

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 12th November 2018 at 7.30pm in the Village Hall, Llysfaen.

Members Present: **Mr P Capper - Chair** (5/5), Mr. R Mather (5/5), Mr. G Stewart (4/5),
Mr. A Hodgkinson (5/5) Mrs. K Keane (5/5), Ms. F Stevenson (5/5),
Mr. H Keane (5/5), Mr. D Jones (4/5),

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (5/5)

Visitors Present: None

9300 Apologies: Mr. R Redhead (1/5)

9301 Declarations of Interest: None.
Declaration of interests lists submitted by Cllr Jones and Cllr Capper.

9302 Police Matters:
Police were not present at this meeting, and no update was provided.

9303 Minutes of the Last Meeting:
Proposed by DJ seconded GS – Approved as presented.

9304 Action Tracker & Matters Arising:
9018C – Cllr Capper has advised that Maps have been issued by himself to Councilors on email. Councilor Keane advised that she has not received a copy, and has requested a printed copy. Cllr's without email requested members ensure that they receive copies of all information provided to Councilors on email.
Resolved - Clerk to print out for Councilors who do not have email.
Dolwen road Hedges are still not cut back, and the leaves are making the area treacherous for persons walking along the road.
Cllr Capper advised that responsibility for cutting fences lies with the landowner.
Resolved – Clerk to forward the details of the reference numbers to Cllr Capper to question ERF, and Cllr Capper to discuss with ERF/Geraint Edwards as to when these actions will be completed.
Outside the school leaves along the road.
Resolved - Clerk to request a road sweep
9018E – Cllr Capper met with Richard Arwel Hughes from the Quarry to discuss the land and pathways. Mr Hughes will be arranging for the estates management team to contact Cllr Capper to discuss the cutting back of the hedges to allow pedestrians to pass in a safe manner.
9048B – 20mph Signage is now in place around the school, and specifically on the bend approaching the school. No further action is required. Action closed.
9048C – Dog Fouling. Cllr Capper advised that the major fouling areas are reviewed on a weekly basis. Cllr Stewart advised that the area around his home is still being fouled, even though it is reported no action seems to be taken, and hence the system as it currently stands is not working. Cllr Capper advised he will discuss this as he is part of the task and finishing group.
9143 – Electoral process has been followed, with the final notice to be put up this week. There have been 2 applications for the upper ward for consideration at the December meeting.

9250 – Composting site visit was cancelled due to perceived lack of interest. Action closed.

9250 B – Councilors agreed that there was not a requirement for the clerk to look through aged planning applications at this time. Action Closed.

9278 – Cemetery notice board has been updated with the 2018 information. Action Closed.

9283 – Gas meeting was held in the village hall. Cllr Capper advised that it was well attended and looks positive. Notices were not sent to all people within the village. Cllr Stewart advised that he printed information and delivered it to all the houses that had not received a notice. Cllr. Capper advised that notices were sent to the individuals within the mapped area that would be covered by the grant.

Cllr Stewart raised concerns that he had been advised by the team in Cardiff that the connections/boilers and other fuel poverty measures were means tested, and not free to all members of the village. He was also informed that an individual would need to spend a 10% of their income on fuel, which would not be the case for many within the village. Cllr. Stewart was also advised that extending the boundary for the gas installation was not a possibility, and that a phased approach was not possible, as this is a European grant funded scheme. Cllr. Capper advised that it is the 'village' as a whole that was means tested, rather than individuals for the purposes of the fuel poverty for the grant. Cllr .Capper also advised that he has requested that the map of the area to be covered includes the South side of the village.

Councilors agreed that clarification is required, and requested that a meeting take place between Cllr Capper, Cllr Stewart and members of the team involved in the rolling out of this program.

Resolved – Cllr Capper to arrange a meeting to further discuss this matter to ensure that the Council receives clarification on the matters raised. (Invite to Sian Andrews-Jones)

9280C – Independent Panel review findings. – Action closed, as part of the agenda – see below comments.

9285 – Closed due to being a duplicate action on the tracker.

