

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 13th June 2016 at 7.00pm in the Village Hall, Llysfaen.

Members Present: **Mr. G Stewart (Chair), Mr. R Redhead (Vice Chair)**, Mrs. F Stevenson,
Mr. R Mather, Mr. H Keane, Mrs. K Keane, Mr. A Hodgkinson,

Officers Present: Miss Brenda Davies – Clerk to Llysfaen Council

Visitors Present: PCSO 2726 Preston, PC 2921 Llewellyn

8883 Apologies: Mrs. J Winterbottom, Mr. P Capper, Mr. D Jones

8884 A) Declarations of Interest: none.

B) New declarations of interest forms are required from all Cllr's. Forms distributed for completion and return.

8885 Police Matters:

A. PC 2921 Llewellyn will be new in the wards.

B. PCSO Laura Edwards will no longer be serving the ward.

C. Crime details provided to the council by PCSO Preston. Ysgol Cynfran small playground children are causing minor damage to the equipment, including graffiti. PCSO Preston would inform the council the ages of the individuals if it is known. Theft of items from Ysgol Sw-n-Y-Don builders. All crime information is available on the website. Persons parking on zigzags near and around the school, will be warned and tickets will be issued for ongoing issues. Local children are going to design posters to inform people about local parking issues.

Resolved - PC Preston to inform the council

8886 Minutes of the Last Meeting: Approved.

8887 Action Tracker

A) Tracker was reviewed, and it was agreed that the action tracker was a good idea and that everyone is happy to use this in future.

B) Tracker to be updated each month with the outstanding actions. Updated by the Clerk within 1 week of the meeting, and distributed to all Cllrs. Any actions should be reviewed and be completed by the week before the meeting. Any updates on actions should be provided to the clerk and the updated tracker will be distributed again with the minutes and summons to the next meeting (a minimum of 5 days prior to the meeting). This will replace a mid-month update.

8888 Matters Arising

A) Head-teacher not yet known. This will be added to the tracker to review regularly.

B) It has been raised that there is a lack of Councilors in the ward of Peulwys.

Resolved – Clerk to determine if there is a requirement for a certain amount of councilors.

Resolved – Existing Peulwys councilors would canvas residents.

Resolved – FS would attend 19th August fun day to support recruitment.

Resolved – Clerk to put a notice in the newspapers updating the community.

C) Excellent report back regarding the local skips, most skips were full. Requirement to ensure that skips are available at a time to suit working families.

Resolved – Clerk to enquire about Saturday skip and acknowledge public comments that the skip attendants should be complimented for their service to residents.

8889 Planning Matters

A) Planning Applications

- The Shippon, Ty Mawr, Tan-y-Graig road – Discharge of conditions
- Capel Tabor - discharge of conditions
- 1 Mount Pleasant, Ffordd Y Llan – First floor extension, Given to P Capper.

D) Planning Decisions

- Llanddulas Quarry - Approved
- Isallt Farm – Approved
- Plas Gwilym Quarry – withdrawn.
- 8 Copar Bryn, Llysfaen – Non material amendment approved

E) Bryn Defaid – Deferred to a site visit for July.

F) Ty Mawr – withheld - no information available at the moment.

8890 Financial Matters and Invoices received for payment

- The Clerk's Salary and Expenses were received and approved.
- Clerks review has been completed and an increment granted. The council acknowledged the appraisal panels praise for the clerks' excellent work to date.
- Invoices approved for payment: JDH Business Services (Internal Auditor). Play scheme. Insurance Renewal AON.
- Member re-numeration presented and agreed. Nil return to be sent to re-numeration panel wales.

8891 Report back from Meetings

HK – Marion advisory group – annual meeting held Jun 1st. Butterfly day upcoming should anyone want to attend, please see the notice on the local wallboard. (webpage – utterly butterfly Conwy county council website) 01492 575337. Foreign plant invaders growing on the south side of the Marion, they are seeking help to cut back the Valerian that keeps growing. Report if people are scrambling up there.

AH – partnership board – meeting held on the 6th June. New community centre management committee being set-up.

RM – Governors site meeting of the school, and the management committee for the community centre was selected by the school governors. RM was elected to attend this AH will be deputy. The council was informed that Ysgol Swn-y-don development will be ready for the new school year in September.

