

**LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES**

Held on Monday, 14<sup>th</sup> November 2016 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr. G Stewart (Chair)**, Mr. R Redhead (Vice Chair), Mrs. F Stevenson,  
Mr. R Mather, Mr. H Keane, Mrs. K Keane, Mr. A Hodgkinson,  
Mr. D Jones, P Capper.

Officers Present: Miss B. Davies – Clerk to Llysfaen Council

Visitors Present: None

8934 Apologies: None

8935 Declarations of Interest:

- a) New declarations of interest forms to be handed into clerk - all completed.
- b) None

8936 Police Matters:

- a) No police presence.
- b) Crime data was provided to the Council in graph format.

8937 Minutes of the Last Meeting: Approved.

8938 Action Tracker

8805C – Thanks extended to Cllr Kate Keane for confirming where the timetables were incorrect.

**Resolved** – Clerk to contact Cllr Smith to advise we have been chasing this issue for months, which are still incorrect. Requesting that the Member responsible for Transport be informed.

8851I – Cllr Eels has requested the next meetings be arranged, and that this be held in the Village Hall.

**Resolved** – Clerk to write to Cllr Eels and advise who needs to be contacted to arrange a meeting at this venue. Provide Village Hall Committee details.

8882D – a new notice board in a wooden frame would cost around £1000.

**Resolved** – Cllr Redhead to request Cartrefi Conwy or career Enterprise to develop the new board.

DJ to continue to see if there are any carpenters who could offer a better price.

8888B – Current there is no interest from members of the public in becoming a councillor.

**Resolved** – Clerk to continue to put in the newspaper on a regular basis.

8898C – Youth Club provision – response received from Senior Youth Worker and Representative.

**Resolved** – It was agreed to defer to the January meeting agenda, and ensure that the PCSO is present at this meeting.

**Resolved** - Clerk to contact OWV re standards of play/youth provision.

**Resolved** - Clerk to prepare a report showing what has happened when regards to the youth club provision.

8905 – contact has been made with the director of Environmental services by the chair in which a number of matters were discussed to which a formal response was promised within ten days. Unfortunately, a telephone response was only forthcoming from a CC

representative on the evening of the meeting following a further request from the chair, advising that hedge trimming had now been undertaken on Dolwen Road. The representative (Steve Owen) was unable to comment on other outstanding items. There is an ongoing lack of contact from the ERF regarding issues raised from both the council and local residents. KK confirmed that the contractors that completed the hedge cutting did a very good job.

**Resolved** – DJ, PC and GS to arrange a meeting with Geraint Edwards, Head of ERF to discuss ongoing services and a protocol for future issues.

9915 – The traffic officer has not been in contact with Cllr Keane.

**Resolved** – Clerk to contact them to ensure that they contact Kate asap.

8939 Matters Arising – None highlighted

8940 Planning Matters

a) Planning Applications

- None received.

c) Decisions

- 7 Copa'r Bryn, demolition of conservatory and replace with ground floor extension

8941 Financial Matters and Invoices received for payment

a) The Clerk's salary and expenses were approved for payment.

b) Invoices for approval:

c) Quarterly bank reconciliation was agreed and returned signed to the clerk.

d) The Clerk advised that a mistake had been made with the calculation of the bank balance, and the council had incurred a fee for this. The Clerk advised that she had paid this back to the council. The Council agreed that this was not necessary.

8942 Report back from Meetings

FS – School Governors' meeting. Preparing for a Estyn inspection which is due shortly. Head teachers Autumn report. No issues raised.

AH – Partnership Board, Community AGM officials elected. No issues raised.

**Resolved** – Clerk to contact the Secretary to gather contact information.

8943 Community Cemetery Matters

a) No issues.

8944 Report from Local County Council Representative CCBC

a) No updated provided to the council on the previous 2 letters send to the Representative.

**Resolved** - It was agreed that the clerk would write to Cllr Smith for a third time, again seeking his views on the matters raised.

8945 Correspondence and Other Issues (Available to view in the Correspondence folder)

8946 Consultations (Available to view in the Consultations Folder)

Full list of consultations provided to councilors prior to the meeting.

1. Elderly walking access in our area.

**Resolved** – It was agreed that Cllr Stevenson would review this consultation and respond.

8947 Defibrillator – Agreed to remove this off the agenda in future, as it does not need to be discussed monthly.

8948 Website – No action required at present.

8949 Items requested on the Agenda

a) Village improvements – The Chair proposed an urgent community improvement project for the provision of a public footpath on Clobryn Road. Given the increase traffic, bus service and new housing with residents and school children walking the route, the Council unanimously agreed that this should be a priority project. The route has a footpath at the

beginning and end, but fails to meet in the middle resulting in residents walking in the road.

**Resolved** – Chair to prepare a letter requesting a footpath on Clobryn Road.

b) Woodland trust – Cllr H Keane has reviewed all the information provided by the clerk. Cllr Keane thanked the clerk for putting all the information together.

**Resolved** – Review in February 2017, and advertise locally via a leaflet nearer the time.

c) Christmas card list – The clerk requested if the council would like to issue Christmas Cards this year.

**Resolved** – The council unanimously agreed that cards are an unnecessary cost.

d) Sunken Cover on the pavement opposite the bowling Green had barriers around it. It is near 3/5. Dolwen Road. ERF erected metal road-signs and placed plastic barriers around a sunken cover, and the work has not been completed. The temporary metal roadsigns were flattened and have been driven over, and since have disappeared.

**Resolved** - Clerk to raise with ERF and request the work is completed urgently.

**Resolved** – Cllr Stewart to include during the meeting with to be arranged with Head of ERF.

8950 Emergency Items

a) Ramblers society and footpaths. Conwy had attempted to put a stile where no path exists on Trawscoed Road. Local residents and the pathways officer are addressing the issue. For Councillors information, no action required at this time.

Date of next meeting: **Monday 12<sup>th</sup> December 2016**