

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 10th June 2019 at 7.00pm in the Village Hall, Llysfaen.

Members Present: Mr. R Mather (2/2), Mr. R Redhead (2/2), Mr G Stewart (1/2)
Mr. A. Hodgkinson (2/2).

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (2/2)

Visitors Present: PCSO Matt Preston

9414 Apologies: Mr. P Gillbanks (1/2), D Jones (1/2), Mr P Capper - Chair (1/2),
Ms. F Stevenson (1/2), Mrs. C. Mills (1/2),

In the absence of the Chair, the Vice-Chair took the chair.

9415 Declarations of Interest: none.

9416 Police Matters:

Antisocial behaviour noted as Children were on the roof of Ysgol Swyn Y Don.

Incident in Llysfaen relating to an ongoing dispute;

Fires being reported on Peulwys one detailed as accidental, and another detailed as arson.

Councillors raised ongoing parking issues on Dolwen Road and Tan Y Graig Road. Police agreed to review the area, and communicate with anyone parked in an antisocial manner.

9417 Minutes of the Last Meeting:

RM proposed and AH seconded the minutes.

9418 Action Tracker & Matters Arising:

9165 – A meeting was booked however County Council did not attend. Cllr Stewart advised that recommendations are to be made to Cllr Capper in regards to the safety of pedestrians in the village. To be discussed at the next meeting.

9319 – ERF matters to be discussed at the next meeting.

9376C – ERF have not responded – the Clerk has emailed the head of ERF in regards to the lack of reply.

9283 – Gas provision in Llysfaen - No letters have been received to our knowledge. Deferred to next meeting to discuss with Cllr Capper.

9018E – Deferred to July.

9284B – Deferred to July.

9375 – Website review to be completed prior to the next meeting.

9375 – Clubbetter training to be booked for 6pm at the next meeting.

9299A – Cllr Capper to provide an update at the next meeting.

A547 Highway – to be discussed at the next meeting.

9419 Planning Matters.

a) Planning Applications – none received.

b) Planning decisions – none noted.

c) Planning Appeals – None noted.

9420 Financial Matters and Invoices received for payment

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval – £100 donation for St Davids Hospice, £195.84 internal for Internal Audit. £20.43 clerks expenses.
- c) Internal Auditors findings. The clerk presented to the council a copy of the internal audit report, detailing 2 areas where improvement can be made as follows: 1. Clerks' salary total for the year did not include home office payment – so has been amended to show this. 2. The VAT should be separated on the cashbook in future, to give a more detailed analysis of payments. Councillors thanked the Clerk for a great internal audit.
- d) Annual return. The sections of the annual return were reviewed by all Councillors who agreed to each item and were ticked off in the meeting. The vice chair signed the Annual return in place of the Chair who was not present.

9421 Report back from Meetings

GS - Place-plan meeting about the place plan was held, and it was decided that we need a meeting specifically on the LDP for July 2019, it was agreed we would look at doing this on a Wednesday.

Resolved – Clerk to arrange meeting for LDP, once the consultation has been released.

9422 Community Cemetery Matters - No update

9423 Report from Local County Cllr Phil Capper – Cllr Capper was not present, so no update provided.

9407 Correspondence and Other Issues (Available to view in the Correspondence folder)

1. One Voice Wales
2. RAF Searching for volunteers to spend time with veterans supporting them in the community.
3. Pensions regulators information.
4. Insurance renewal documentation.

9408 Consultations (Available to view in the Consultations Folder)

None detailed – however it was noted that there was due to be an LDP consultation in the coming months, and that this will need a separate meeting, as it is important for the village and the development of a place-plan in the future.

9409 Website - No update provided at this time.

9410 ERF Matters - No additional items

9411 Items requested on the Agenda - None

9412 Items for the next agenda.

1. Councillor expenses. Councillors are entitled to receive a payment towards their personal expenses which would be paid at the end of the year and through PAYE. Councillors may opt out of receiving this payment should they wish. It is to be discussed further at the next meeting.

9413 Emergency Items

None

Meeting closed at 20:20

Date of next meeting: **Monday 8th July 2019, 7.00pm**