

**LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES**

Held on Monday, 9<sup>th</sup> January 2017 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr. G Stewart (Chair)**, Mrs. F Stevenson, Mr. R Mather, Mr. H Keane, Mrs. K Keane, Mr. R Redhead (Vice Chair), Mr. D Jones, P Capper.

Officers Present: Miss B. Davies – Clerk to Llysfaen Council

Visitors Present: None

8984 Apologies: Mr. A Hodgkinson,

8985 Declarations of Interest: None

8986 Police Matters: PCSO is unable to attend the meeting.

8987 Minutes of the Last Meeting: Approved.

8988 Action Tracker

a) 8861I – Awaiting next meeting confirmation from Council.

**Resolved** – Clerk to contact Cllr Eels and confirm if this has now been resolved.

b) 8882D – discussions held around the cost to replace the notice board.

**Resolved** – Cllr HK to see if the second board is able to be used for communications with the village, and the current notice board would be left as it is for the time being.

c) 888B – There has been no interest in becoming a community Councillor.

**Resolved** – Clerk to write to local community groups to see if there is interest in being a Community Councillor.

**Resolved** - Cllr Mather & Redhead to provide details for groups that may have interested persons.

d) Cllrs Stewart and Cllr Capper are meeting with Head of ERF this week.

Chair to update on various ERF based actions at the next meeting.

8989 Matters Arising – None highlighted

8990 Planning Matters

a) Planning Applications

1. Land at Bodhyfryd – Change to roof materials
2. The Shippon – change of use to residential units
3. The Shippon – listed building consent
4. Pentregwyddel Road – Two Story Extension

b) Planning decisions – None

8991 Financial Matters and Invoices received for payment

a) The Clerk's salary and expenses were approved for payment.

b) Invoices for approval: None, awaiting skips and External Audit invoices.

c) Bank Reconciliation was presented to Council and approved.

d) The Council reviewed the Actual Spend vs Budget, and made decisions on the projected spend for 2017/18. Precept amount was agreed by all at Council.

**Resolved** – Clerk to submit precept request to Conwy Council.

**Resolved** – Clerk to arrange a meeting with members of the Village Hall Committee.

- e) The council reviewed the budget for 2016/17 and agreed that grant notices are to be advertised, for village groups to apply for funding.

**Resolved** – Clerk to put notices in newspapers and in prominent places in the village.

8992 Report back from Meetings - No meetings attended.

8993 Community Cemetery Matters

- a) New form has been produced to be completed by applicants to confirm that the deceased relative did live in the villages for more than 10 years.

8994 Report from Local County Council Representative CCBC

- a) No communication received.

8995 Correspondence and Other Issues (Available to view in the Correspondence folder)

- a) Councillors were advised that should they want a copy of the electoral register, they will need to complete a form for the clerk to send to Electoral.

**Resolved** – Councillors wanting this information should request details from the Clerk.

- b) Cabinet have recently discussed the balances held by schools in the area. Details have been provided to Cllrs Stevenson and Mather for information.

- c) Grants being offered by PACT and Crimebeat for projects that support the police and crime plan.

8996 Consultations (Available to view in the Consultations Folder)

- a) Planning applications will only be available online from 1<sup>st</sup> April 2017.

**Resolved** – the clerk is to write a policy on how this will be managed in future to ensure management of the process, and that those without internet access can view the relevant documents.

8997 Website

Chair demonstrated the website to Cllrs Keane and Keane, and advised that MRs J Winterbottom is still showing on the website.

**Resolved** – Clerk/Cllr Redhead to ensure Previous Cllr Winterbottom is removed from the list.

8998 Items requested on the Agenda

- Childrens' play scheme to be discussed at the next meeting in more detail.

8999 Emergency Items

- a) St Cynfrans well was discussed as to the adoption of this as a heritage site.

**Resolved** – To write a letter to the planning department to discuss the site and how it can be treated to retain its importance to the village in the future.

Date of next meeting: **Monday 13<sup>th</sup> February. 2017**