

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 11th July 2016 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr. R Redhead (Vice Chair)**, Mrs. F Stevenson,
Mr. R Mather, Mr. H Keane, Mrs. K Keane, Mr. A Hodgkinson, Mr. P Capper,
Mr. D Jones, Mrs. J Winterbottom.

Officers Present: Miss B. Davies – Clerk to Llysfaen Council

Visitors Present: None.

8900 Apologies: **Mr. G Stewart (Chair)**

Mr R Redhead (Vice Chair) took the chair.

8901 A) Declarations of Interest: P Capper – Interest in 8906.
B) New declarations of interest forms to be handed into clerk.

8902 Police Matters:
A) Crime data provided to the council by the clerk. Noted.

8903 Minutes of the Last Meeting: Approved.

8904 Action Tracker
8823C – Response received from CCBC via Darren Millar regarding removal of the bus shelter.
Resolved – Clerk to write to CCBC to respond stating disappointment of the council that a shelter was removed without consultation. Requesting that discussion with the council takes place before any activity undertaken with shelters in our wards.
8823H – Matter Closed. Permanent structure placed at access point.
8805C – Bus timetables are still incorrect.
Resolved - Clerk to chase CCBC to update the information.
8856 – Cllrs unable to attend the planning committee meeting.
Resolved – Clerk to write to all Cllrs on planning committee to reiterate the position of the council on this matter.
8874 - Matter closed - FS informed the Council that the head teacher appointed to Ysgol Cynfran is Mr. Rogers.
8888B – Matter Closed – confirmation received that we have enough councilors per ward. No response to newspaper article.
8898B – Matter Closed – minutes received and provided to Cllr Keane and Jones.

8905 Matters Arising
A) The council would like to see the leaflets produced by Natural Resources Wales and sent to some homes in Llysfaen with regards to the smells from the Landfill site.
Resolved – Clerk to source the leaflets, and complaints process and provide the information to the council.

8906 Planning Matters
A) Planning Applications
• 55 Berth Y Glyd, proposed extension.

- Tan-y-Graig Road to Gadlas Road, Foul Sewer connection.
- Timber Cabin – Pebi Woodland, Bwlch y Gwynt Road.

B) Planning Decisions

- Land adjacent to 25 Cynfran Road – non material amendment, approved with conditions.
- Capel Tabor – Conversion to single dwelling, approved.

C) Bryn Defaid – Site visit booked for 12th July 2016, and at Committee Meeting 13th July 2016. Letter sent from Cllr Deion Smith to Planning, to reiterate his views. No council members were able to attend this meeting.

Resolved – Clerk to send an email to all members of the planning committee to reiterate the views of the council.

D) Ty Mawr – withheld - no further information received.

E) 0/42835 – Response received from Planning team read to council on questions asked to the planning team.

Resolved – Clerk to respond to planning application with comments.

8907 Financial Matters and Invoices received for payment

- The Clerk's salary and expenses were approved for payment.
- Invoices for approval: Skips £888.00. CILCA registration for Clerk training £250.00.
- Financial Regulations were read out, confirmed and agreed.
- Bank reconciliation and cash book were passed to council to review.

Resolved – Cllr HK and RR to review the bank reconciliations in detail, and return to the clerk.

Resolved – Future bank recs to be reviewed by Chair/Vice Chair & 1 other Cllr prior to bringing to council to ensure that they are read thoroughly, and confirmed as correct.

- Budget monitoring sheet – provided to all Cllrs, to inform spend against budget to date.
- Cllrs raised that the money set aside for the Cemetery should be kept separate from the other council funds.

Resolved – Clerk to review possibilities to ensure that these funds are reserved for the Cemetery only.

8908 Report back from Meetings

- FS – Cynfran school meeting. Mrs. Palmer retiring. New head teacher confirmed as Mr. Rogers.

8909 Community Cemetery Matters

- None reported.

8910 Report from Local County Council Representative CCBC

Emails received by the clerk from Cllr Smith – advised:

- Letter sent to Committee re planning meeting.

8911 Correspondence and Other Issues

- OVW Training availability.
- Collection and Management of Devolved Taxes written statement by the Welsh Government.
- Partnership board meeting was cancelled.
- Playing Out provision are requesting a venue for the Peulwys Playing out scheme.

Resolved – Clerk to advise Playing out scheme to contact CCBC to confirm completion dates of work.

- Active travel consultation- relating to Gwynedd.
- Fly a flag for the commonwealth 13th March 2017 – October Agenda Item.
- Shelter Cymru funding request - noted
- Leonard Cheshire Disability letter received requesting to attend a meeting to discuss fund raising activities. - noted

- I) HMRC PAYE letter advising council is in credit. Noted.
- J) National assets Working Group – re questions expressions of interest for energy efficiency projects. Passed to Cllrs Stevenson and Redhead.
- K) OVW annual report available to view. Noted.
- L) Confirmation of nil submission received. Noted.
- M) Royal Welsh reaffirmation parade 23rd July. Noted.
- N) CPRE maps of light pollution received. Send the link to everyone on the council.
- O) Public services Staff Commission annual report. Noted.
- P) Redesigning public services – importance of digital, meetings Llanrwst 26th September 2016. Passed to Cllr Redhead.
- Q) Building regulations advisory committee for Wales recruitment. Noted.
- R) Llanddulas Landfill Liaison Group minutes. Given to Cllr H Keane.

8912 Consultations.

- a) Registration fees for the education workforce in Wales (2017).
- b) PRS for Music consultation on the tariff to simplify licensing of copyright music within premises owned by local authorities.

8913 Defibrillator

- a) Successful course held on 4/7 with more names held for future courses.
- b) The defib was checked by the clerk and confirmed to be working.

8914 Website

- A) Clerk is unable to upload correct information to the welsh section of the website.
Resolved - Rob to support with uploading the welsh side of the site.

8915 Items requested on the Agenda

- a) The Conwy Transport Strategy Questionnaire, requesting feedback from the Council regarding strategy for transport provision for the next 5 years.
Resolved – Clerk to forward request to Cllrs Stevenson & Redhead to respond.
- b) Traffic Calming – KK highlighted that Pentregwyddel Road had persons travelling at high speeds down this narrow section of road, and causing a potential risk to pedestrians.
Resolved – Clerk to request that CCBC review the area, and suggest potential traffic calming strategies.
- c) Overgrown Areas – KK informed the council that the hedges along Pentregwyddel Road have not been maintained, and are overgrown and causing a pedestrian hazard.
Resolved – Clerk to contact ERF to have the hedges cut back.

8916 Emergency Items

- a) Closing Pentregwyddel road. KK informed the council that there is to be a road closure and residents have not been informed. KK requested the clerk contact CCBC to reword the notice, place in the North Wales Weekly News rather than a newspaper not delivered in Llysfaen. Also KK requested that confirmation be obtained regarding bin collections, residents access to their homes, and pedestrian access. Debated, but no agreement was reached by council on actions to be undertaken.
Resolved – Chair directed Clerk to ensure that the questions of residents were answered, and that resident access is maintained.

Date of next meeting: **Monday 12th September 2016**