

LLYSFAEN COMMUNITY COUNCIL MEETING MINUTES

Held on Monday, 8th May 2017 at 7.30pm in the Village Hall, Llysfaen.

Members Present: **Mr. R Redhead - Chair** (1/1), Mr. G Stewart (1/1), Mr. R Mather (1/1), Mrs. K Keane (1/1), Mr. H Keane (1/1), Mr. A Hodgkinson (1/1), Ms. F Stevenson (1/1), Mr. P Capper (1/1)

Officers Present: Miss B. Davies – Clerk to Llysfaen Council

Visitors Present: None

9049 Apologies: Eryl Hughes (0/1), Mr D Jones (0/1)

9050 Declarations of Interest: None.

9051 Police Matters: There was no updates received from the Police.
Resolved - Clerk to request a report in the absence of a officer attending.

9052 Minutes of the Last Meeting: Approved.

9053 Action Tracker.

8981 Website – to be delegated to the new committee, first meeting to be held in July 2017.

9018C Audit of Village was completed in January 2017. To be reviewed in December.

9018C Highways inspections policy document has been received. Action closed.

9018D Site meeting held and Chris Parry will be coming back to the council with an update.

9018E Clerk to write to the Police to request their formal stance on a pathway on Clobryn Road.

9023 Bryn Defaid planning application has been refused. Action closed.

9047 Grant application for play provision was completed and approved. Cllr Stewart extended thanks to the Clerk for her work on this matter.

9048a Skips have been booked, and Councilors informed of the dates for these. Action closed.

9054 Matters Arising – None.

9055 Planning Matters

a) Planning Applications

- Bron Haul – Application for alterations.

b) Planning decisions

- Bryn Defaid – Refused.

- Llanddulas Landfill site – approved with condition.

9056 Financial Matters and Invoices received for payment

a) The Clerk's salary and expenses were approved for payment.

b) Invoices for approval: £51.64 water charges for the cemetery

c) Audit – Copy of the statements from Audit was given to all Councilors.

Resolved – Council agreed all statements from the 2016/17 Audit submission, and submission was signed by the presiding Chair.

Risk assessment – to be handed out to all Councilors to be added the next month's Agenda to agree content.

Asset Register has been revised to contain the Defibrillator and housing, and the purchase of the new Mower for the Cemetery. The asset register values most items at cost. The Church boundary wall should be revalued periodically.

Resolved – Boundary Church wall valuation to be requested from CCBC.

9057 Report back from Meetings

KK – site visit footpath 10 with CCBC. They have confirmed that they will fully clear the path and remove all rubbish. Awaiting confirmation back from CCBC.

9058 Community Cemetery Matters

a) Letter from local resident regarding a communication from the Council. Clerk has responded.

Resolved – the Council Delegated Authority to the Cemetery Committee to review.

9059 Report from Local County Council Representative CCBC

a) Cllr Capper advised that he would be attending this meeting at the beginning only due to a County meeting this evening.

c) A letter has been prepared with a list of all of the various activities that the Council wish to support. Content approved.

Resolved – Clerk to send the letter to Cllr Phil Capper.

9060 Correspondence and Other Issues (Available to view in the Correspondence folder)

a) OVW Representative has been requested. It was agreed that this would continue to be the Chair and Vice Chair.

b) The RT HON David Jones MP has written to Head of ERF to support the provision of pathway on Clobryn Road.

c) Free planning training June – 2 free places. Fiona Stevenson has agreed to attend.

Resolved – Clerk to forward details to Phil capper to see if he would like to attend.

d) Public Service Board Conwy & Denbighshire invite for a representative. Meeting June 2017. Clerk to email absent Councilors for their interest.

e) DEWIS Wales, requesting a list of groups, clubs, events trust worth trade people (anything to enable people to stay in their own homes for longer).

Resolved - Clerk to forward the email to representatives from these groups so that they may contact DEWIS and register with them.

9061 Consultations (Available to view in the Consultations Folder)

a) LDP13: Affordable housing

b) Rights of Way Improvement plan review.

c) Draft integrated sustainability appraisal scoping report. To be forwarded to Cllr Redhead to read through.

9062 Website

The guidance on the requirements for the website is available to read through in the correspondence file. The guidance advises that there is a requirement for a contact method for all members of the council.

Resolved –

HK & KK – phone and addresses

FS – email

RM – email

AH – telephone number

GS – email

RR – phone number

PC – TBC
DJ - TBC
EH - TBC

9063 Items requested on the Agenda

a) Dog Fouling. Cllr Stewart advised that he has met a representative in regards to the levels of Dog Fouling in the area. They have advised that there is no money to work to resolve the issue.

Resolved – Cllr Stewart to discuss with Representative.

9064 Emergency Items

a) Cllr Stevenson - Swings at local play parks have recently been tied. Clerk had contacted CCBC and this is due to safety concerns with the chains holding the swings. There are plans in place to replace the chains on all tied swings.

Meeting closed at 20.25

Date of next meeting: **Monday 12th June 2017, 7pm**