

**LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES**

Held on Monday, 14<sup>th</sup> January 2019 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr P Capper - Chair** (7/7), Mr. R Mather (7/7), Mr. G Stewart (6/7),  
Mr. A Hodgkinson (7/7) Mrs. K Keane (7/7), Ms. F Stevenson (7/7),  
Mr. H Keane (7/7) Mr. R Redhead (2/7), Mr D Jones (5/7)

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (7/7)

Visitors Present: PCSO Alex Aldous, PCSO Matthew Preston

9331 Apologies: None.

9332 Declarations of Interest: Planning – Cllr Capper has an ongoing Declaration due to being on the Planning Committee. Cllr Jones declared an interest where a grant for the maintenance of the Upper Cemetery was to be discussed. Cllr Redhead declared an interest in discussions involving grant application to Cartrefi Conwy.

9333 Police Matters:

M Preston provided an update from the Police as follows:

- Anti-social behaviour on Pentregwyddel road – investigations are ongoing.
- Gadlas road, someone riding a petrol go-kart – no suspects at this time.
- Shouting outside a property – which has been dealt with.
- Theft of a garden table, no suspects at this time.
- Warrant execution for a property at Rhoddfa Llwyd where cannabis plants were found, and have been seized. No arrests have been made at this time.

Cllrs raised the following issues:

a) Off-street parking – Cllrs advised that there are issues in regards to the parking of cars around the village. Specifically around the old Castle Pub.

**Resolved** – Police to review if there is illegal parking in the area.

b) Dogs recently died on, and paint on doors/fences. Police to review.

c) Cllrs requested feedback on the new road layout. Police have not received complaints at present. Cllrs requested the Police perspective on the road layout, and hazards on the road.

**Resolved** - PCSO Preston will discuss with Sgt. Openshaw with a request from the Council to pass to the traffic management officer.

d) Village walkabout due, and will be booked in the coming weeks. Once a date has been agreed the following council members requested to attend: Cllr Capper, Cllr Redhead and Cllr Hodgkinson.

**Resolved** – Police to advise date agreed for village walk about.

\*\* Additional Agenda Item – Co-option.

Members of the public and 2 proposed Councillors were requested to leave the room, while decisions were made in regards to their Co-option.

KK proposed, RR seconded to co-opt both individuals within immediate effect.

Councillors welcomed the 2 new councillors, and the clerk provided them with forms to sign to confirm their position on the Council, to be returned ASAP.

- 9334 Minutes of the Last Meeting:  
FS proposed, HK seconded – approved as presented.
- 9335 Action Tracker & Matters Arising:  
9018E – Clerk advised Council of a list of various grants available to the Community Council for various reasons. Council thanked the clerk.  
**Resolved** – It was agreed that the Clerk would need to find out how much the provision of the path is before grants can be applied for. Clerk to gather this information.
- 9048C – Cllr Capper provided an update of the position of the task and finishing group in regards to this matter. Cllr Mills advised that the Marian is in particular a really bad area for this. Cllr Capper advised there will be a resolve within a few months, and that in the meantime any issues should be raised with environmental services.
- 9143 – Councillors were pleased that one of the positions representing the ward of Peulwys was now filled. Further adverts to be sent by the clerk and a notice put up in the shop and the Community Centre.  
**Resolved** – Clerk to continue to advertise in Peulwys.
- 9283 – Cllr Capper advised that we are awaiting the draft information from CCBC which will be sent out in the Spring to households. Cllr Stewart requested that any other utility updates are done while the road is being dug up, to save future additional works.  
**Resolved** - Clerk to forward information when received.
- 9284B – Clerk advised that there are funds available to support replacing the community play equipment. Councillors discussed if the play area was used, and there were varying views. It was agreed that the play area was used in the Summer. Cllr Stewart advised that he was awaiting the letter from CCBC advising the costs of maintaining the park area.  
**Resolved** – Await letter from CCBC with costing of maintenance.
- 9304A – Stump overgrowth has been cut back, and clerk advised that they are awaiting agreement on one of the quotes provided.
- 9310F – Cllr Stewart attended the meetings. Cllr Stewart requested details of how the project would inform and involve councillors in the programs would train and develop the ability of Community Councillors in IT Skills and other such things that would enable them to deliver on the objectives. Awaiting response.
- 9299A – Bus timetable provided to Councillors. Cllr Stevenson requested further feedback is sent to CCBC on behalf of the Council and will draft this.  
**Resolved** – Cllr Stevenson to draft a response.
- 9299C – Hole in the wall has been fixed to an excellent standard. Cllrs were very happy with the workmanship. Action closed.
- 9319 – Prospective Councillors were invited to the meeting. Action Closed.
- 9319 – ERF thank you has been sent. Action Closed.
- 9322 – Green Flag achievement letter produced and given to relevant parties. Action closed.
- 9329A – Road Layout on the A547. Wagons leaving the area are already discolouring the road. Response received from CCBC advising they did not believe the road layout to be unsafe, however, CCBC advised they would complete a safety audit to respond to the Councils enquiry.

