

**LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES**

Held on Monday, 8<sup>th</sup> April 2019 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr P Capper - Chair** (10/10), Mr. R Mather (10/10), Mr. G Stewart (9/10), Ms. F Stevenson (10/10), Mr. R Redhead (5/10), Mr. P Gillbanks (3/3), D Jones (7/10)

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (10/10)

Visitors Present: None

9380 Apologies: Mrs. K Keane (8/10), Mr. H Keane (8/10), Mrs. C. Mills (2/3), Mr. A. Hodgkinson (8/10).

9381 Declarations of Interest: Cllr Jones registered an interest in the Letter from 'Friends of Llysfaen Upper and Lower Cemetery'.

9382 Police Matters: Parking issues were raised by Cllr Gillbanks, advising that there are a number of individuals parking on the grass and pavements in Llysfaen.

**Resolved** – Clerk to review details of the information provided by the Police in regards to legalities of parking on grass and pavements in the village.

9383 Minutes of the Last Meeting:

Amendment required confirming Carole Mills and Paul Gillbanks as the representatives from Llysfaen at the Central Cluster meetings.

RM proposed and RR seconded the minutes.

9384 Action Tracker & Matters Arising:

9165 Cllr Capper/Stewart to meet with Steve Owen to discuss the cutting back of hedges along the road near the 'Castle Inn'

9284A Clerk to continue to chase ERF

9319 Cllr Capper received a response in regards to the schedule of works, which details the regularity of various tasks. Cllr Capper requested a list from Councillors of what else they want information on.

**Resolved** – Councillors to provide details on what additional information is required to Cllr Capper/Clerk.

9376B Keep Llysfaen Tidy Event - Equipment is available on the 13th 14th April, so will be delivered to the clerk. Posters have been put up in various places in the village.

9376C Missing panel on bus stop – Village Hall. Clerk advised that unless there was a safety issue, that the panel would not be replaced unless there is a service agreement with the Community Council.

**Resolved** – Clerk to chase CCBC and confirm if it is unsafe. Clerk to also request what the situation is in regards to costs for repair, or if we were to repair it.

9299A CCBC advised that there are de-minimis contributions given to Arriva in regards to the service to the terminus.

**Resolved** - Councillors resolved to invite Arriva and CCBC to a Community Council meeting for June.

In regards to the layout of the A547, a meeting was held and minutes provided to Councillors, review for action completion June.

- 9143 Councillors are still required for Peulwys, Councillors are to continue to promote, however the action is to be closed.
- 9377 Playing out provision. Playing out scheme will be doing a risk assessment of the sites suggested. Action Closed.
- 9376a Litter picking around Clobryn Road play area was completed. Action Closed.
- 9373 Section 106 Training has been booked and attended. Action Closed.
- 9373 Independent remuneration panel findings have been distributed. Action closed.

9385 Planning Matters.

- a) Planning Applications
- 0/46074 - 7 Parc Road Cottages, Ffordd Y Llan – rear kitchen extension.
- b) Planning decisions
- 0/45965 - 41 Berth y Glyd Road - porch replacement - Approved.
- c) Planning Appeals – None

9386 Financial Matters and Invoices received for payment

- a) The Clerk's salary and expenses were approved for payment.
- b) Invoices for approval – Skips Invoice to CCBC £222.00
- c) Risk Assessment was discussed and agreed by members to be reviewed on a minimum quarterly basis.
- Resolved** – Risk assessment to be put on the website, for public view.
- d) Budget and Bank reconciliation for the final quarter and end of 2019 was presented to the Council, reviewed and signed by Councillors present.
- e) Clerk provided information in regards to the schedule for the 2018-19 Audit submission. Advising that the internal auditor will review in May.

9387 Report back from Meetings

PG & RR – Attended the training course for Community Engagement in Planning. They felt that this was beneficial training, and advised Council that we should look at having a place plan in place for the village. GS suggested that we hold a separate meeting based on place plan only.

**Resolved** – Clerk to request CCBC meet with Councillors separately to discuss place plans.

PC – Swn Y Don Community Centre, RM is still representing this, and has not been invited to the meetings.

**Resolved** - Cllr Capper to advise that Cllr Mather still represents the Community Council.

9388 Community Cemetery Matters

Letter received from Friends of Llysfaen Upper cemetery, to request that Llysfaen Community Council consider taking over the maintenance of the Upper Cemetery grounds. The Council resolved that in principle the Church and Cemetery are the heart of the Village and should be maintained. The Council agreed that they would look at it favourably when the time came that the current members of the group were to wish to retire.

**Resolved** - Clerk to respond to the letter advising that the Council are prepared to look at it.

9389 Report from Local County Cllr Phil Capper

No further updates.

9390 Correspondence and Other Issues (Available to view in the Correspondence folder)

1. Letters of thanks from:
  - a. Village Hall Committee
  - b. Cynfran Playgroup

c. Wales Air Ambulance

2. Mynydd Marian Meeting – 16<sup>th</sup> April 10am. Minutes and agenda held. Cllr Gillbanks will attempt to attend; Cllr Redhead will attempt to attend if Cllr Gillbanks is not available.
3. 10<sup>th</sup> April 2019 OVW Meeting
4. T&CC Forum meeting 25<sup>th</sup> June 2019

9391 Consultations (Available to view in the Consultations Folder)

1. Consultation to amend the Public Audit (Wales) Act.

9392 Website

Clerk advised that due to the time taken preparing the audit submission and setting up Defibrillator training for Peulwys, that IT training will be postponed until after May. Council agreed to this proposal.

9393 ERF Matters

No matters arising.

9394 Items requested on the Agenda

a) Position of the Council on various assets within the village following a letter from CCBC suggesting services under threat because of cuts in funding are as follows:

- CCTV – Council resolved that they do not have the funds to support CCTV at Peulwys.
- Young Creatives – A discussion was held in regards to the number of children in the village that would potentially attend events.
- Oriol Conwy – No funding support will be available for this.
- Play areas – No comments at this time, as further information would be required and there is currently a task and finishing group working on this matter.
- Car Parks – Llysfaen does not have any car parks.
- Public conveniences – Llysfaen does not have any.

Cllr's Gillbanks and Mills will relay the position on various items to the Central Cluster as required.

b) The request for a clothes bank in the village.

**Resolved** – Clerk to write back and advise that we have one outside the shop already.

9395 Emergency Items

None

Meeting closed at 21:05

Date of next meeting: **Monday 13<sup>th</sup> May 2019, 7.30pm**