

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday 13th May 2019 at 7.30pm in Village Hall, Llysfaen.

Members Present: **Cllr P Capper - Chair** (1/1), Cllr. R Mather (1/1), Cllr. F Stevenson (1/1),
Cllr. R Redhead (1/1), Cllr. P Gillbanks (1/1), D Jones (1/1), Mrs. C. Mills (1/1),
Mr. A. Hodgkinson (1/1).

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (1/1)

Visitors Present: None

9397 Apologies: Mrs. K Keane, Mr. H Keane, Mr. G Stewart (0/1)

Letter has been received advising that Cllr Kate Keane and Cllr Hugh Keane have retired from the council. Councillors expressed their understanding and gratitude to both Kate and Hugh, who have given many years of dedicated work for the Council and for Llysfaen.

Resolved – Clerk to write to thank them for all the hard work over the years. Councillors proposed that together with a small bunch of flowers for their home, that a donation of £100 to be made to St David’s hospice, in lieu of a gift of thanks.

9398 Declarations of Interest: None

9399 Police Matters: No representation from the police.

9400 Minutes of the Last Meeting:
DJ proposed and RR seconded the minutes.

9401 Action Tracker & Matters Arising:
9165 – Hedge Cutting – meeting being arranged between Cllr Capper, Cllr Stewart and CCBC
9284 – Fly Tipping – There is nothing that the Authority can do about fly tipping in an area where the land is not owned by CCBC.
Resolved – Clerk to buy a sign saying no fly tipping to put up in the area.
9319 – Schedule of Works – Councillors were requested to please provide the list of specific information that is required for the schedule of works.
9376C – Missing Bus-stop panel – CCBC contact is off at present, so Clerk will request the information from a new contact provided by ERF.
9048C - Dog Fouling – Ysgol Cynfran are progressing the matter, and Cllr Capper will provide an update shortly.
9283 – Gas Installation – Cllr Capper advised that he is awaiting a report in regards to the tenders and start dates. To be discussed June meeting.
9377 – Bryn Defaid Caravan Park – Site licence has not been updated since the latest planning application was put through. They will be providing further information soon.

Closed actions

9333 – Parking in the Village – Clerk advised that from previous minutes the police can only deal with illegal parking such as causing an obstruction. Anti-social parking is not managed through the police force. Action Closed.

9329 – Defibrillator training – the training has been run in Peulwys Community Centre, with all

teachers attending this. Action Closed.

9386 – Risk assessment has been listed on the website. Action Closed.

9394B – Positioning of clothes bank – Advised that we already have one in Llysfaen at the shop. Action Closed.

9388 – Upper Cemetery Maintenance – Letter has been sent to the committee to advise that the Council are mindful to look at the taking over of the upper Cemetery Maintenance in the future. Action Closed.

9402 Planning Matters.

- a) Planning Applications – none received.
- b) Planning decisions – none received.
- c) Planning Appeals – none received.

9403 Financial Matters and Invoices received for payment

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval – BHIB Community Council Insurance £3 Electrician for the installation of the defibrillator at Swn Y Don Community Centre £210.00.
- c) Information provided to Auditor. The clerk provided explanations for the variances in spend year on year, which show the auditor why there is a difference. The clerk informed the Council of the S137 spend limits for 2018-19 for the Council, and that the S137 spend was well within the limits allowed. Clerk also advised Council that the internal Auditor will be reviewing the accounts in the next week.

9404 Report back from Meetings

FS – Cllr Stevenson advised that the Marian Advisory Group would like to attend the Horticultural society show to promote the group.

Resolved – Cllr Capper to discuss with the horticultural society.

PC – Ambulance service in regards to parking issues in the village. Met with them, and Cllr Capper pointed out areas of concern, and the Ambulance service have advised that they do not have any particular issues in the village with regards to parking and access, and will advise and risk assess if it finds some in the future. They advised that they will request that Swn Y Don in Peulwys be added to the gritting route, as this was a particular issue in the winter of 2018, as it had not been gritted.

PC – Arriva meeting. Cllr requested that the 14-15 bus to the terminus be reinstated, Arriva advised they are not able to amend now, but will review this in the next review (October). He will look to reinstate the number 13 straight away, as this is still a service, but just doesn't come up to Llysfaen. A recent issue with the timetable being wrong was a printing problem that is being resolved.

Cllr requested that we work to improve communication between Arriva and Community Councils. It was explained to Arriva that sending information to a Council Councillor is not sufficient to consult, and that we request that the Community Council be consulted in future – with advance notice in order to be able to give better feedback in regards to changes to services in the future. Arriva agreed to contact Community Councils in consultation.

Resolved – Clerk to provide direction on how to contact and send information to all Clerks within the areas.

Cllr also discussed parking of the bus on Glyndwr Road, with the bus running and fumes from the engines. Arriva agreed to remind drivers to turn engines off and not allow them to stay in an idle state running.

Arriva advised they have trouble accessing the bus stop by the shops, due to parking around the bus stop. Cllr Capper will raise the matter to see what can be done to support Arriva in this area.

9405 Community Cemetery Matters

1. Cllr Capper advised that the tap in the upper church yard isn't working; Cllr Jones will look at why this is.
2. Bins at the Cemetery. CCBC have taken 2 out of the 3 bins from the Church. The church is entitled to 1 bin, but the Community Cemetery is not entitled to a bin. A recycling bin will be provided if required.

Resolved – the provision of bins for Community Cemetery use is to be discussed with CCBC.

9406 Report from Local County Cllr Phil Capper

No further updates.

9407 Correspondence and Other Issues (Available to view in the Correspondence folder)

1. One Voice Wales
2. RAF Searching for volunteers
3. Pensions regulators information
4. Insurance renewal documentation

9408 Consultations (Available to view in the Consultations Folder)

No relevant consultations noted.

9409 Website

1. Clerk provided draft copy of Terms of Reference for the Communications Committee.
2. Clubetter is not able to make the improvements to our website due to the fact that we use a program that is not web-based to update the software. Cllr Redhead advised that he has a way to amend the details without the program.

Resolved – Clerk and Cllr Redhead to discuss with the Communications Committee.

9410 ERF Matters

1. Grass cutting required.

9411 Items requested on the Agenda

None

9412 Items for the next agenda.

None raised

9413 Emergency Items

None

Meeting closed at 21:16

Date of next meeting: **Monday 10th June 2019, 7.00pm**