

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 8th October 2018 at 7.30pm in the Village Hall, Llysfaen.

Members Present: **Mr P Capper - Chair** (5/5), Mr. R Mather (5/5), Mr. G Stewart (4/5),
Mr. A Hodgkinson (5/5) Mrs. K Keane (5/5), Ms. F Stevenson (5/5),
Mr. H Keane (5/5), Mr. D Jones (4/5),

Officers Present: Miss B. Davies – Clerk and RFO, Llysfaen Community Council (5/5)

Visitors Present: None

9285 Apologies: Mr. R Redhead (1/5)

Clerk advised the Council that Cllr E Hughes has resigned from the Council with immediate effect. The Council thanked Mr. Hughes for his time at the Council, and a card was agreed to be sent to him.

Resolved – Clerk to follow the electoral process through CCBC.

9286 Declarations of Interest: None.

Declaration of interests lists submitted by Cllr Jones and Cllr Capper.

9287 Police Matters:

a) Damage within the school grounds on a newly purchased shed. No action has been taken. The school are looking at getting further cameras to prevent further instances of crime on school grounds.

b) Paned efo plismon was held during a tabletop sale, which allowed local residents to speak to the Police. Suggestion made that the next be held on Thursday 25th October. Cllr Capper advised that the centre would be open from 10am – 7pm and to come at any time.

c) PCSO gave an update of various anti-social behaviour instances over the summer period.

e) Dog mess thrown at a property in Llysfaen. No further instances.

f) Children were found in the building site at Berth Y Glyd. They claimed that they had gone in for a football, but have been warned of dangers.

Resolved - Council requested that the police inform the site manager that there is a way to get in there, and that they make the site safe.

g) There have been a couple of instances of Criminal damage – vehicle scratched with stones. House window smashed, and one instance of theft.

9288 Minutes of the Last Meeting:

Cllr Stewart provided the clerk with a list of amendments to the minutes, to include further detail in future, as some areas within the minutes did not provide enough information to a member of the public reading the minutes.

9271 – To remove comment ‘Councilors present were requested to return declarations of interest.’

9274 – 9241 ‘Documentation provided to Councilor Capper’. This was in relation to the request for up to date list of declarations of interest for Councilors from the Clerk. To be submitted in the next meeting.

9275 – Cllr Jones requested that additional wording be added to the response for a planning application, that consideration is given to the height of the extension and proximity to neighboring properties.

9280 – A55 road closure was advised to Council, stating that it would be from Old Colwyn to

Llanddulas, and the Llanddulas junction would be closed westbound.

9280 – The conclusion of the Audit report was provided by the Clerk, which was well received by the Council and a positive result.

KK, GS seconded the accuracy of the minutes in addition to the above enhanced comments.

9289 Action Tracker & Matters Arising:

9018C – Audit of the village. Cllr Capper attended a meeting with the Chief Exec of ERF. A further Ward Audit will be held 17th October. Cllr Capper has requested a copy of the schedule of hedge cutting/road sweeping etc. Cllr Stewart reminded Council this was agreed by Geraint Edwards of ERF 2 years ago. Cllr Capper to request again, and if information is not provided, the Council will consider means with which to get this information.

9018E – Clerk to request that the overgrowth is cleared up Clobryn Road by the Quarry to make the area safer for pedestrians.

9048 – 20mph signs have been placed. One is located after the school but before the bend, and the other before the bend heading towards the school.

Resolved – Council requested that we ask for the sign by the path to be moved to outside RL Davies offices, so that it is before the school – rather than after it.

9048C – Dog fouling – the enforcement of dog fouling will be discussed in the environmental force task and finishing group, where Cllr Capper will attend. He will provide further updates at the next meeting.

9068 – The Council agreed that at present there was not a requirement for an additional bus stop. Matter closed.

9105 – Cemetery Finances. The Council resolved that any suggestions/recommendations will be made through the Cemetery Committee and hence action closed.

