

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 10th April 2017 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr. G Stewart (Chair)**, Mr. R Mather, Mr. H Keane,
Mrs. K Keane, Mr. R Redhead (Vice Chair), Mr. A Hodgkinson,
Mr. E Hughes, Mr. D Jones, Ms. F Stevenson, Mr. Phil Capper

Officers Present: Miss B. Davies – Clerk to Llysfaen Council

Visitors Present: None

9033 Apologies: None

9034 Declarations of Interest: None

9035 Police Matters: Llysfaen Crime report provided by Local Police team which was read out to the councilors by the Chair.

Resolved – It was agreed that the Clerk would ensure that all councilors have a copy of the report.

9036 Minutes of the Last Meeting: Approved.

9037 Action Tracker.

8805C – Cllr Stevenson and the clerk attended a meeting with CCBC and Arriva, Cllr Keane advised that the timetables were not correct.

Resolved – Clerk to request a copy of the timetable from Gethin George.

8898C – Action Closed – no purchases are necessary at this time.

8946 – Action Closed as completed.

8999 – Action closed, no further action required.

9018C – Highways major works are being completed, such as resurfacing in other areas yet no improvements are planned for roads within Llysfaen.

Resolved – Clerk to write to Highways to request timescales for the resurfacing of the main road and bus route between Peulwys and Llysfaen, along Ffordd Y Llan.

9018D – fly tipping – 10/4 yet again, the litter has not been picked up.

Resolved – Clerk to contact Geraint Edwards and ERF to advise that there is still litter on the path, and that councilors would meet with CCBC to show them where the litter is.

9022 – Nomination packs have all been delivered to Bodlondeb. Action Closed.

9023 – Planning application process agreed with Council. Action Closed.

9026 – Confirmation of residency letters have been issued. Action Closed.

9038 Matters Arising – None.

9039 Planning Matters

a) Planning Applications

- Llanddulas Chalet Park – extension of chalet occupation to 10th February annually, which is outside Llysfaen boundary.
- 5 mount pleasant, Llysfaen - Extension to dwelling.
- Llanddulas Landfill site – amendments to phasing and timescales in restoration and

landfilling.

Resolved – Cllr Jones to update the council on planning application details from 2011, Clerk to support finding this information.

b) Planning decisions

- The Shippon – change of use to 2 residential units – approved with conditions.
- 17 Copa'r Bryn – Disabled en-suite bathroom extension – withdrawn.

c) Bryn Defaid Caravan Park

a) The council resolved that this planning application should go to planning committee, due to the nature of the application, and the weight of opposition to it from local residents.

Resolved - Clerk to send feedback to CCBC Planning department, requesting that this be presented to planning committee so that the views of local residents can be represented by the newly elected County Councillor.

9040 Financial Matters and Invoices received for payment

a) The Clerk's salary and expenses were approved for payment.

b) Invoices for approval: None.

c) Quarterly Bank reconciliation was delivered to Council and approved.

d) Audit – The clerk advised that the audit information had been received and that the requirements this year included ensuring that the website was compliant, that all councilors had completed documents declaring their interests, and that the council should ensure that it meets the requirements to translate all literature. Further advice has been received from One Voice Wales advising that the Council would only need to provide this if it has opted in to do so. Further guidance is awaited from Wales Audit Office or One Voice Wales.

Resolved – The council unanimously agreed that translation costs would be excessive given the size of the council and the funds required to translate documents for a population where there is no demand to do so, would be wasteful. It was agreed that documents would be translated upon request on an ad-hoc basis.

9041 Report back from Meetings

FS – School governors meeting. New rules for school governors. No actions for Council.

DJ – Landfill seems to be well managed at present. Smells seem to be contained, no obvious concerns at the moment.

HK – Changed the blasting, and it is more technically done – which is an improvement. The council are pleased with the improvements.

9042 Community Cemetery Matters

a) Grass has been cut regularly. A local boy has recently been completing his Duke of Edinburgh voluntary work in supporting Cllr Jones maintaining the community cemetery.

Resolved – Clerk to ensure that a certificate is produced, and an opportunity for him to attend a meeting with the representative for Conwy Council after May 8th. Clerk to update the website with the information.

b) Proof of residence letters have been issued as the Committee have been unable to confirm residency for individuals recently deceased.

Resolved – AGM to be booked for Cemetery Committee following Council AGM.

Resolved – Cemetery Committee to review the process for confirming residency in the AGM, to deliver resolve at full Council.

Resolved - Clerk to provide all councilors with a copy of the full application pack for the cemetery following the Cemetery Committee AGM.

Resolved - Clerk to email the residency form to be completed with all applications, to the funeral directors to be submitted with all internments.

9043 Report from Local County Council Representative CCBC

a) Phil Capper is the only candidate for Llysfaen. The council wished Phil all the best.

9044 Correspondence and Other Issues (Available to view in the Correspondence folder)

a) Local Football club has a funding site up, trying to raise £1000

Resolved - clerk to ensure that grant information is provided to the youth football club.

9045 Consultations (Available to view in the Consultations Folder)

a) Active Travel consultation details a request for a path along Clobryn Road. No action required.

9046 Website – none.

9047 Items requested on the Agenda

a) Play provision – Cllr Stevenson has looked at the grant application form for the support for funds towards play provision.

Resolved - Clerk to complete the application form asap.

Resolved - Cllr Hughes to investigate the Kickstart team and see what provision can be provided for Llysfaen children.

9048 Emergency Items

a) Skips to be provided for the community.

Resolved – Clerk to book skips for May 2017.

b) 20mph Speed limit on Dolwen Road. Council unanimously agreed to support the application.

Resolved - Clerk to send a letter to the highways team to advise that the council were supporting a request to reduce the speed limit to 20mph around the school.

c) Dog fouling is an issue within the village.

Resolved - Clerk to look for the letter about working together to reduce dog fouling. To be added to the next meeting as an agenda item.

Meeting closed at 20.40

Date of next meeting: **Monday 8th May 2017, 7pm**