Councillors agreed that they believed the road layout to be very unsafe, around the central reservation, turning points along the stretch, and a crossing point that juts out across the road. Councillors were unhappy about the response received and require a copy of the safety audit.

**Resolved** – Clerk to request a copy of the safety audit along the stretch.

9329 – Defibrillator grant funding request send to Cartrefi Conwy to support with the purchase of the defib, and an invoice was presented to Council for payment.

9336 Planning Matters.

- a) Planning Applications  
Craig Cefn Wen – proposed first floor extension.
- b) Planning decisions  
6 Copa'r Bryn – approved with conditions.
- c) Planning Appeals – None.

9337 Financial Matters and Invoices received for payment

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval: Defibrillator £1513.20, skips £666.00, approved for payment.
- c) Spend against budget was reviewed in regards to if the Council was achieving budget for spend, and any areas of overspend. Council agreed that we are on track for correct budget spend for 2018-19.
- d) Bank Reconciliation was circulated for review and signing.
- e) Precept discussion was held detailing the requirement for 2019-20 budget, agreeing increases in costs where appropriate. Increase in reserve by £1000 for Council for replacement lights, Community Cemetery increase in reserve of £1000 for general maintenance.

**Resolved** – Clerk to submit precept request with no change.

9338 Report back from Meetings

None

9339 Community Cemetery Matters

None

9340 Report from Local County Cllr Phil Capper

None at this time.

9341 Correspondence and Other Issues (Available to view in the Correspondence folder)

- a) Play out scheme application request, and has been submitted on behalf of the Council as the closing date was the 7<sup>th</sup> January 2019. It was resolved that there would be a request for 2 play sessions over the summer holidays, where is to be confirmed.
- b) Invite to family support meeting.
- c) Conwy Denbighshire area meeting 16<sup>th</sup> January.
- d) Improved IT links email – clerk to respond to see if there is anything that can be done to support improved IT provision for the Village Hall.
- e) T&CC meeting

9342 Consultations (Available to view in the Consultations Folder)

- a) Conwy Library Consultation – provided to all councillors.
- b) Transport Consultation (raised by Cllr Stevenson).

**Resolved** - links to be distributed to all members.

9343 Website

It was agreed that there was a need to review the progress of this item now that Rob has

returned.

**Resolved** – a meeting is to be booked as soon as possible.

9344 ERF Requests

a. Pentregwyddel Road up to Parc Ffynnon.

**Resolved** - Clerk to Contact ERF to have it cleared, requesting that this pathway is inspected regularly.

9345 Items requested on the Agenda

None

9346 Emergency Items

None

Meeting closed at 21:10

Date of next meeting: **Monday 11<sup>th</sup> February 2019**