9143 – Following the resignation of E Hughes, the clerk will continue to advertise the positions available within the council.

9162A – With regards to a web form complaint received, the Council resolved that this is in the hands of the police, and no further action can be taken by the Council. Matter closed.

9242A – Parking on street corners and pavements. No further action can be taken unless an obstruction is being caused, which will require reporting on an individual basis. Matter closed.

9424B – Paned Efo Plismon has been held locally, and a further session will be held on the 25th October at the Village Hall. Matter Closed.

9246 – Audited accounts have been uploaded again to the website and should be linked correctly. Matter Closed.

9250 – Composting site visit has been cancelled due to lack of interest.

Resolved – Clerk to review the planning applications made by the Llanddulas Landfill, and bring relevant information to the council.

9257 – The Police provided an update on the vandalism at the school (as per the above police update). Matter closed.

9260A – Plas Newydd Farm planning application feedback was sent, and was passed to full planning committee. Matter closed.

9265 – Recycling roadshow information provided to the Council. Matter closed.

a) Roadshow 6th July, 37 people stopped for information and extra containers

b) 22nd Aug, 18 extra containers issued on a recycling collection day.

c) 12th Sept, Info unit at Mor Awel where 55 people visited the site seeking advice and extra containers. The officer also completed some repairs to containers.

9278 – Donation thank you letters have been sent to DT Davies to thank him for the kind donation of the Bench for the Community Cemetery.

9280C – Independent review panel findings. Councilors were reminded to review the documentation in preparation for future meetings.

9284 – Skips have been booked and posters prepared, which the Clerk will put up around the Village. Matter closed.

9290 Planning Matters.

a) Planning Applications

Craig Cefn Wen, Trawscoed road, Llysfaen – Proposed first floor extension.

This application was not received via post, so an extension on deadline for feedback has been requested by the Clerk. Councillors to send their feedback to the Clerk within 10 days.

b) Planning decisions

9 Dolwen Close, Llysfaen. – Approved with conditions, extension and alterations.

Bryn Tirion, Llysfaen – Awaiting confirmation from CCBC Planning department, however, it is understood that this was approved at Planning Committee.

c) Planning Appeals – None.

9291 Financial Matters and Invoices received for payment

a) The Clerk's salary and expenses were approved for payment.

b) Invoices for approval: Playing out scheme £1300, £20.00 for Wreath for Royal British Legion in Colwyn Bay. £59.57 For concrete to set the notice board in place, Paid to Cllr Jones.

c) The Bank reconciliation has been completed by the clerk, and provided to the Council for approval. Signed by members present.

9292 Report back from Meetings

DJ – Christmas Lights. Cllr Jones advised that in approximately 2-3 years we will require a few new sets of lights.

Resolved - Clerk to add this into the financial reserves policy for a 'reserve for lights', for last 2 years money held in reserve.

GS – T&CC Forum. Cllr Stewart provided an update on the meeting.

1. Shared community Charter between T&CC and County Council.

Resolved – Clerk to circulate a copy of the document, when received.

2. Council finances – Cllr Sam Rowlands advised of an expected deficit resulting in significant increases in rates of 11%. This is in addition to Community Councils being asked to undertake activities at their cost – perhaps requiring additional precept.

3. Play equipment by ERF, there is approximately £1000 to maintain each play area in the County. ERF was seeking for Community Councils to adopt play areas.

Resolved – Cllr Stewart has requested a list of everything that the Community Council has been requested/is being considered that Councils take on, and how much to maintain it.

4. Public services board presentation. Further details to follow.

5. Review of Community and Town Councils, Cllr Stewart advises that everyone reads the details of the document provided by the clerk last month. This is already an action set at the last meeting.

Resolved – Clerk to add to the next agenda.

AH – Peulwys Partnership board, Environment day 9 skips and 13 caged vehicles were provided.

