as required by regulations. Noted.
10. Local Area Forum meeting – 4th October 2019 1pm Bodlondeb Chamber.
11. Revised Model Financial regulations clarifying some points – to be reviewed by Council and adopted at next AGM.
12. Town and Community Council Forum meeting – 16th October 2019, Bodlondeb 6pm.
Resolved – Clerk to forward details to confirm who is able to attend.
13. OVW Response to cutting hedgerows. Noted.
14. Free APP for Community Councils to survey hedgerows. Noted.
15. Wales Audit Office good practice exchange program. Noted.
16. World Clean up day. Council discussed if they wished to do a ‘tidy up Llysfaen date’ and it was agreed that we would not participate at this time, as we have just done a Keep Wales Tidy event recently. No further action taken.
17. Environment Wales Act 2016 – duty under section 6 to prepare and publish a plan setting out what it proposes to do to comply with the Duty to maintain and enhance biodiversity within their area. To be added to the agenda for the next meeting.
18. Request from a member of the public for an update on the Gas project. Clerk to provide a response and ask if they are happy for the question to be sent to Cllr Capper.
19. Letter from Ysgol Cynfran regarding who the Governor will be for the next few years. Cllrs will review and make a proposal at the next meeting. (To be added to the agenda)

9465 Consultations (Available to view in the Consultations Folder)

1. Survey to find out more about the sectors use of digital mechanisms – ie facebook pages/Instagram etc.
Resolved - Clerk to provide response on behalf of the Council.
2. Planning Survey (Cardiff University) about what people think of the planning system in Wales and Ireland. Noted.
3. National Development framework (drop in session end of September in Colwyn Bay). See more on the website.
Resolved – Clerk to forward to Councillors to review content.

9466 Website

- a) Access to Clubetter was discussed, and it was found that many members of the Council have struggled to access the system, with black screens and closing down issues. Also some unable to access at all on Ipads, or having password issues.
Resolved – it was resolved that should these issues not be resolved within the next month or so, that the Clerk will no longer be required to duplicate efforts by posting items via email and through Clubetter site. In the meantime, clerk to work with Clubetter to resolve the above issues with access and use.
- b) Date of next meeting agreed to be Friday 27th September.

9467 Items requested on the Agenda

- a) Councillor contact information – to be issued at the next meeting.

9468 Emergency items

Meeting closed at 9.14pm

Date of next meeting: **Monday, 14th October 2019, 7.00 pm**