8892 Community Cemetery Matters

A) AGM was held on 16/5/16, and all forms, rules and charges were amended where appropriate. Packs have been sent to all local monumental masons and Funeral Directors.

8893 Report from Local County Council Representative CCBC

Emails received by the clerk from Cllr Smith – advised:

- A) his attendance at the Quarry meeting and presented the concerns of Cllr FS with regards to smells from the tip.
- B) an update regarding Bryn Defaid, informing that the County Council planning meeting would undertake a site visit in July.
- C) Advised that Ty Mawr was on the agenda for County Cabinet. It is a restricted item and unable to provide further information.
- D) NEST welsh government scheme to help keep warm and save money on energy bills.

8894 Correspondence and Other Issues

- A) OVW Conwy Denbighshire area meeting in Denbigh 22nd June at 7pm. Agenda and previous mins held. Noted.
- B) Active saver interest rate will no longer follow the Base Rate and will remain at 0.38%.
Resolved - The clerk would look at interest rates.
- C) Play equipment magazine received. Noted.
- D) Free CPD behavior change advice for 2016 (Energy Trust – providing free advice). Noted.
- E) Invitation from Future Generations Commissioner for Wales 13th July in N Wales (Venue TBC) to meet Sophie Howe, and discuss key issues and priorities in our area. Noted.
- F) Salt Bins update (Gwynedd Council). This was looking into the possibilities of local councils taking responsibility for refilling salt bins from now on, specifically the cost and the terms of transfer. Gwynedd council were urging councils to choose them to refill the bins, and that they would then take responsibility for renewing and maintenance of the bins (at a cost of £281 per bin). Gwynedd councils have been urged to contact re questions. Noted.
- G) Salt bag partnership email. Free delivery of salt to the community. 40 bags x 25kg, to support those not currently on a gritting route. Closing date 29th July. Form to sign up for this. Noted.
- H) Upcoming training list available to view.
- I) OVW Larger council conference 6th July at National Welsh Showground.
- J) Ombudsman's casebook available to view.
- K) Crackdown on inconsiderate parking (covering a dropped curb for instance) will be given a parking ticket.
- L) Finishing group has been set-up to deliver the parking charges along certain parts of the prom in Colwyn Bay. Other parts of the parking charges strategy have not been agreed to date.
- M) Partnership board meeting minutes have been received.
- N) UK Web archive at Aberystwyth have offered to archive our site. Agreed to this.
- O) Heritage Lottery Fund Committee for Wales are looking for 2 new members. Noted.
- P) Prison event – HMP Berwyn governor and team will give an update on progress so far. Prison to open in Feb 2017 housing 2106 men. Noted.

8895 Consultations.

- A) No new consultations detailed.

8896 Defibrillator

- A) AED is now in position.
- B) Meeting held with the local St Johns Ambulance service trainer and Village Hall Committee. (Unapproved minutes to be provided to all Cllr's) 1st Training session booked for 4th July 2016. Letter to be issued to local businesses to advise.
Resolved - opening of the defib would be a publicity launch.
Resolved - the promotion of the defib would be requested at the Horticultural Show 20th Aug, and other times where village activities are being held (specifically).

8897 Website

- A) Handover completed with Cllr Redhead. Clerk now has access to the site and is working on specifically bringing the welsh part of the site up to date.
Resolved - the site would be demonstrated at the next meeting.

8898 Items requested on the Agenda

- A) 2015/6 Audit – copy given to all Cllrs. Financial Statements reviewed and agreed. Response from internal audit read out.
- B) Llanddulas landfill – Cllrs advised that meeting minutes are not being received until just

before the next meeting, which could be months in the future.

Resolved - clerk would request that the minutes be sent to all and/or check the website for this information.

Odours from the landfill are emanating across the village.

Resolved - Cllr F Stevenson would follow the current complaints process, and ensure that it is working. FS will raise concern each time it happens.

- C) Llysfaen Youth club – Cllr FS – Has requested information about why the Youth Club has disappeared without consultation with the community.

Resolved – Cllr FS would chase this response.

8899 Emergency Items

- a) None

Date of next meeting: **Monday 11th July 2016**