

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 12th March 2018 at 7.00pm in the Village Hall, Llysfaen.

- Members Present: **Mr. R Redhead - Chair** (9/9), Mr. R Mather (9/9),
Mr. A Hodgkinson (9/9) Mr. P Capper (8/9),
Ms. F Stevenson (9/9),
- Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (9/9)
- Visitors Present: None
- 9176 Apologies: Mr. G Stewart (5/9), Eryl Hughes (3/9), Mr. D Jones (4/9) Mrs. K Keane (7/9)
Mr. H Keane (8/9)
- 9177 Declarations of Interest: Planning – Cllr Capper advised that he will not discuss any
planning matters due to his position on the planning committee.
- 9178 Police Matters:
No attendance by the police.
Gang of youths roaming in Parc Peulwys – which has been highlighted to the Police.
Cllr capper attended a presentation in regards to Llys Trefor Jones, Cameras placed in the area
in order to minimise anti-social behaviour. Action being taken by the property owners, who
will continue to update the Council on progress.
- 9179 Minutes of the Last Meeting: RM proposed, PC seconded and approved. One amendment.
- 9180 Action Tracker:
9018E – Grant applications have been made to fund this activity.
9048B – Dates provided by Darren Millars team in regards to a site visit. Provided to
Councilors.
9079A – Clerk to write to CCBC and Arriva asking if complaints have been made and what
action has been taken to prevent cars from parking on the corner.
9111 – Gate by school has been fixed but has intermittent issues. Councilors to advise if there
are further issues.
9162A – Clerk to contact resident to confirm action taken to date.
9165 – Hedge cutting response was that the land was private.
Resolved – Clerk to arrange a site visit.
9183C Grant application completed, and returned to Playing Out Scheme, and was
approved. Acceptance letter has also been sent, and grant is due to be paid in
shortly.
9183D Clerks pay was calculated and backdated.
9186 Proposed street name was forwarded as per request. Proposed name was Cwrt Hilda
Mercer.
9187 Mash Micro-pub posters issued and emailed to all Councilors.
9190B Councilors to provide feedback to Clerk on review panel questions.
Resolved – Clerk to email and print all questions provided to date.
9190D GDPR comes into force shortly. Clerk advised that she had spoken to some other
Clerks and that the larger councils have been on External training courses and had
many things already implemented. Clerk has requested that Colwyn Bay Clerk

provide Llysfaen with a copy of various material brought in, in order to prevent duplication of effort.

Resolved - Clerk to attend a training course, externally ASAP.

9191 Clerk wrote to the wrong Quarry, and is awaiting details from the correct quarry.

9181 Matters Arising – none

9182 Planning Matters.

- a) Planning Applications
Bryn Du, Dolwen Road
- b) Planning decisions - None
- c) Planning Appeal – Awelon, Trawscoed Road. We accept the decision of the planning department.

9183 Financial Matters and Invoices received for payment

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval: One Voice Wales £336 approved for payment. £280 for cemetery hedge cutting pre-approved awaiting invoice. No cheques could be written as there was only one signatory present. They will be approved, written and signed in the next council meeting.
- c) Grant applications - £250 proposed for Carnival Committee, to be agreed in the next meeting due to a Quorum not being met.
- d) Upper cemetery Funds proposed at £900.
- e) Donation to Urdd to be held in Conwy proposed at £300. Criteria for grant was not met, so Council Agreed a donation be issued, and approved at next council meeting.

9184 Report back from Meetings

FS – school governors meeting who provided an update on Estyn report.

9185 Community Cemetery Matters

9186 Report from Local County Council Representative CCBC

- a) Requested resurfacing of Ffordd y llan, in addition to pathway on Clobryn Road.
- b) 4 weekly bin collections – this will be going ahead, and CCBC will be putting in place some actions to support the public in recycling more in the future.

9187 Correspondence and Other Issues (Available to view in the Correspondence folder)

- a) Playing out grant application shown to Councillors.
- b) Review of effectiveness of Internal Audit provided to councillors.
Resolved – Clerk to complete a review and provide to Councillors.
- c) GDPR toolkit provided to all Councillors for information.

9188 Consultations (Available to view in the Consultations Folder)

- a) Wales Audit Office Survey
- b) aging well in wales survey.
Resolved – this will be emailed to all councillors.
- c) Planning on edition 10 of planning policy
- d) Draft autism bill

9189 Website

Meeting has been booked for March 19th with visitors.

9190 Items requested on the Agenda

- a) Town and Community Council Review Panel Questions – to be emailed again to all

Councillors.

- b) GDPR – covered as per above.
- c) Clean – Up Cymru. Agreed to do this on the 17th April, following a poor prediction of weather on the first date selected, and that CCBC had just completed a clean-up of the area over the past week. Clerk to continue to move forward with this initiative.

9190 Emergency Items
None.

Meeting closed at 21.00

Date of next meeting: **Monday 9th April 2018**