9293 Community Cemetery Matters

DJ – Notice board has been put in

Councilors thanked D Jones for the work completed. Cllr Jones advised that to dig out the concrete and relay the new posts has taken approximately 35 hours within the last month. The Posts have been made by the Quarry and Cemex provided them and the staff who prepared them for us.

Resolved – Clerk to write to the Quarry thanking them for their support and work on the posts for the notice board.

- 9294 Report from Local County Councilor Phil Capper
Ward Visit completed – see notes above.
Finance – Cllr Capper confirmed that there is likely to be a very poor grant from the Welsh Government and Cllr Rowlands of Abergele has released a statement about this, and the potential of an increase in Council Tax.
Regular County Council meetings attended by Councilor Capper, as per his responsibilities. No specific information given in regards to outcomes of these meeting.
- 9295 Correspondence and Other Issues (Available to view in the Correspondence folder)
- d) Playing out report - 48 Individual Children attended, with an average of 16.4 children per session.
 - e) Aviva community fund – Funding for any community Schemes between £1000 and £25,000.
 - f) Conwy Village Awards 2018 invite.
 - g) OVW meeting information to be held on 10th October 2018, in Llanrwst.
 - h) Recycling roadshow findings
 - a. Roadshow 6th July, 37 people stopped for information and extra containers
 - b. 22nd Aug, 18 extra containers issued on a recycling collection day
 - c. 12th Sept, Info unit at Mor Awel where 55 people visited the site seeking advise and extra containers. The officer also completed some repairs to containers.
 - i) Supplementary planning guidance notice in regards to Ty Mawr.
 - j) All wales beach clean – received 27/9, but the beach clean was between 14th-30th September. Noted.
- 9296 Consultations (Available to view in the Consultations Folder)
- a) IRPW draft annual report consultation.
 - b) Unadopted roads in wales consultation.
- 9297 Website
No update provided.
- 9298 Items requested on the Agenda
- a) GAS – Map shown to the Council in regards to the ring main for Gas, which will go around the Llysfaen. Cllr Capper has requested an extended area to the Map towards the Terminus. There are funds available from the Welsh Government for Fuel Poverty, an application has been put in for Llysfaen. Our project is compliant to the requirements for the funding. **Public meeting on the 25th October 2018 at the Village Hall, where it will be discussed further.** If the grant is approved, the connection to houses will be free, new boilers will be provided free to properties so that they are able to use Gas. There will not be means tested, but will be based upon the energy efficiency rating of the property. There are other energy efficiency measures also available. Posters will be promoting the event, and letters will be issued to all houses. Gas mainlines piping work would potentially begin in Spring 2019. Local people would need to sign up to this, to be able to get the grant.
Resolved – Councilors to attend the meeting on the 25th October.
Resolved – Councilors to spread the word about the meeting – the more people sign up to this, then the more likely it is that we will receive the funding to supply most of the village with mains gas.
Resolved – Cllr Capper to ensure that the leaflets are received by people prior to the day the meeting is held.
- 9299 Emergency Items

- a) Fly Tipping raised by Cllr Stevenson in the layby on Clobryn Road.
Resolved – Clerk to request ERF remove the fly tipping.
- b) Clobryn Road Playground – an Email has been received by a member of the public to advise that Conwy Council will not be replacing the play equipment that is on the park on Pentregwyddel Road.
Resolved – Clerk to write to the individual to advise that we will look into it.
Resolved – Clerk to write to CCBC to find out options in regards to replacement of the broken equipment.
- c) Berth Y Glyd Residential issue. Hedging blew down, and exposed a fence stuck in the middle of it. The resident was hoping to have a fence panel replaced, and rusty fence had to be removed as it was dangerous, since then Cartrefi Conwy have refused to replace the panel as the fence has been removed.
Resolved – Clerk to write to Cartrefi Conwy, support putting the fence back at the address.

Meeting closed at 21:10pm

Date of next meeting: **Monday 12th November 2018 7.00pm**