

**LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES**

Held on Monday, 12<sup>th</sup> February 2018 at 7.00pm in the Village Hall, Llysfaen.

- Members Present: **Mr. R Redhead - Chair** (8/8), Mr. R Mather (8/8), Mrs. K Keane (7/8)  
Mr. H Keane (8/8), Mr. A Hodgkinson (8/8) Mr. P Capper (7/8),  
Ms. F Stevenson (8/8), Mr. G Stewart (5/8) Eryl Hughes (3/8), Mr D Jones (4/8)
- Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (8/8)
- Visitors Present: None
- 9176 Apologies: None
- 9177 Declarations of Interest:
- 9178 Police Matters:  
Email received from Grwp Cynefin detailing that they are seeking legal advice on the most appropriate action to take in regards to issues in the local area. CCTV was placed on the estate 9/2/18. Working with the police and with multi agency Conwy safety group.  
PC met with Inspector in regards to these issues, and generally about safety in Llysfaen.
- 9179 Minutes of the Last Meeting: HK proposed, RM seconded and approved.
- 9180 Action Tracker:  
8876 A – Specific feedback has been provided by the Council in regards to the development not allowing off-road parking, and that a minimum of 2 spaces be allocated per household.  
**Resolved** - Councilors to provide full feedback and send to the clerk. Clerk to resend information to Councilors to ensure they have all the relevant information.  
8981 – meeting booked for 19<sup>th</sup> March.  
9018 C – Village audit will be attended by Cllr Capper in Sept.  
9048 C – Site meeting to be arranged between Darren Millar's office, CCBC and community Council.  
9082 – Action closed and to be amalgamated with previous speed limit actions.  
9111 – ERF have fixed the light. Action Closed.  
9111 – ERF have advised that the gate is fixed, however it is still broken. Clerk to reopen ticket.  
9137 – Burial Charges for the Cemetery will be reviewed at the Cemetery Meeting.  
9140 – Action closed.  
9162 A – Clerk has been in contact with the resident and with Cynefin the housing owner. There are plans in place to rectify the issues in the area, and cameras are to be installed this week.  
9167 – Precept was submitted. Action Closed.  
9172 – Concessionary fare consultation, details provided by Fiona were input onto the survey online by the Clerk. Action Closed.
- 9181 Matters Arising – none

- 9182 Planning Matters.
- a) Planning Applications  
11 Parc Ffynnon – Rear and side extension – Feedback provided by Councilors, and to be sent to Planning team.
  - b) Planning decisions  
Bryn Du, Dolwen Road – Refused.  
9 Dolwen Close – Approved with conditions.
- 9183 Financial Matters and Invoices received for payment
- a) The Clerk’s salary and expenses were approved for payment.
  - b) Invoices for approval: Skips payment £888, Broadband upgrade for Village Hall £821.81
  - c) Playing out grant application was approved by Council.  
**Resolved** - To be sent to the play scheme grant providers.
  - d) Clerks Pay scale. Clerk left the room. On return the Clerk was advised of her current place on the pay-scale, and the level that the Council has agreed to pay from 2018. Due to not having a raise the previous year, the Council agreed to backdate pay to what the scale would have been at April 2017.  
**Resolved** - Clerk to work out the amounts due and report to the Council.
- 9184 Report back from Meetings  
AH – Partnership board – Keen to have a defibrillator in the area. (2 hours)
- 9185 Community Cemetery Matters
- a) Burial Charges for Children will be discussed at the next meeting.
  - b) Notice Board has blown down, the slate has been salvaged, DJ to arrange for the replacement.
- 9186 Report from Local County Council Representative CCBC  
Correspondence received in regards to naming the new development off Berth Y Glyd. The Council agreed that Cwrt Hilda Mercer would be appropriate as she was a local councilor in the area for many years, and recently passed away.  
**Resolved** – Clerk to forward Llysfaen Community Councils suggestion.
- 9187 Correspondence and Other Issues (Available to view in the Correspondence folder)
- a) Spring Clean Cymru – 1<sup>st</sup> – 4<sup>th</sup> March, looking for members of the community to support a cleanup of their areas. ERF open spaces team will supply waste bags and will take the bulk collection from the area designated to place the waste bags. Communities coming together to clean up their beaches, rivers and countryside. Council agreed to support. Saturday, forward to the school – get publicity material. EH will support. Poster for the school and poster in the shop? School grounds/path etc.  
**Resolved** – Clerk to gather information, prepare posters, and contact ERF to request safety equipment and tools. Clerk to arrange drop-off and pick-up of equipment and bags of waste.  
**Resolved** – FS to lead, and to meet residents to organise the cleanup. FS to advise of pickup point for rubbish.
  - b) Mash micropub. – Soft opening by invitation only to the brewery 22<sup>nd</sup> March. See poster for details.  
**Resolved** – Clerk to email details to all councilors.
  - c) Womens’ Suffrage Centenary Celebrations grants available.
  - d) Bee friendly packs. Councilors agreed that there were sufficient Bee friendly plant species within the village areas.
  - e) CCTV Upgrade – Peulwys x 2 Cameras to be funded by Cartrefi.

- 9188 Consultations (Available to view in the Consultations Folder)
- a) Amended Public space protection order consultation.  
**Resolved** - Supported in general by the council in regards to Llysfaen specifically. Any specific comments regarding beaches to be sent to the clerk. Clerk to provide feedback to Conwy Council.
  - b) Code of Audit Practice of the Auditor General for Wales.
  - c) NHS Welsh Performers list. Council are pleased with this development and support it.
  - d) Draft Improvement and Wellbeing objectives – Snowdonia national park.
  - e) Reducing crime at sites handling waste and introducing fixed penalties for waste duty of care.
  - f) Welsh language business commissioner survey.
  - g) National Resources Wales Area Statements survey.

9189 Website –  
Meeting has been booked for March.

9190 Items requested on the Agenda

a) Town and Community Council Review Panel Questions

- 1) What should Community and Town Councils be responsible for?
- 2) How should they operate?
- 3) What's standing in their way to deliver for the local community?
- 4) How do councils ensure they best represent their local community?

**Resolved** – All councilors to email/write their feedback and send to the Clerk.

**Resolved** - Clerk to locate a booklet in regards to 'what Councilors should do'

c) 4 Weekly bin collections

Part of the County are on 3 weekly, and others on 4 weeks. The Councilors voted against it. Scrutiny will make a further decision in the coming months. No action at this time.

d) Data Protection Regulation

GDPR in force 1<sup>st</sup> May 2018.

Guidance received from OWV and NALC detailing that the Council must appoint a Data Protection Officer (DPO). Appointment must be on qualification, cannot necessarily be the Clerk due to potential conflicts of interest, expert knowledge of Data Protection Law and adequate time to perform the DPO role.

Fees will be payable upon registration to the Information Commissioners Office.

**Resolved** - Clerk to forward the details from NALC to all councilors to review.

9191 Emergency Items -

Blast in the quarry this morning that was considerable, shaking the house. Arwel Hughes advised that the blast today was 3.44 at the highest. 10.30am 12/2/18.

**Resolved** - Clerk to write to the Quarry in regards to a local residents complaint, asking to know what happened, where were they monitoring from and can they start monitoring outside this property in question.

Meeting closed at 20.50.

Date of next meeting: **Monday 12<sup>th</sup> March 2018**