9284C – Letter requested to be sent to Cartrefi Conwy to support the replacement of a fence at a property on Berth Y Glyd has been completed. Action Closed.

9304A – The action of the stump removal has been reinstated due to a requirement to follow this up with ERF.

Resolved – Clerk to chase the progress on this matter.

9304B – In reference to the above action, the planting of replacement tree has not been completed yet, so this action is to be tracked for the coming month.

Resolved – Clerk to write to CCBC to confirm when the planting of the new tree will be completed.

9305 C – The action tracker was discussed, specifically that it takes up a larger part of the meeting.

Resolved - Councilors agreed that the Clerk and Chair would look to closed off items prior to the meeting where possible, and the Clerk to set-up a RAG item tracker, with ERF Matters being an agenda item on its own.

9305 Planning Matters.

a) Planning Applications

6 Copa'r Bryn. Single Story Extention.

b) Planning decisions

Craig Cefn Wen – Extention which was refused.

c) Planning Appeals - None

d) Other matters:

- Plas Newydd Farm is on the Planning Visits for this week, followed by planning committee also this week.

- 9306 Financial Matters and Invoices received for payment
a) The Clerk's salary and expenses were approved for payment.
b) Invoices for approval: None
- 9307 Report back from Meetings
FS – Governors meeting. LEA governors were required. This action has now been agreed and resolved. No further information reported.
- 9308 Community Cemetery Matters
DJ – The bench that was donated in Memory of Louise Davies has gone black due to the weather. This has been removed and sent to the French polishers to remedy by Dilwyn Davies (her father).
Hedges need to be cut back, Cllr Jones will complete this.
- 9309 Report from Local County Councilor Phil Capper
Report of a tree branch down that Cllr Capper resolved.
The gate outside the school, at the end of the pathway has been fixed with a temporary fix.
Proposal is that there will be a barrier put there, if this continues to pose a problem.
- 9310 Correspondence and Other Issues (Available to view in the Correspondence folder)
a) Ysgol Cynfran 20mph signs – Darren Millar has asked if the Council would like a photo opportunity with him in regards to the signs. Councillors agreed.
Resolved - Clerk to confirm dates with Mr Millar.
b) Conwy ann Denbighshire public services board Well-being delivery plan
c) Mayor of Colwyn bay coffee morning 24th November 2018.
d) List of legal duties and powers – shown to the Council.
e) Audit Wales request for further information was completed by the Clerk during the month. Details enclosed in the Correspondence file.
f) North Wales T&CC Event with PSBs 30.11.18 – in regards to Well Being of Future generations Act and how community Councils can work to improve well being in their area. A Hodgekinson has said he would like to attend.
Resolved – A Hodkinson to attend. Clerk to provide information to Cllr Hodkinson as it is received.
g) CCBC Sports Awards invite – 23rd November 2018
h) Minutes of the T&CC have been received.
- 9311 Consultations (Available to view in the Consultations Folder)
a) IRPW Draft annual report consultation
- 9312 Website
No update provided.
- 9313 Items requested on the Agenda
a) Independent review panel.
The recommendations and comments of the panel and Councils in Wales is to be read by all members of the Council.
- 9314 Emergency Items
a) Bus changes. 27 service will go through Llysfaen, Tan Lan will cover Llysfaen on a Sunday. From April.
Resolved – Clerk to chase up specific changes to the bus time table. To discuss with Fiona, bring back to the next meeting. Also confirm when the changes will be made.
b) Footpath between Park Ffynnon and Pentregwyddel terrace is dangerous, and requires sweeping.

Resolved – Clerk to raise with ERF.

- c) Hole in the wall outside the old post office is becoming a hazard. The Council confirmed that they believe the owner of the wall is Conwy Council who purchased the land many years ago to build a convenience and bus stop at that spot.

Resolved - Clerk to chase for immediate response from the County Council.

- d) Defibrillator to be put onto the agenda for next month.

Meeting closed at 9.08pm

Date of next meeting: **Monday 10th December 2018 7.00pm**